Advice of death – adult

medicare child support centrelink

When to use this form



Use this form to let Services Australia know when a person has died. We will use this information to update our records.

Important information

If you are an executor/administrator and need information from Services Australia, for example:

- · bank account details
- if there are any pension or benefit entitlements
- · if there is money owing to the agency
- if the agency has a claim on the estate,

you will need to write to us or complete and return an Executor/Administrator Request for information (SS524) form.

If you do not have this form, go to servicesaustralia.gov.au/forms

For more information

Go to servicesaustralia.gov.au/bereavement or call us on 132 300 Monday to Friday, 8 am to 5 pm, Australian Eastern Standard Time (AEST).



Information in your language

To speak to us in your language, call 131 202.



If you have a hearing or speech impairment, you can use:

- the National Relay Service 1800 555 660, or
- our TTY service on 1800 810 586. You need a TTY phone to use this service.

For more information about help with communication, go to servicesaustralia.gov.au and search 'other support and advice'.





centrelink medicare child support

Advice of death – adult (SA116(a))

	■ 8	Their relationship status
Filling in this form		Single Married Registered Partnered
You can fill this form digitally in some browsers, or you can open it in Adobe Acrobat Reader. If you do not have Adobe Acrobat Reader,		Widowed Separated Divorced Not sure
you can print this form and sign it. If you have a printed form:		Partner's name (if applicable)
Use black or blue pen.		
Print in BLOCK LETTERS.		
 Where you see a box like this Go to 1 skip to the question number shown. 	9	Read this before answering the following question.
		This question is voluntary. If you do answer, the information will help us to continue to improve services to Aboriginal and
Deceased person's details		Torres Strait Islander Australians.
Mr Mrs Miss Ms Mx Other		Were they of Aboriginal or Torres Strait Islander Australian descent?
Their family name		If they were both Aboriginal and Torres Strait Islander Australian descent, tick both 'Yes' boxes.
		No
Their first given name		Yes – Aboriginal Australian
		Yes – Torres Strait Islander Australian
Their second given name	10	Read this before answering the following question.
Their date of birth (DD MM YYYY)		This question is voluntary. If you do answer, the information will help us to continue to improve services to people of Australian South Sea Islander descent.
		Australian South Sea Islanders are the descendants of Pacific Islander labourers brought from the Western Pacific in the 19th century.
Their Medicare card number (if known)		Were they of Australian South Sea Islander descent?
Ref no.		No See See See See See See See See See Se
Their Controllar Deference Number (if Irraum)		
Their Centrelink Reference Number (if known)	11	Did the deceased person:
		receive child support for a child in their care, or
		• pay child support?
Their Child Support Reference Number (if known)		No Go to 13
		Not sure Go to 13
		Yes Go to next question
Their home address	12	Where are the child(ren) currently living?
Postcode		
1 Ostobut		Postcode
7 Date of death (DD MM YYYY)		

Hos	spital details	Exc	ecutor/Administrator details
13	Are hospital details known? Not applicable Go to 18 No Go to 18 Yes Go to next question	23	Is the executor or administrator of the estate details known? No Go to 29 Yes Go to next question Mr Mrs Miss Ms Mx Other
14	Hospital name		Family name First given name
15	Hospital address Postcode	25	Organisation name (if applicable)
16	Contact phone number (including area code)	26	Postal address
17 Fui	Contact name neral director's details	27	Contact phone number (including area code)
18	Are funeral director details known? No	28	Will the executor/administrator request information from Services Australia? No Go to next question Not sure Go to next question
19 20	Business name Business address		You will need to complete and return an Executor/Administrator Request for information (SS524) form. If you do not have this form, go to servicesaustralia.gov.au/forms
	Postcode		▶ Go to next question
21	Contact phone number (including area code)		
22	Contact name		

Ne	xt of kin details	Pri	ivacy notice
29	Are next of kin details known?	39	You need to read this
	No Go to 34 Yes Go to next question		Privacy and your personal information The privacy and security of your personal information is important to us, and is protected by law. We collect this
30	Relationship to deceased person		information to provide payments and services. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacypolicy
31	Mr Mrs Miss Ms Mx Other	١.	
	Family name	De	eclaration
		40	I declare that: • the information I have provided in this form is complete and
	First given name		correct. I understand that:
32	Address		• giving false or misleading information is a serious offence.
32	Address		Your full name
	Postcode		Your signature
33	Contact phone number (including area code)		
JJ	Contact prioric number (including area code)		Date (DD MM YYYY)
You	ur/Notifier details		
34	Relationship to deceased person	Re	turning this form
		is	neck that all required questions are answered and that the form signed and dated. You can return this form: by fax to +61 1300 786 102
35	Mr Mrs Miss Ms Mx Other		by post to
	Your family name		Services Australia PO Box 7800
			CANBERRA BC ACT 2610 AUSTRALIA
	Your first given name	•	in person at one of our service centres.
36	Organisation name (if applicable)		
37	Postal address		
	Postcode		
38	Contact phone number (including area code)		
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