University student placement interest form

# Semester 1 (February – June)

Please complete this form to register your interest in a Services Australia university student placement. Email your completed form to[elp.team@servicesaustralia.gov.au](mailto:elp.team@servicesaustralia.gov.au).

To be eligible, you must be an Australian citizenstudying at an Australian university.

Student placements are subject to availability. Placements are not guaranteed. Please discuss this placement with your university before applying.

*Required question \**

## Requirements

|  |  |
| --- | --- |
| Are you an Australian citizen? \*  *Note: If you select ‘No’ you won’t be able to complete the rest of this form.* | Yes  No |

## Student personal details

|  |  |
| --- | --- |
| **Full name \*** |  |
| **Date of birth \*** |  |
| **Home address \*** |  |
| **Phone number \*** |  |
| **Email address \*** |  |

## Emergency contact details

|  |  |
| --- | --- |
| **Full name \*** |  |
| **Relationship \*** |  |
| **Phone number \*** |  |
| **Email address \*** |  |

## University details

|  |  |
| --- | --- |
| **University name \*** |  |
| **Address \*** |  |
| **Current degree \*** |  |
| **Contact name \*** |  |
| **Phone number \*** |  |
| **Email address \*** |  |

## Placement request details

|  |  |
| --- | --- |
| **Is this student placement mandatory to your coursework? \*** | Yes  No |
| **Areas relevant to degree *(select all that apply)* \*** | Administration  Customer service  Data/digital/ICT  Finance/accounting  Human resources  Legal  Media/marketing/communications  Project management  Research/policy |
| **Placement length *(minimum 100 hours)* \*** |  |
| **Days available \*** | Monday  Tuesday  Wednesday  Thursday  Friday |
| **Other intake preference details** |  |
| **To help us place you in a suitable work area, what do you hope to gain from a student placement with us? *(100 words maximum)* \*** |  |

Please email your completed form to [elp.team@servicesaustralia.gov.au](mailto:elp.team@servicesaustralia.gov.au). We’ll get back to you soon after applications close.

When we confirm your placement, we’ll ask you to complete a pre-engagement pack, including a criminal history check.

If you have any questions, please email [elp.team@servicesaustralia.gov.au](mailto:elp.team@servicesaustralia.gov.au).