



ABSTUDY request for private board provider details (SY115)

When to use this form

This form is used to get private board provider details for an ABSTUDY secondary student who is living away from home and boarding privately.

Important information

The 'Students details' and the 'Details of person providing board' sections are to be completed by a:

- parent/guardian for a dependant student younger than 18
- student claiming independence, or
- student 18 years or older.

The person providing the boarding accommodation **must** complete the 'Private boarding details' section, including questions 12 and 13 (if required) and sign at question 16.

Rent Assistance may be available to help with the cost of boarding privately. Completion of this form is not verification of rent for Rent Assistance and a rent certificate will need to be completed before rent is verified. If you do not receive a rent certificate **within 14 days**, call our ABSTUDY line on **1800 132 317**.

ABSTUDY payments going directly to a private board provider can be stopped. To stop the payments, call us on **1800 132 317** on the **day** you want us to stop them. To start the payments again, call us on the **day** you want them to start.

For more information

Go to servicesaustralia.gov.au/abstudy

Call us on **1800 132 317**.

Information in your language

We can translate documents you need for your claim for free.

To speak to us in your language, call **131 202**.

Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more information about help with communication, go to servicesaustralia.gov.au and search 'other support and advice'.

Filling in this form

You can complete this form on your computer using Adobe Acrobat Reader, and some browsers, or you can print it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this **Go to 1** skip to the question number shown.

Student details – To be completed by the applicant

1 Full name

2 Date of birth (DD MM YYYY)

3 Customer Reference Number (if known)

Details of person providing board – To be completed by the applicant

4 Full name

5 What is the address where the student will be boarding?

Postcode

6 What is the phone number(s) where the student will be boarding?

Daytime phone number (including area code)

Alternative phone number (including area code)



CLK0SY115 2407

Privacy notice

14 You must read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacypolicy

Your statement – parent or student

15 I declare that:

- I have read the 'Privacy notice' at question 14.
- the information on this form is correct and I will notify Services Australia of any changes to this information, **within 14 days** of the change occurring.

I understand that:

- ABSTUDY payments directed to the board provider will not commence until this form has been completed and signed by the board provider and then returned to Services Australia.

Your name

I have read, understood and agree to the above.

Date (DD MM YYYY) (you **must** date this declaration)

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Your signature (**only** required if returning by post or in person)



If you are overpaid ABSTUDY

If you are paid any ABSTUDY that you are not entitled to, you will have to pay it back. An overpayment is usually paid back by reducing your remaining ABSTUDY entitlement. If you are not entitled to any more ABSTUDY, you will have to pay back the debt direct to Services Australia. There are penalties for providing false or misleading information.

Your statement – private board provider

16 I declare that:

- I have read the 'Privacy notice' at question 14.
- understand and accept the responsibilities and obligations for the type of arrangement requested in this form.
- will act in the best interest of the customer.

I understand that:

- any personal information I am given access to under this type of arrangement is protected under Commonwealth legislation.
- the type of arrangement may be rejected or cancelled at any time by Services Australia.
- giving false or misleading information is a serious offence.

Your name

I have read, understood and agree to the above.

Date (DD MM YYYY) (you **must** date this declaration)

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Your signature (**only** required if returning by post or in person)



Returning this form

Return this form and any supporting documents:

- **online** (excluding identity documents) using your Centrelink online account. For more information, go to [servicesaustralia.gov.au/centrelinkuploadocs](https://servicesaustralia.gov.au/centrelinkuploaddocs)
- by post to
Services Australia
Student Services
Reply Paid 7800
CANBERRA BC ACT 2610
- in person at one of our service centres.