

## When to use this form



Use this form to provide a declaration of your income earned outside Australia, or a combination of income earned outside Australia and Australian income.

Services Australia uses your income to calculate your Australian child support assessment.

**IMPORTANT:** If better information is available from a court or administrative authority in your country, we may replace your income declaration with the income information received from that authority and reassess your child support. It is important that the information you provide in this form is correct.

We may ask you to provide evidence of this income if there is a dispute, or we get information suggesting your income needs to be reviewed.

## Online account



You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. If you do not have a myGov account, you can create one at **my.gov.au** and link Child Support to it.

## Filling in this form

You can fill this form digitally in some browsers, or you can open it in Adobe Acrobat Reader. If you do not have Adobe Acrobat Reader, you can print this form and complete it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this  **Go to 1** skip to the question number shown.

## For more information



Go to **servicesaustralia.gov.au/childsupportoverseas** or call us on +61 131 272 or +61 3 6216 0864. If in New Zealand, freecall 0800 440 953.

Call charges may apply.

### Information in your language

We can translate documents you need for your declaration for free.

To speak to us in your language, call **+61 131 272**.

### Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **+61 1800 555 660**, or
- our TTY service on **+61 1800 810 586**. You need a TTY phone to use this service.

For more information about help with communication, go to **servicesaustralia.gov.au** and search 'other support and advice'.

## Your details

1 Your Customer Reference Number (if known)

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2 Your name

Family name

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First given name

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Second given name

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3 Your date of birth (DD MM YYYY)

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4 Your permanent address

Country

5 Your postal address (if different to above)

Country

6 Read this before answering the following question.

Providing a mobile phone number or an email address means you may receive SMS or emails from us. To read the terms and conditions, go to **servicesaustralia.gov.au/em**  
It is important that you include the complete number (including country and area code) as we may need to contact you on these numbers.

Your contact details

Home phone number (including country code and area code)

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Mobile phone number (including country code)

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Work phone number (including country code and area code)

--

Email

--

7 What country are you currently living in?

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8 When did you become a resident of this country?  
(DD MM YYYY)

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## Income details

To calculate your child support assessment, both parents' income is used. This includes Australian income and income earned outside Australia for the last financial (tax) year.

The financial year varies between countries. In Australia the financial year begins on 1 July and ends on 30 June the following year. Provide financial year incomes not previously provided to us relevant to your child support case. If you are unsure what financial year(s) you need to provide income for, contact us to discuss.

We will use the relevant exchange rate to convert all currencies into Australian dollars.

### Income earned outside Australia

- 9 Do you have any income from outside Australia that you have not previously provided to us?

No ☐ **Go to 15**

Yes ☐ **Go to next question**

- 10 What are your income details for the income you earned outside Australia that you are declaring?

Tax year 1	
Country	<input type="text"/>
Currency	<input type="text"/>
Tax year	
From (DD MM YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>
To (DD MM YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>
a Gross income	<input type="text"/>
b Allowable deductions	<input type="text"/>
Allowable deductions are the deductions recognised by the taxation or income authority in the country this income relates to.	
c Total income earned outside Australia (a minus b)	<input type="text"/>
We may ask you to provide evidence of this income if there is a dispute, or we get information suggesting your income needs to be reviewed.	

### Tax year 2

Country	<input type="text"/>
Currency	<input type="text"/>
Tax year	
From (DD MM YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>
To (DD MM YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>
a Gross income	<input type="text"/>
b Allowable deductions	<input type="text"/>
Allowable deductions are the deductions recognised by the taxation or income authority in the country this income relates to.	
c Total income earned outside Australia (a minus b)	<input type="text"/>
We may ask you to provide evidence of this income if there is a dispute, or we get information suggesting your income needs to be reviewed.	
If you have details for more than two financial years, attach a separate sheet with details.	

- 11 Have you lodged tax returns in the relevant country for the period(s) you provided in question 10?

Tax year 1

Tax year 2

No ☐

No ☐

Yes ☐

Yes ☐

- 12 Do you have a government reference number (for example, social security or national insurance number)?

No ☐ **Go to next question**

Yes ☐ **Give details**

### Australian income

- 13 Did you earn Australian income for the tax years provided at question 10?

No ☐ **Go to 17**

Yes ☐ **Go to next question**

- 14 Are, or were, you required to lodge an Australian tax return for the period(s) or part of the period(s) you provided in question 10?

No ☐

Yes ☐

15 Read this before answering the following question.

We use your tax information to calculate your child support assessment. You are not breaking the law if you do not give us your Tax File Number. We will get this information from the Australian Taxation Office if you do not provide it.

Do you have an Australian Tax File Number?

No ☐ Go to next question

Yes ☐ Your tax file number

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16 What are your Australian income details for the most recently completed tax year? **Do not include income that you have included in question 10.**

**Gross income** must include gross income from wages before tax, taxable pension/benefits, business income, rental income, investment income, net capital gains and eligible terminations payments. Include any other assessable income that would be included in your tax return.

**Allowable tax deductions** must be recognised by the ATO (for example, work related expenses, business expenses, rental property expenses, financial investment expenses).

**Total net investment losses** are the amount by which the expenses for your investments, (for example, from rental property, shares, managed investments and forestry managed investment schemes), exceed the gross income from those investments.

**Reportable fringe benefits** includes benefits received as part of earned income but not as a wage or salary (for example, novated lease, use of a car as part of a salary package).

**Target foreign income** is any foreign income exempt from tax, less any losses or outgoings incurred in deriving that income.

**Total tax free pensions and benefits** – Not all tax free pensions and benefits need to be included as adjusted taxable income. The following examples are to be included as they may be considered for child support purposes: disability support pensions, Wife Pension, Carer Payment, invalidity service pensions, partner service pensions, income support supplements and Defence Force Income Support Allowances.

**Reportable superannuation contributions** are when you choose to salary sacrifice some of your wages into a superannuation fund. These are in addition to the compulsory contributions paid by your employer. If you are self-employed, these are the superannuation payments you make that you claim as a tax deduction.

**Tax year 1**

Tax year

From (DD MM YYYY)

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To (DD MM YYYY)

--	--	--

**a** Gross income

\$

--

**b** Allowable tax deductions

\$

--

**c** Net taxable income  
(a minus b)

\$

--

**d** Total net investment losses

\$

--

**e** Reportable fringe benefits

\$

--

**f** Target foreign income

\$

--

**g** Total tax free pensions  
and benefits

\$

--

**h** Reportable superannuation  
contributions

\$

--

**i** **Total adjusted taxable  
income**  
(c + d + e + f + g + h)

--

**Tax year 2**

Tax year

From (DD MM YYYY)

--	--	--

To (DD MM YYYY)

--	--	--

**a** Gross income

\$

--

**b** Allowable tax deductions

\$

--

**c** Net taxable income  
(a minus b)

\$

--

**d** Total net investment losses

\$

--

**e** Reportable fringe benefits

\$

--

**f** Target foreign income

\$

--

**g** Total tax free pensions  
and benefits

\$

--

**h** Reportable superannuation  
contributions

\$

--

**i** **Total adjusted taxable  
income**  
(c + d + e + f + g + h)

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## Privacy notice

### 17 You need to read this

#### Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicesaustralia.gov.au/privacypolicy](https://servicesaustralia.gov.au/privacypolicy)

## Declaration

### 18 I declare that:

- the information I have provided in this form is complete and correct.

#### I understand that:

- giving false or misleading information is a serious offence.

Your signature



Date (DD MM YYYY) (you **must** date this declaration)

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### Returning this form

Check that all required questions are answered and that the form is signed and dated.

Return this form and a copy of any supporting documents by:

- email to [childsupportoverseas@servicesaustralia.gov.au](mailto:childsupportoverseas@servicesaustralia.gov.au)**  
There may be risks with sending personal information through unsecured networks or email channels.
- fax to 1300 309 949 or +61 3 6216 0899
- post to  
Services Australia  
Child Support  
GPO Box 9815  
MELBOURNE VIC 3001  
AUSTRALIA

You should keep a copy of this form for your records.