

This form is part of your claim for payment. We need this information to decide if we can grant your claim. Under section 192 of the *Social Security (Administration) Act 1999*, we have the authority to collect this information. Under section 196 of the *Social Security (Administration) Act 1999*, you must complete and return this form **within 14 days**.

Return this form and any supporting documents:

- online (excluding identity documents) using your Centrelink online account. For more information, go to servicessaustralia.gov.au/centrelinkuploaddocs
- by post to Services Australia, Employment Services, PO Box 7817 CANBERRA BC ACT 2610
- in person at one of our service centres.

1 Your details

Customer Reference Number (if known)

Your full name

Date of birth (DD MM YYYY)

Contact phone number (including area code)

2 Did you have a partner during the last 6 months?

No **Go to 4**

Yes Partner's name

3 Were you with the same partner for the whole 6 months?

No Give details

Yes **Go to next question**

4 List the work you and/or your partner have done **in the last 6 months** that was seasonal, contract or intermittent. If you and/or your partner have done more than 3 jobs, provide a separate sheet with details.

Seasonal work is work that is available for part or parts of the year at approximately the same time each year.

Contract work is any intermittent work that is performed under a contract for a specific function and/or period including sub-contract work.

Intermittent work is work that is available from time to time, can reasonably be predicted to end or not be available for a period, is less than a year in duration and does not accrue leave entitlements.

Allowable Deductions can be made if they are in relation to the seasonal, contract or intermittent work and are allowed by the Australian Taxation Office.

1 Type of work (for example, fishing) Work completed by You Your partner

Employer and contact details

Period worked Date started work (DD MM YYYY) Date finished work (DD MM YYYY) Gross amount paid from this work \$

Allowable deductions (if any) for this work

	\$
	\$
	\$
	\$
Total	\$

List the gross amount of employment income from **any other** work or employment undertaken by you and/or your partner during the period of work detailed above

	\$
	\$
	\$
Total	\$

If there is more income or deductions, provide a separate sheet with details.



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2 Type of work (for example, fishing) Work completed by You Your partner

Employer and contact details

Period worked Date started work (DD MM YYYY) Date finished work (DD MM YYYY) Gross amount paid from this work

\$

Allowable deductions (if any) for this work

	\$
	\$
	\$
	\$
Total	\$

List the gross amount of employment income from **any other** work or employment undertaken by you and/or your partner during the period of work detailed above

	\$
	\$
	\$
Total	\$

If there is more income or deductions, provide a separate sheet with details.

3 Type of work (for example, fishing) Work completed by You Your partner

Employer and contact details

Period worked Date started work (DD MM YYYY) Date finished work (DD MM YYYY) Gross amount paid from this work

\$

Allowable deductions (if any) for this work

	\$
	\$
	\$
	\$
Total	\$

List the gross amount of employment income from **any other** work or employment undertaken by you and/or your partner during the period of work detailed above

	\$
	\$
	\$
Total	\$

If there is more income or deductions or you need more space, provide a separate sheet with details.

You need to supply verifying documents to support the information you have provided on this form. Verifying documents can be payslips, invoice books, payment summaries, profit and loss statements, time sheets or by a letter from the employer.

Privacy notice

5 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to servicesaustralia.gov.au/privacypolicy

Declaration

6 I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- I may need to provide further information if requested.
- Services Australia can make relevant enquiries to make sure I receive the correct entitlement.
- giving false or misleading information is a serious offence.

I have read, understood and agree to the above.

Date (DD MM YYYY) (you **must** date this declaration)

Your signature (**only** required if returning by post or in person)

