Who to notify checklist

The following table lists the people and organisations you may need to contact if someone has died.

|  |  |  |
| --- | --- | --- |
| Person or organisation to contact | Notified  Yes or No | Details of person who died, For example, account number |
| Australian Death Notification Service. This is a free online government service to help you notify multiple organisations at once.  Go to deathnotification.gov.au | Table body text | Table body text |
| Australian Electoral Commission  Call 132 326 |  |  |
| Australian Taxation Office  Call 132 861 |  |  |
| Banks and credit unions |  |  |
| Centrelink  Call 132 300 |  |  |
| Child Support  Call 131 272 |  |  |
| Clubs such as the Returned and Services League |  |  |
| Credit card and hire purchase providers |  |  |
| Department of Veterans’ Affairs  Call 133 254 |  |  |
| Education provider such as school, TAFE or university |  |  |
| Employers |  |  |
| Executor of the will |  |  |
| Family and friends |  |  |
| Foreign pension authority. If the authority’s details are unknown, contact Centrelink’s International Services  Call 131 673 |  |  |
| Funeral bond provider |  |  |
| Funeral director |  |  |
| Funeral insurance company |  |  |
| Health benefits fund |  |  |
| Health professionals such as doctor, physiotherapist, dentist, podiatrist, optometrist |  |  |
| Hearing centre |  |  |
| Hospital |  |  |
| Insurance companies |  |  |
| Landlord, tenants |  |  |
| Local council |  |  |
| Local post office |  |  |
| Medicare  Call 132 011 |  |  |
| My Aged Care  Call 1800 200 422 |  |  |
| Prepaid funeral insurer |  |  |
| Professionals such as solicitor, accountant, financial advisor |  |  |
| Public services such as library and state authorities |  |  |
| Public Trustee |  |  |
| Religious advisor |  |  |
| Social worker |  |  |
| Superannuation fund |  |  |
| Telecommunication providers such as phones, internet |  |  |
| Utilities such as gas, electricity and phone companies |  |  |
| Vehicle registration and licensing authorities |  |  |