

# Notes Booklet for Claim for an annual lump sum payment of Family Tax Benefit

A payment to help families with the cost of raising children for the 2023–24 financial year

## Online account



### Completing this form online is faster and easier.

Access your Centrelink online account through myGov and select:

- Payments and claims
- then Claims
- then Make a claim.

If you do not have a myGov account, you can create one at [my.gov.au](https://my.gov.au) and then link Centrelink to it.

## When to use this form



Use this form if you wish to claim Family Tax Benefit as a lump sum for the 2023–24 financial year (1 July 2023–30 June 2024).

## When to claim

To be paid Family Tax Benefit for the 2023–24 financial year you must complete and lodge your Family Tax Benefit claim by 30 June 2025.

You need to call us on **136 150** if there are special circumstances that prevent you from lodging your claim by this date.

## For more information

Go to [servicesaustralia.gov.au/families](https://servicesaustralia.gov.au/families)

Call us on **136 150**.

For more information about how to lodge documents online, go to [servicesaustralia.gov.au/centrelinkuploaddocs](https://servicesaustralia.gov.au/centrelinkuploaddocs)



### Information in your language

We can translate documents you need for your claim or payments for free.

To speak to us in your language, call **131 202**.



### Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more information about help with communication, go to [servicesaustralia.gov.au](https://servicesaustralia.gov.au) and search 'other support and advice'.

**Keep these Notes (pages 1 to 20) for your information.**

English

To speak to us in your language, call 131 202. Call charges may apply. For information in your language about our payments and services, go to [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Arabic

للتحدث إلينا بلغتك، اتصل على الرقم 131 202. قد تفرض الرسوم على هذا الاتصال. للحصول على معلومات بلغتك عن المدفوعات والخدمات التي نقدمها، اطلع على الرابط [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Assyrian

Լեզուսերէն Խոսելու համար, 131 202 հեռահարկով զանգահարե՛ք: Կոչման արժեքները կարող են կիրառվել: Եթե Խոսելու լեզու չունե՛ք, կարող եք գտնել լեզուսերէն Խոսելու լեզուսերէն [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Burmese

ကျွန်ုပ်တို့အား သင့်ဘာသာစကားနှင့် ပြောဆိုရန် 131 202 ကို ဖုန်းခေါ်ပါ။ ဖုန်းခေါ်ချားပေးရန်ငွေယူရှိမည်။ ကျွန်ုပ်တို့၏ ပေးငွေများနှင့် ဝန်ဆောင်မှုများအကြောင်းနှင့် ပတ်သက်သည့် အချက်အလက်များကို သင့်ဘာသာစကားနှင့် သိရန်အတွက် အောက်ပါ၌ ကြည့်ပါ။ [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Chaldean

Լեզուսերէն Խոսելու համար, 131 202 հեռահարկով զանգահարե՛ք: Կոչման արժեքները կարող են կիրառվել: Եթե Խոսելու լեզու չունե՛ք, կարող եք գտնել լեզուսերէն Խոսելու լեզուսերէն [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Chinese (Simplified)

如果您希望用自己的语言与我们交谈, 请致电 131 202 (可能需要收话费)。获取有关我们提供的各项福利金以及相关服务的中文资料可访问 [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Dari

برای صحبت کردن با ما به لسان خودتان، به شماره 131 202 زنگ بزنید. این مکالمه ممکن است برایتان خرج بردارد. برای معلومات بیشتر راجع به مساعدت های مالی و خدمات ما به لسان خودتان، به وب سایت [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage) مراجعه کنید.

Hazaragi

بلدی ازیکه قد از مو د زیبون ازخود خو توره بوگین د شماره 131 202 زنگ بزنیید. شاید سرشیم مصرف زنگ بایه. بلدی معلومات بیئتشرد زیبون از خود د باره طریقه پیسه دیدون و خدمات از مو سر بزنیید د ویبسایت [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Karen

လၢတၢ်ကကတၢ်တၢ်ဒီးပုလၢနကစၢ်အကျိၣ်ဒၣ်န့ၣ်န့ၣ်, ကိးဘၣ်လီၤတဲၣ်နီၣ်ဂီၢ် 131 202 န့ၣ်တက့ၢ်.တၢ်ကိးအလဲက အိၣ်ဝဲဒၣ်န့ၣ်လီၤ.လၢတၢ်ဂ့ၢ်တၢ်ကျဲလၢနကကျိၣ်ဒၣ်န့ၣ်လၢအဘၣ်ဃးဒီးပဘူးလဲဒီးတၢ်မၤစၢၤအတၢ်ဖဲးတၢ်မၤတဖၣ်အဂီၢ်, လဲၤဘၣ်ဆူ [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage) န့ၣ်တက့ၢ်.

Khmer

ដើម្បីនិយាយមកកាន់យើងខ្ញុំជាភាសាលោកអ្នក សូមទូរសព្ទទៅលេខ 131 202។ លោកអ្នកអាចបង់ថ្លៃទូរសព្ទ។ ដើម្បីទទួលព័ត៌មានជាភាសាលោកអ្នកអំពីប្រាក់ផ្តល់និងសេវារបស់យើងខ្ញុំ សូមលើកទើល [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Korean

귀하의 언어로 통화하기를 원하시면, 131 202 번으로 전화하십시오. 통화료가 부과될 수 있습니다. 귀하의 언어로 저희가 제공하는 급부금 및 서비스에 대한 정보를 찾아보기 원하시면, [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage) 에 방문하십시오.

Kurdish (Kurmanji)

Ji bo ku bi zimanê xwe bi me re biaxivin, ev reqemên 131 202 re telefon bikin. Dibe ku bihayên telefon kirin were sepandin. Ji bo agahdariya di derbarê diravdanî û xizmetên me de herin li ser [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Nepali

तपाईंको आफ्नो भाषामा हामीसँग कुरा गर्न 131 202 मा फोन गर्नुहोस्। फोनको शुल्क लाग्न सक्छ। हाम्रो भुक्तानी र सेवाहरूको बारेमा तपाईंको आफ्नो भाषामा जानकारी पाउनको लागि, [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage) मा जानुहोस्।

Persian (Farsi)

برای گفتگو با ما به زبان خود، با شماره 131 202 تماس بگیرید. ممکن است تماس هزینه داشته باشد. برای کسب اطلاعات درباره پرداختها و خدمات ما به زبان خود، به [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage) بروید.

Somali

Si aad noogula hadasho luqaddaada, wac 131 202. Kharashyada wicitaanada ayaa la isticmaali karaa. Wixii macluumaadka luqaddaada ah ee ku saabsan lacag-bixinnadayada iyo adeegyadeyda, ka eeg [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Spanish

Para hablarnos en español llame al 131 202. Puede que se le cobre la llamada. Obtenga información en español sobre nuestros pagos y servicios en [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Swahili

Kuongea nasi kutumia lugha yako, pigia simu 131 202. Malipo ya simu yanaweza kutumika. Kupata habari katika lugha yako kuhusu malipo na huduma zetu, enda kwenye [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Turkish

Bizimle kendi dilinizde konuşmak için 131 202 numaralı telefonu arayın. Arama ücreti uygulanabilir. Ücretlerimiz ve hizmetlerimiz hakkında kendi dilinizde bilgi için şu siteye girin: [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

Vietnamese

Muốn nói chuyện với chúng tôi bằng ngôn ngữ của mình, quý vị hãy gọi số 131 202. Có thể bị tính cước gọi. Muốn biết thông tin bằng ngôn ngữ của mình về các khoản trợ cấp và dịch vụ của chúng tôi, quý vị hãy truy cập [servicesaustralia.gov.au/yourlanguage](https://servicesaustralia.gov.au/yourlanguage)

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## About this claim

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### About this Notes Booklet

This **Notes Booklet** tells you what you need to know to make a claim for family assistance, and also gives you the information needed to receive your correct entitlement.

The main family assistance payments and benefits are:

- **Family Tax Benefit Part A**
- **Family Tax Benefit Part B**

#### Other payments and services

There are other payments and services including Multiple Birth Allowance, Newborn Upfront Payment, Newborn Supplement, Health Care Card and Rent Assistance, which will be added to your Family Tax Benefit if you are eligible. You do not need to lodge a separate claim form, however, you may be asked to provide verification of your details.

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### Family and domestic violence

If you are affected by family and domestic violence, there is help available. Call **132 850** Monday to Friday, 8 am to 5 pm local time, and ask to speak to a social worker.

For more information, go to [servicesaustralia.gov.au/domesticviolence](https://servicesaustralia.gov.au/domesticviolence) or if you are in immediate danger, call **000**.

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### Having a partner

We consider you to have a partner and be a member of a couple if you are either:

- married
- in a registered relationship. This is when your relationship is registered under a law of a state or territory.
- in a de facto relationship. This is when you and your partner are in a marriage like relationship but you are not married or in a registered relationship.

We may still consider you a member of a couple if you are not actually living with your partner. For example, your partner may fly-in fly-out or live away for work, like military or oil rig workers.

For more information, go to [servicesaustralia.gov.au/moc](https://servicesaustralia.gov.au/moc)

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### Who is a grandparent?

A grandparent is:

- a parent of a parent of the child, or
- a parent of a grandparent of the child (great-grandparent).

You are also considered to be a grandparent if you are the former partner of a natural, adoptive or relationship grandparent or great-grandparent.

For the purposes of deciding if you are a grandparent:

- a parent is a natural, adoptive, relationship or step parent of a child
- a step-parent is the partner or former partner of a natural, adoptive or relationship parent of a child
- a relationship parent is a person who is legally responsible for a child born through an artificial conception procedure or where a surrogacy court order is in place.

## About Family Tax Benefit

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### What is Family Tax Benefit?

Family Tax Benefit is a payment to help you with the costs of raising your dependent child(ren).

There are 2 parts to Family Tax Benefit—Part A and Part B.

Family Tax Benefit Part A is worked out on your family's combined annual income and the ages and number of dependent child(ren) in your care. It is paid for eligible children up to 16 years and for young persons 16–19\* years who are full-time secondary students or have an exemption from this requirement.

Family Tax Benefit Part B provides extra assistance to single parents, non-parent carers (including grandparents) and couples with one main income earner.

Family Tax Benefit Part B is subject to an income test and can be paid to:

- couples until the youngest child turns 13 years, or
- single parents and grandparent carers until the youngest child turns 16 years, or until the end of the calendar year the child turns 18 years, if they are in full-time secondary study.

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\* A young person 19 years can be a Family Tax Benefit child up to the end of the calendar year in which they turn 19 years, as long as they are in full-time secondary study.

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### What is a Regular Care Child?

A Regular Care Child is a child in your care for between 14% and less than 35% of the time. If you have a Regular Care Child in your care, you will not be entitled to Family Tax Benefit Part A and Part B (including the supplements), Multiple Birth Allowance, Newborn Upfront Payment and Newborn Supplement.

If you have a Regular Care Child, you may be entitled to the following family assistance:

- Rent Assistance
- a Health Care Card
- the Lower Threshold of the Medicare Safety Net
- additional Remote Area Allowance with your social security payment (for example, JobSeeker Payment)
- Child Care Subsidy.

To be eligible for these benefits you will need to meet the other requirements for that benefit and complete a claim.

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### Newborn Upfront Payment and Newborn Supplement

Payment of Family Tax Benefit Part A will include the Newborn Supplement for up to 13 weeks, for newborn children or newly adopted children to eligible families where Parental Leave Pay has not been paid. Where Newborn Supplement is payable, the Newborn Upfront Payment will also be paid as a one off payment. The rate of Newborn Supplement that a family may be eligible for depends on the number of children in the family.

You do not need to lodge a separate claim for this payment.

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### Who is eligible for Family Tax Benefit?

To be eligible for Family Tax Benefit you must:

- be a parent, guardian, carer (including foster carer), grandparent or great-grandparent (includes natural, adoptive or step) or an approved care organisation
- provide care to an eligible child, see page Notes—11
- have legal responsibility for the day-to-day care, welfare and development of the child, and
- meet the Australian residence requirements for family assistance purposes, see page Notes—11.

## How to claim a lump sum payment

You can claim through us by completing a claim for a lump sum payment of Family Tax Benefit for the relevant financial year.

You have up to 12 months after the end of the financial year for which you are seeking payment to lodge a lump sum claim for Family Tax Benefit.

To be paid Family Tax Benefit for the 2023–24 financial year you must complete and lodge your Family Tax Benefit claim by 30 June 2025.

If there are special circumstances that prevent you from lodging a lump sum claim for the 2023–24 financial year by 30 June 2025, call us on **136 150** to discuss.

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## How to confirm your income

You must confirm your income to be paid Family Tax Benefit. Income for the 2023–24 financial year must be confirmed by 30 June 2025.

To confirm your income you (and your partner if you have one) need to:

- lodge your tax return(s) with the Australian Taxation Office (if you are required to lodge a tax return), or
- tell us that you (and/or your partner) are not required to lodge a tax return.

The Australian Taxation Office can tell you whether you are required to lodge a tax return.

If there are special circumstances that prevent you (and/or your partner) from confirming your income for the 2023–24 financial year by 30 June 2025, call us on **136 150** to discuss.

### **What happens if I do not lodge my tax return or tell Services Australia that I am not required to lodge my tax return within the required timeframe?**

If you (and your partner if you have one) do not confirm your income within the required timeframe, you will not be eligible for Family Tax Benefit for the 2023–24 financial year.

### **What happens if I tell you I am not required to lodge a tax return, and then I later lodge a tax return after the required timeframe?**

If you tell us that you (and/or your partner if you have one) were not required to lodge a tax return for the 2023–24 financial year, and you or your partner later lodge a tax return after 30 June 2025 because you were required to do so, you will have to pay back any Family Tax Benefit you received for the 2023–24 financial year. This includes the Family Tax Benefit Part A and Part B supplements.

Family Tax Benefit Part A and Part B supplement payments are available at the end of the financial year once your lump sum claim has been assessed. Payment of the supplements is dependent on tax returns being lodged and having your income details confirmed by the Australian Taxation Office within the required timeframe.

Note: To be eligible for Family Tax Benefit Part A supplement, a combined adjusted taxable income limit of \$80,000 or less applies.

## Medicare Safety Net

The Medicare Safety Net helps with high medical costs for out-of-hospital medical services.

If you are an individual and are enrolled with Medicare, you do not need to register for the Medicare Safety Net. All families and couples need to register for the Medicare Safety Net.

If you choose to receive your Family Tax Benefit Part A as an annual lump sum, you may not be eligible for the lower Medicare Safety Net threshold until the start of the next calendar year. If you receive Family Tax Benefit Part A fortnightly, you may be eligible for the lower Medicare Safety Net threshold from the day you receive your first Family Tax Benefit Part A payment in the calendar year.

Note: It is your responsibility to understand that how you choose to receive your Family Tax Benefit Part A payment determines your eligibility for the Medicare Safety Net Family Tax Benefit Part A threshold.

For more information about the Medicare Safety Net, go to [servicessaustralia.gov.au/medicare](https://servicessaustralia.gov.au/medicare)

## Shared care

For both family assistance and child support purposes, the same rules are used to work out your level of care. This means one determination for shared care is used. Shared care is when any of the child(ren) for whom you are claiming Family Tax Benefit spend some of the time, for example weekends or school holidays, in the care of someone other than you or your current partner (such as their other parent, if you are separated, grandparent or other carer).

If you do not have a parenting plan, written agreement or court order, or your care arrangements differ from those specified in the plan, agreement or order you will need to provide an agreed care arrangement for the care period. We will verify care arrangements with the other carer.

A care period:

- begins on the day on which the care of a child starts to be shared between 2 or more people, or the day on which the pattern of care changes, and
- ends when there is a subsequent change in care.

To be paid any Family Tax Benefit, you must have care of the child for at least 35% of the time.

If you have care of a child between 14% and less than 35% of the time, you are not entitled to receive Family Tax Benefit payments, but you may be entitled to receive the following:

- Rent Assistance
- a Health Care Card
- access to the Lower Threshold of the Medicare Safety Net
- additional Remote Area Allowance with your Centrelink payments, for example, JobSeeker Payment
- Child Care Subsidy.

To be eligible for these benefits you will need to meet the other requirements for that benefit and complete a claim.

If you have care of your child(ren) for more than 65% of the time, you may be entitled to all of the Family Tax Benefit.

Percentage of actual care for the child	Percentage of Family Tax Benefit you may receive
0% to less than 14%	0%
14% to less than 35%	0%
35% to less than 48%	25% plus 2% for each percentage point over 35%
48% to 52%	50%
More than 52% to 65%	51% plus 2% for each percentage point over 53%
More than 65% to 100%	100%

continued ►►



To calculate the percentage of care for the care period, add up the number of nights the child is with you, and convert this to a percentage of the number of nights in the period. For the purpose of Family Tax Benefit a person with overnight care of a child is generally regarded as having had care of the child for that day.

For example:

Danny and Maria share care of Lewis.

They do not have a formal agreement but have an informal agreement where Lewis spends each alternate weekend (Friday and Saturday nights) and half the school holidays with Danny, and the rest of the time with Maria.

Half the school holidays is 6 weeks (42 days) +

Each alternate weekend (2 x 20 = 40 days) =

Total days in Danny's care 82

As a percentage, 82 days divided by 365 days (the number of days in the care period, in this case the full financial year) = 22.4%. This is rounded down to 22%.

Danny is assessed as having 22% care and Maria as having 78% care.

If you think the number of nights the child is in your care does not accurately reflect the amount of time you have care, you can instead choose to tell us the total number of days and hours you have care in the care period.

You can use the care calendar to let us know how often you care for a child. We will use this to work out your percentage of care to calculate Family Tax Benefit payments and child support if you are unsure or unable to calculate it. For more information, go to [servicesaustralia.gov.au/carecalendar](http://servicesaustralia.gov.au/carecalendar)

If you and the child's other carer have agreed percentages of care, or an agreed care arrangement, then the care percentage applied to your Family Tax Benefit is based on your care agreement.

If you **do not** have an agreed percentage of care, or an agreed care arrangement, then we will decide the care percentage to be applied to your Family Tax Benefit, based on the evidence of your care arrangements.

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## Blended family

A blended family is a family with 2 or more dependent children and:

- at least one of those children is a child of one member of the couple from a previous relationship, or
- at least one of the other children is a child of this relationship or the child of the other member of the couple from a previous relationship.

If you would like to be assessed as a blended family, you and your partner must have an eligible Family Tax Benefit child in your care for at least 35% of the time.

If your family is blended you can choose:

- for one parent to be paid all the Family Tax Benefit, or
- to split the payment between each parent at an agreed percentage.

Note: If you choose to split the payment, you and your partner will need to complete separate claim forms. Both claims will be assessed before either of you are paid.

For example:

Mary and John have a child together. John also has a child from a previous relationship who is living with them. Mary and John have decided to split their family's full Family Tax Benefit entitlement so they each receive half (50%) of it. Mary and John each completed a Family Tax Benefit claim form. Mary claimed for their child on one claim form and John claimed for the child from a previous relationship on the other claim form.



## Children from a previous relationship

Situations where you may have a child from a previous relationship include when you are either:

- a single parent
- partnered and your current partner is not the child's parent
- partnered where you are not the child's parent, but your partner is.

If any dependent child, in your care, is from a previous relationship you must take reasonable action to obtain a child support assessment within 13 weeks (91 days) of the latest of the following dates:

- the date the child was born
- the date you separated from the child's other parent
- the date the child came into your care
- the date your percentage of care increased to 35% or above
- such later date that you first became entitled to apply for child support.

If you do not take reasonable action to obtain child support within the specified period, you cannot be paid more than the base rate of Family Tax Benefit Part A.

It is important to remember that regardless of your personal income, both parents of the child are responsible for providing support for the care of that child.

The term 'parent' refers to a natural or adoptive parent or a person who is legally responsible for a child born through an artificial conception procedure or where a surrogacy court order is in place.

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## Applying for a child support assessment

To receive more than the base rate of Family Tax Benefit Part A you are required to apply for a child support assessment from the other parent of your child if you are not currently partnered to that person.

The requirement to apply for a child support assessment also applies to your current partner if they have a child from a previous relationship in their care. For more information, go to [servicesaustralia.gov.au/childsupport](http://servicesaustralia.gov.au/childsupport)

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## Exemptions from seeking a child support assessment

If you are unable to apply for a child support assessment, for any reason such as family domestic violence or parentage unknown, you should discuss your situation with us. In some cases exemptions need to be assessed by a social worker.

If you have not already, you will need to provide your child's birth certificate. You can call us on **136 150** Monday to Friday, between 8 am and 5 pm (local time) to discuss your situation and if required, you will be referred to a social worker.

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## Child support you receive

Child support includes money collected on your behalf by us in respect of the child and/or any money you collect yourself.

Child support and/or spousal maintenance for yourself from a former partner can include cash, capitalised maintenance/lump sum payment(s) and non-cash amounts. Non-cash child support may include payment(s) made to another person or organisation on your behalf, such as loan repayments (including mortgage), rates, insurance, household expenses, child care fees, school fees or other expenses/purchases. Non-cash amounts must be reported as a dollar value.

If the amount of child support you receive unexpectedly changes and you collect more or less than your entitlement or you receive arrears owing to you, you should contact us to discuss how this will affect your Family Tax Benefit payments.

If we are collecting your child support and you privately collect an additional amount you should contact us on **131 272** immediately to make sure this is taken into account for your Family Tax Benefit payments.

**Individuals privately collecting child support**

If your child support assessment is registered for Private Collect your Family Tax Benefit Part A payment will be paid according to your child support assessment. If you privately collected less or more than your child support assessment, your Family Tax Benefit Part A rate will be calculated based upon the full child support assessment amount.

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**Maintenance Income Credit**

In calculating your Family Tax Benefit entitlement, you are able to receive a certain amount of child support before your Family Tax Benefit is affected. This is known as the Maintenance Income Free Area.

The Maintenance Income Credit allows families to access unused Maintenance Income Free Areas from previous financial years to offset large or late child support payment(s). The Maintenance Income Credit reduces the possibility of a Family Tax Benefit overpayment caused by large or late child support payments. If you do not use all of your Maintenance Income Credit within a financial year you may be able to use it for another financial year.

The Maintenance Income Credit is automatically calculated and is applied at the end of each financial year.

The Maintenance Income Credit is available for Child Support Collect cases only.

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**Discharging Child Support from the responsibility for collecting arrears**

When you change from Child Support Collect to Private Collect, you may have outstanding amounts owed to you from the Child Support Collect period. You may choose to have us collect this amount for you, or you may elect to discharge us from the responsibility for collecting some or all of the amount. By doing this, you are taking responsibility for collecting these amounts yourself.

The discharged amount will be taken into account in addition to your ongoing child support assessment amount for your Family Tax Benefit Part A, from the date it was discharged until the end of the financial year.

You must tell us if, at any time, you discharge any outstanding amounts owed to you from a previous Child Support Collect period.

If you have been unsuccessful in collecting these amounts, it would be in your best interests to seek legal advice to obtain the arrears.

For more information, go to [servicesaustralia.gov.au/childsupport](https://servicesaustralia.gov.au/childsupport)

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**Capitalised maintenance**

Capitalised maintenance is maintenance that is not a regular or periodic payment and is worth more than \$1,500. It may be provided as a lump sum payment, such as a cash amount, and/or a property settlement (such as your home, a car, a business, etc).

**Do not include** amounts, for yourself or your child(ren), if you have already notified us.

**Do not include** amounts that have been received under a child support agreement, court registered agreement or any other form of written agreement for child support if the agreement has already been **accepted by us**.

## Eligibility conditions for family assistance payments

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### Australian residence requirements

To be eligible for family assistance payments you must satisfy residence requirements. You must be living in Australia and either:

- be an Australian citizen
- hold a permanent visa
- have arrived on a New Zealand passport
- hold a certain temporary visa type, for example, a Partner Provisional or Temporary Protection visa.

In deciding whether you are living in Australia, we may need to look at:

- the nature of your accommodation
- the nature and extent of your family relationship in Australia
- the nature and extent of your employment, business or financial ties with Australia
- the frequency and duration of your travel outside Australia
- any other relevant matters.

For more information on the residence rules, go to [servicessaustralia.gov.au/FTB](https://servicessaustralia.gov.au/FTB)

Newly arrived residents generally will have a waiting period of one year for Family Tax Benefit Part A. This may not apply to you if you:

- are an Australian citizen
- arrived on a New Zealand passport
- arrived under a refugee or humanitarian program
- hold a certain visa subclass
- are the partner of a refugee, former refugee or humanitarian migrant, and were the partner of that person at the time they arrived in Australia
- are currently in receipt of an income support payment.

There is no waiting period for Family Tax Benefit Part B.

You can find more information on how long you may need to wait and other reasons you may be exempt by going to [servicessaustralia.gov.au/newresidentswaiting](https://servicessaustralia.gov.au/newresidentswaiting)

Absences from Australia may affect your family assistance payments. If you are temporarily absent from Australia for less than 6 weeks, you may be eligible to receive family assistance payments during this period.

For more information about the conditions for payments outside Australia, go to [servicessaustralia.gov.au/paymentsoverseas](https://servicessaustralia.gov.au/paymentsoverseas)

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### Eligible child

An eligible child for the purposes of Family Tax Benefit must:

- be 0–15 years, or
- be a young person 16–19\* years who is in full-time secondary study leading towards a Year 12 or equivalent qualification or who is exempt from this requirement
- be in your care for at least 35% of the time and you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development
- be an Australian resident or New Zealand citizen living in Australia or live with the person claiming family assistance
- not be your partner
- generally not be temporarily outside Australia for longer than 6 weeks
- not be receiving a Centrelink payment, such as Youth Allowance.

These eligible child requirements do not apply to claims for Parental Leave Pay.

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\* Family Tax Benefit can be paid for a young person up to the end of the calendar year in which they turn 19 years, as long as they are in full-time secondary study.

continued ►►

### Multiple Birth Allowance

Families with at least 3 children born in a multiple birth may be eligible for Multiple Birth Allowance until the children are 16 years, or if at least 3 of the children are in full-time secondary study, until the end of the calendar year in which they turn 18 years. Multiple Birth Allowance is paid where you receive Family tax Benefit Part A for 3 or more children who are from the same birth.

You do not need to lodge a separate claim for this payment.

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### Payments for an older child

When your child has turned 16 years, Family Tax Benefit will usually be the appropriate payment for your family while your child is in full-time secondary study. In some circumstances, your child may become eligible for Youth Allowance, ABSTUDY or another payment.

However, your child will not be eligible for Youth Allowance if they are younger than 18 years, dependent, in full-time secondary study and living at home.

The young person must meet the income and assets tests for Youth Allowance or ABSTUDY, including a personal income test, a parental means test, and/or a partner income test (if applicable).

Families will be able to receive both Family Tax Benefit and ABSTUDY for children aged 16 years or older who need to board away from home to study.

For more information about other payments, go to [servicessaustralia.gov.au](https://servicessaustralia.gov.au)

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### Immunisation details

If you receive Family Tax Benefit you need to meet the immunisation requirements for your child in order to receive your full entitlement to Family Tax Benefit Part A. The immunisation requirements will need to be met for children younger than 20 years. You should have met immunisation requirements for your children by the time you lodge this claim in order to make sure you receive your full entitlement.

If your child has a medical reason for not being fully immunised, you can speak to a recognised immunisation provider, including:

- a general practitioner
- a paediatrician
- a public health physician
- an infectious diseases physician
- a clinical immunologist.

For more information, go to [servicessaustralia.gov.au/immunisation](https://servicessaustralia.gov.au/immunisation)

You need to provide your child's Medicare number when you claim. We will use the card number to check your child's immunisation status with the Australian Immunisation Register.

You do not need to tell us or provide evidence when your child meets the immunisation requirements as your vaccination provider will provide this information to the Australian Immunisation Register. We will check the Australian Immunisation Register for updates to your child's immunisation information.

You can check what is recorded on the Australian Immunisation Register on your child's immunisation history statement. To view the immunisation history statement for a child in your care who is younger than 14 years:

- use our Express Plus Medicare mobile app and select 'Immunisation' from the service menu
- log into your Medicare online account through myGov and select 'immunisation history statements'.

We are unable to update your child's immunisation history using evidence you provide. If any of the information on your child's immunisation history statement is incomplete or incorrect, contact your vaccination provider (such as your general practitioner). Only your vaccination provider will be able to update your child's immunisation details on the Australian Immunisation Register.

## Other health assistance

### Australian Immunisation Register

The Australian Immunisation Register is a national register that records details of vaccinations given to people of all ages in Australia. It will help parents make sure that their children are fully immunised.

If your child does not have a Medicare number you can complete a Medicare enrolment for your child. Children who are enrolled in Medicare are automatically included on the Australian Immunisation Register.

Children who are not eligible to enrol in Medicare will be added when a vaccination provider sends the details of a vaccination to the Australian Immunisation Register.

For more information, go to [servicesaustralia.gov.au/air](https://servicesaustralia.gov.au/air)

For more information about health assistance such as Medicare Safety Net or Pharmaceutical Benefits Scheme Safety Net, go to [servicesaustralia.gov.au/medicare](https://servicesaustralia.gov.au/medicare)

### Estimating your actual annual family income

The income you need to tell us about for the financial year, for which you are claiming, is your (and/or your partner's) annual family income and is the total of:

- taxable income
- exempt reportable fringe benefits
- reportable fringe benefits
- reportable superannuation contributions
- the total value of net investment losses
- the value of any tax free pensions or benefits
- any foreign income that is not taxable in Australia
- any tax exempt foreign income
- **less** the full amount of any child support you (and/or your partner) pay.

#### Taxable income

**Taxable income = gross income less allowable deductions.**

Taxable income is the amount remaining after you take away all your allowable deductions from your assessable or gross income.

#### Your gross income may include the following:

- money from employment
- Parental Leave Pay
- Dad and Partner Pay
- Disaster Recovery Allowance
- business income
- rental income
- interest
- dividends
- partnership\* and trust distributions
- many income support payments such as pensions and benefits\*\*
- capital gains on disposal of assets
- superannuation withdrawals † (Do **not** include First Home Super Saver Scheme amounts.)
- eligible termination payment(s)
- income from banks, credit unions, building societies
- overtime, bonuses, pay rises and maternity payments

#### Allowable deductions which should be taken away from your gross income include:

- deductions for work-related expenses
- expenses incurred for business purposes and gifts
- donations to eligible charities and organisations

Parental Leave Pay and Dad and Partner Pay are not income support payments, and any Parental Leave Pay or Dad and Partner Pay you receive must be included in your estimate of taxable income for family assistance purposes.

Parental Leave Pay and Dad and Partner Pay are counted as income for calculating the rate of income support payments. We will include this in the income calculation of your income support payment for you.

#### *Continued*

\* **Partnership** – means that income from the partnership which is declared to the Australian Taxation Office as partnership income. If you and your partner jointly own a rental property, this is not regarded as being a partnership unless the income from the property is reported to the Australian Taxation Office as partnership income. Each co-owner's share of the income and expenses stated in their individual tax returns must be provided to us when claiming family assistance and updating income estimates.

\*\* **Australian Government pensions and benefits**, see page Notes—15.

† Superannuation withdrawals under the First Home Super Saver Scheme are not counted as taxable income for family assistance and child support payments.

ABSTUDY is not an income support payment, however some components, such as Living Allowance, are taxable and should be included in your estimate of your taxable income for family assistance purposes. For more information, go to [servicessaustralia.gov.au/abstudy](https://servicessaustralia.gov.au/abstudy)

**\*\* An income support payment is any of the following Australian Government pensions or benefits:**

- |                                      |  |                            |   |
|--------------------------------------|--|----------------------------|---|
| • Age Pension                        | • Department of Veterans' Affairs Service Pension, Income Support Supplement or Defence Force Income Support Allowance | • Farm Household Allowance | • Youth Allowance   |
| • Austudy                            |  | • JobSeeker Payment        | • Youth Disability Supplement (paid with Youth Allowance or ABSTUDY living Allowance) |
| • Carer Payment                      |  | • Parenting Payment        |   |
| • Disability Support Pension         |  | • Special Benefit          |   |
| • Disability Support Pension (Blind) |  | • Special Needs Pension    |   |

### Reportable fringe benefits

Reportable fringe benefits are provided by your employer and are counted as part of your income. Reportable fringe benefits are non-cash benefits you received (or were assigned to someone else) from your employment. The value of any reportable fringe benefits will be recorded on your payment summary for the 2023–24 financial year and will relate to fringe benefits received between 1 April 2023 and 31 March 2024.

For more information, go to [servicessaustralia.gov.au/familyincomeestimate](https://servicessaustralia.gov.au/familyincomeestimate)

Examples of reportable fringe benefits provided by employers

- |  |  |
|--|--|
| • helping you pay your rent or home loan | • providing a home phone               |
| • providing a car                        | • paying your child(ren)'s school fees |
| • paying your health insurance premiums  | • paying your child care expenses      |

An employer's contribution to a complying superannuation fund is not a fringe benefit.

### Exempt reportable fringe benefits

Exempt reportable fringe benefits are any reportable fringe benefits received from a not for profit organisation which is eligible for a fringe benefit tax exemption under section 57A of the *Fringe Benefit Tax Assessment Act 1986*. You should check with your employer's payroll area if you are not sure if you receive exempt reportable fringe benefits.

### All other reportable fringe benefits

Any reportable fringe benefits received from all other employers that are not eligible for a fringe benefits tax exemption.

### Reportable superannuation contributions

Any reportable superannuation contributions are included as income and used to work out your family assistance. Reportable superannuation are personal superannuation contributions made by you or on your behalf by your employer that you will claim as a tax deduction.

These are above those required by law such as an industrial award or the superannuation guarantee.

If you have reportable superannuation contributions, you need to make sure this income is declared to us as part of your family income estimate.

If you do not know if this applies to you, contact your employer, financial adviser or the Australian Taxation Office.

*Continued*



### **Total net investment losses**

The value of any net investment losses is added back to your estimated annual income. If you expect to make a loss from rental property income, investment income or both, you need to give details of the total amount of losses. Record losses from investment earnings, not capital losses.

For example:

Tony expects to make a net loss of \$3,000 on a rental property, but expects to have net income of \$1,000 from investments. The total net investment loss Tony must record is \$3,000.

Annette expects to make a loss from rental property income of \$4,500 and a loss from investment income of \$1,200. The total net investment loss Annette must record is \$5,700.

As there are 2 different investment types, Tony cannot use the net income from the financial investment to reduce the rental property loss for family assistance purposes.

### **How do I work out my total net investment loss?**

If you expect to make a loss from rental property income, investment income or both, you need to give us the details of the total amount of losses. It is important you only record losses from investment earnings, not capital losses.

Note: A capital loss is the difference between the purchase price and sale price, where an asset is sold for less than it was purchased for. Investment earnings include taxable and tax-exempt interest, dividends and rental income.

If you do not know if this applies to you, contact your accountant, financial adviser or the Australian Taxation Office.

### **Tax free pensions or benefits**

Income from tax free pensions and benefits that you (and/or your partner) receive through Services Australia or the Department of Veterans' Affairs must be included in your estimate of annual income for family assistance purposes.

Tax free pensions or benefits do not include Family Tax Benefit, Bereavement Payment, Rent Assistance, Remote Area Allowance, Carer Allowance, Language, Literacy and Numeracy Supplement or Pharmaceutical Allowance (paid by either Services Australia or the Department of Veterans' Affairs).

#### **Services Australia tax free pensions include:**

- Disability Support Pension paid to a person who is not old enough to receive the Age Pension
- Youth Disability Supplement paid with Disability Support Pension
- Carer Payment where both the carer and the person being cared for are not old enough to receive the Age Pension
- Wife Pension paid where both the recipient and the spouse (if applicable) are not old enough to receive the Age Pension.

#### **Department of Veterans' Affairs tax free pensions include:**

- Invalidity Service Pension where the recipient is not old enough to receive the Age Pension
- Disability Compensation Payment, War Widow's and War Widower's Pension
- Special Rate Disability Pension paid under the *Military Rehabilitation and Compensation Act (2004)* (MRCA)
- Partner Service Pension where both the carer, and the veteran being cared for, are under age pension age and the veteran has died and received an Invalidity Service Pension at the time of death
- Permanent Impairment as defined in the MRCA
- Wholly Dependent Partner.

If you are unsure what type of payment you get from the Department of Veterans' Affairs, you should contact them on **1800 555 254**.

### **Foreign income**

Any income earned, derived or received from sources outside Australia that you (and/or your partner) do not have to pay Australian tax is counted as foreign income. Foreign income is included in your estimate of annual income for family assistance purposes.

Newly arrived residents should include foreign income earned in the 2023–24 financial year prior to arriving in Australia when estimating their income for the 2023–24 financial year. You should use the exchange rate applicable to convert foreign income amounts into Australian dollars.

For more information on foreign income and exchange rates, go to [servicessaustralia.gov.au/familyoverseasincome](https://servicessaustralia.gov.au/familyoverseasincome)

### **Tax exempt foreign income**

Tax exempt foreign income is any income for qualifying service on a particular approved project (under section 23AF of the *Income Tax Assessment Act 1936*) and/or foreign service (under section 23AG of the *Income Tax Assessment Act 1936*) for a continuous period of 91 days or more. If you (and/or your partner) receive this type of income, it will be recorded on your (and/or your partner's) payment summary. If you (and/or your partner) expect to pay Australian tax on any foreign income, include this amount in your (and/or your partner's) taxable income component.

### **Child support you pay**

Child support includes:

- private child support—any amount you (and/or your partner) pay directly to another person (either as a result of a court order or a private agreement)
- any child support you (and/or your partner) pay through us
- non-cash child support—for example school fees, rent/mortgage payment
- other amounts—which are not part of a property settlement.

You (and/or your partner) should keep proof of the child support you (and/or your partner) pay as you (and/or your partner) may be asked to show evidence of your (and/or your partner's) claim. The full amount you (and/or your partner) pay for child support is deducted from your (and/or your partner's) estimate of annual income.

For more information, go to [servicessaustralia.gov.au/childsupport](https://servicessaustralia.gov.au/childsupport)

### Family Tax Benefit Part B and parents returning to work

If you (or your partner):

- are the lower income earner in a couple, and
- commence or return to work for the **first** time after the birth of a child or caring for a child who has come into your care,

you may be entitled to the maximum rate of Family Tax Benefit Part B for the period during the financial year before you commenced or returned to work and in which you were not in receipt of Parental Leave Pay. Family Tax Benefit Part B is not payable to families if the higher earner's income is more than \$112,578 for the financial year or for any days or periods in which the family was in receipt of Parental Leave Pay.

If you received Family Tax Benefit payments fortnightly and want to apply for this extra assistance you must tell us that you commenced or returned to work before 30 June of the following financial year to receive the assistance.

If you claim Family Tax Benefit as a lump sum after the end of the financial year, you need to tell us your return to work details on the lump sum claim for the financial year in which your return to work occurred. For example, if you return to work on 1 September 2023, you should be claiming your return to work on a 2023–24 lump sum claim.

You need to make a lump sum claim, lodge your (and/or your partner's) tax return and have income details confirmed by the Australian Taxation Office for processing any supplement payments.

If you are eligible for the extra assistance, you will be paid the maximum rate of Family Tax Benefit Part B for the period of the financial year before you commenced or returned to work, once your actual annual income is known and your payments are balanced for that year or when your lump sum claim is finalised.

If you do not commence or return to work between the births of your children, your entitlement to this extra assistance does not accumulate. If you have started and stopped work since your last child was born, another return to work would not be considered a **first** return to work since the birth of a child.

For example:

If you have 2 children while out of the workforce and do not return to work between the births you will be eligible for the extra assistance in respect of one child only when you **first** return to work.

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### Return to work definition for Family Tax Benefit Part B

Work is defined as any work for financial gain or reward that involves a 'substantial degree of exertion'. This means you have been **actively** involved as an employee or in self-employment.

You are considered to have commenced or returned to work if you work for an average of at least 10 hours per week over 4 consecutive weeks. The return to work date is the **first** day that you work an average of at least 10 hours per week.

You may be eligible for the extra assistance for the period in the financial year before commencing or returning to work during which you were not working and not receiving other employment related income.

If you are working but not working an average of at least 10 hours per week over 4 consecutive weeks, you can choose to nominate that you have commenced or returned to work. The return to work date in this instance is the day you **first** return to work. If you choose to nominate a return to work of less than the 10 hours per week, you must provide this nomination in writing at the end of the financial year. A nomination cannot be withdrawn once it is made.

### **Eligible child for Family Tax Benefit Part B and returning to work**

For the purpose of the return to work assistance, an eligible child is generally the most recent child to come into your care. The extra assistance for parents who return to work is available mainly where one parent of a couple has taken a break from work to care for a child, including newborns and child(ren) who have recently come into care.

In general, the extra assistance can be claimed only once in relation to a particular child. For example, if your current partner has already claimed the extra assistance for a particular child, you cannot receive it again for that child. Also, if the child has previously been in another person's care and that person received the extra assistance for the child, you cannot receive it again for that child as it is only available once in relation to each child. However, there are exceptions, including shared care situations.

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### **Other employment related income**

It is important to identify other types of work related income that you may have received after stopping paid work. This includes:

- paid leave (such as paid maternity leave, long service leave, recreation leave, sick leave)
  - Parental Leave Pay
  - Dad and Partner Pay
  - a payment of compensation or a payment of insurance in respect to an inability to earn, derive or receive income from paid work during the period
  - income that is derived from previous self-employment, such as from an interest or investment connected with your previous self-employment.
- 

### **Lower income earner**

The lower income earner is generally the member of the couple with the lowest actual adjusted taxable income after the end of the financial year. Also, for the purposes of this extra assistance, the lower income earner can be considered to be the member of the couple who had the lowest income estimate, provided the other member of the couple has not also returned to work.

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### **Parental Leave Pay and Family Tax Benefit Part B**

You (and/or your partner) cannot receive Family Tax Benefit Part B during your Paid Parental Leave period or on days you received Flexible Paid Parental Leave. Family Tax Benefit Part B may be paid when you are not receiving Parental Leave Pay.

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## **Other information**

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### **What is Rent Assistance?**

You may be eligible for Rent Assistance if you rent your accommodation in the private rental market or community housing. This includes paying private or community rent, board and/or lodging for accommodation in a house, flat or unit, boarding house, hostel or private hotel. It also includes paying site fees or mooring fees for a caravan, mobile home or boat that you live in.

If you are entitled to Rent Assistance it is generally paid fortnightly with your Family Tax Benefit payments. However, if you receive your Family Tax Benefit fortnightly, you can also choose to receive your Family Tax Benefit and Rent Assistance at the end of the financial year when your actual annual family income is known.

You are not entitled to Rent Assistance if you are the primary tenant in Government housing (that is, your (and/or your partner's) name is on the rental contract (lease) with the State or Territory Housing Authority), or you own or jointly own the home you live in.

The rate of Rent Assistance depends on the amount of rent you pay and the number of dependent children you have in your care. Rent Assistance is added to the other components of Family Tax Benefit Part A and the total payment may be reduced depending upon your family income or child support payment(s) received.

*Continued*

### Verifying your rent

You may need to provide verification of the amount of rent you pay if you wish to receive Rent Assistance.

You can do this by providing us with a current lease or tenancy agreement. If you do not have a current lease or tenancy agreement, we may ask you to verify your rent in another way.

If you receive Rent Assistance, you are required to notify us if there is a change in the amount of rent you pay or a change of address. You may be requested to reconfirm or reverify your rent details when your rent or address details change or as part of a review.

For more information about Rent Assistance, go to [servicessaustralia.gov.au/rentassistance](https://servicessaustralia.gov.au/rentassistance)

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### Grandparent, Foster and Kinship Carer Advisers

Grandparent, Foster and Kinship Carer Advisers give tailored help if you are a non-parent carer who has taken on parental responsibilities, such as a:

- grandparent who provides ongoing care
- foster carer
- kinship carer.

Our Advisers can help you, even if you are not currently getting a payment or service from us.

For more information about Grandparent, Foster and Kinship Carer Advisers, go to [servicessaustralia.gov.au/grandparentfosterkinship](https://servicessaustralia.gov.au/grandparentfosterkinship)

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### Social work services

A social worker can provide short-term counselling, support and information to help you through a difficult time. You can ask to speak with a social worker by calling us on **136 150** Monday to Friday, 8 am to 5 pm local time.

For more information, go to [servicessaustralia.gov.au/socialwork](https://servicessaustralia.gov.au/socialwork)

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### Support for separated people

Separation is a time of change and it is important to get help if you need it. If you require support, there are a number of support services available.

We can:

- give you information and advice
- refer you to private, confidential counselling
- assess, collect and transfer Child Support payments
- refer you to support services, like Family Relationship Advice Line on **1800 050 321**, Mensline Australia on **1300 78 99 78**, 1800RESPECT on **1800 737 732** and Financial Counselling Australia to locate a financial counsellor on **1800 007 007**.

For more information, go to [servicessaustralia.gov.au/separationsupport](https://servicessaustralia.gov.au/separationsupport)

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# Claim for an annual lump sum payment of Family Tax Benefit (FA048)

A payment to help families with the cost of raising children for the 2023–24 financial year

## Online account



### Completing this form online is faster and easier.

Access your Centrelink online account through myGov and select:

- Payments and claims
- then Claims
- then Make a claim.

If you do not have a myGov account, you can create one at [my.gov.au](https://my.gov.au) and then link Centrelink to it.

## When to use this form



Use this form if you wish to claim Family Tax Benefit as a lump sum for the 2023–24 financial year (1 July 2023–30 June 2024).

## When to claim

To be paid Family Tax Benefit for the 2023–24 financial year you must complete and lodge your Family Tax Benefit claim by 30 June 2025.

You need to call us on **136 150** if there are special circumstances that prevent you from lodging your claim by this date.

## For more information

Go to [servicesaustralia.gov.au/families](https://servicesaustralia.gov.au/families)

Call us on **136 150**.

For more information about how to lodge documents online, go to [servicesaustralia.gov.au/centrelinkuploaddocs](https://servicesaustralia.gov.au/centrelinkuploaddocs)



### Information in your language

We can translate documents you need for your claim or payments for free.

To speak to us in your language, call **131 202**.



### Hearing and speech assistance

If you have a hearing or speech impairment, you can use:

- the National Relay Service **1800 555 660**, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more information about help with communication, go to [servicesaustralia.gov.au](https://servicesaustralia.gov.au) and search 'other support and advice'.

# Online account



If you complete your claim online, and you are eligible, your claim can be assessed faster than if you complete this claim form.

You do not need to complete this form if you use our online services.

## Filling in this form

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this  Go to 1 skip to the question number shown.

1 Are you claiming online through myGov?

No  Go to next question

Yes   Do not complete this form. Log into your Centrelink online account through myGov.

## Personal details

### You

2 Did you have a partner on 30 June 2024?

No

Yes

When completing the partner's details in this form we are referring to the partner you had on 30 June 2024.

3 Your Customer Reference Number (if known)

4 Your name

Mr  Mrs  Miss  Ms  Mx  Other

Family name

First given name

Second given name

5 Your date of birth (DD MM YYYY)

### Your partner on 30 June 2024

3 Your partner's Customer Reference Number (if known)

4 Your partner's name

Mr  Mrs  Miss  Ms  Mx  Other

Family name

First given name

Second given name

5 Your partner's date of birth (DD MM YYYY)



CLK0FA048 2407



## You

6 Do you need an interpreter?

Available in international, Indigenous, Auslan and other sign languages.

No  **Go to 9**

Yes  **Go to next question**

7 What is your preferred spoken language?

8 What is your preferred written language?

9 Do you want to authorise a person or organisation to make enquires, make updates, act and/or get payments on your behalf?

No  **Go to next question**

Yes  **Details below**



You need to fill in and return an **Authorising a person or organisation to enquire or act on your behalf (SS313)** form. You can also do this online. You and the person or organisation will need a Centrelink online account.

If you want more information or to download the form, go to [servicesaustralia.gov.au/authorisedrepresentative](https://servicesaustralia.gov.au/authorisedrepresentative)

10 Have you been known by any other name(s)?

**Include:**

- name at birth
- name before marriage
- previous married name
- Aboriginal or skin name
- alias
- adoptive name
- foster name.

No  **Go to next question**

Yes  **Give details below**

**1** Other name

Type of name (for example, name at birth)

If you need more space, provide a separate sheet with details.

11 Your gender

Male

Female

Non-binary

## Your partner on 30 June 2024

6 Does your partner need an interpreter?

Available in international, Indigenous, Auslan and other sign languages.

No  **Go to 9**

Yes  **Go to next question**

7 What is your partner's preferred spoken language?

8 What is your partner's preferred written language?

10 Has your partner been known by any other name(s)?

**Include:**

- name at birth
- name before marriage
- previous married name
- Aboriginal or skin name
- alias
- adoptive name
- foster name.

No  **Go to next question**

Yes  **Give details below**

**1** Other name

Type of name (for example, name at birth)

If you need more space, provide a separate sheet with details.

11 Your partner's gender

Male

Female

Non-binary



**17** Tick **one** of the boxes below to tell us about your relationship status on 30 June 2024.

For more information about relationship status, see 'Having a partner' in the **Notes Booklet**.

If you have ever been separated from your current partner, give the date that you most recently got back together (reconciled) with your partner.

This will update your Centrelink record only. If you need to call us to update your Medicare and/or Child Support record, go to [servicessaustralia.gov.au/phoneus](https://servicessaustralia.gov.au/phoneus)

**Married**

Date married or last reconciled with your partner (DD MM YYYY)

--	--	--

▶ **Go to 18**

**Registered relationship**

Date registered or last reconciled with your partner (DD MM YYYY)

(your relationship is registered under Australian state or territory law)

--	--	--

▶ **Go to 18**

**De facto**

Date you started your relationship or last reconciled with your partner (DD MM YYYY)

(your relationship is similar to a married couple but you are not married or in a registered relationship)

--	--	--

▶ **Go to 18**

**Separated**

Date of last separation (DD MM YYYY)

(previously in a marriage, registered or de facto relationship)

--	--	--

▶ **Go to 20**

**Divorced**

Date of divorce (DD MM YYYY)

--	--	--

▶ **Go to 20**

**Widowed**

Date of partner's death (DD MM YYYY)

(previously in a marriage, registered or de facto relationship)

--	--	--

▶ **Go to 20**

**Never married or lived with a partner**

**Go to 20**

If none of the above describes your relationship status, call us on **136 150**.

**18** If you had a partner on 30 June 2024, were you in a relationship with them for only part of the 2023–24 financial year?

No  **Go to next question**

Yes  **Give details below**

<b>1</b>	From				(DD MM YYYY)
	To				(DD MM YYYY)

<b>2</b>	From				(DD MM YYYY)
	To				(DD MM YYYY)

**19** Do you give permission for your partner to speak with us on your behalf?

You can change this authority at any time.

No

Yes

**20** **Read** this before answering the following question.

This question is voluntary and will not affect your payment. If you do answer, the information will help us to continue to improve services to Aboriginal and Torres Strait Islander Australians.

Are you (and/or your partner) of Aboriginal or Torres Strait Islander Australian descent?

If you are of both Aboriginal and Torres Strait Islander Australian descent, tick both 'Yes' boxes.

You	
No	<input type="checkbox"/>
Yes – Aboriginal Australian	<input type="checkbox"/>
Yes – Torres Strait Islander Australian	<input type="checkbox"/>

Your partner	
No	<input type="checkbox"/>
Yes – Aboriginal Australian	<input type="checkbox"/>
Yes – Torres Strait Islander Australian	<input type="checkbox"/>

**21** **Read** this before answering the following question.

This question is voluntary and will not affect your payment. If you do answer, the information will help us to continue to improve services to people of Australian South Sea Islander descent.

Australian South Sea Islanders are the descendants of Pacific Islander labourers brought from the Western Pacific in the 19th Century.

Are you (and/or your partner) of Australian South Sea Islander descent?

You	
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>

Your partner	
No	<input type="checkbox"/>
Yes	<input type="checkbox"/>

**Residence details**

**22** What country are you currently living in?

This is the country where you normally live on a long term basis.

- Australia  Go to next question
- Other  Give country below

**23** Have you **ever** travelled outside Australia, including short trips and holidays?

This question will help us to verify your Australian residence.


- No  Go to next question
- Yes  Give details below

Year you last entered Australia

Passport number

Country of issue

**24** Are you an Australian citizen **who was born in Australia?**

- No   You will need to provide proof of your Australian residence status (for example, citizenship papers, passport or other documentation).  
▶ Go to next question

Yes  Go to 32

**25** What is your country of birth?

**26** What is your country of citizenship?

Australia  Date citizenship granted (DD MM YYYY)

▶ Go to 32

Other  Give details below

Country of citizenship

Date citizenship granted (DD MM YYYY)

**27** What type of visa did you arrive on?

- Permanent  Go to next question
- Temporary  Go to next question
- New Zealand passport (Special Category visa)  Go to 29
- Not sure  Go to 29

**28** Your visa details on arrival

Visa subclass Date visa granted (DD MM YYYY)

**29** Has your visa changed since you arrived in Australia?

- No  Go to next question
- Yes  Current visa details

Visa subclass Date visa granted (DD MM YYYY)

**30** When did you most recently start living in Australia?

**31** Did your partner or either of your parents arrive on a refugee or humanitarian visa?

- No
- Yes

**32** Read this before answering the following question.

We need to know if you have lived in any countries other than Australia. 'Lived' means where you made your home or spent a long period of time – it does not include places you visited for a holiday.

Have you **ever** lived outside Australia for any period?

- No  Go to next question
- Yes  List **all** countries you have lived in since birth and the date you started living in each country.  
**Include** when you started living in **Australia**.  
**Do not include** short trips or holidays.

**1** Country

Date from (DD MM YYYY)

**2** Country

Date from (DD MM YYYY)

**3** Country

Date from (DD MM YYYY)

If you need more space, provide a separate sheet with details.

## Account details

### 33 Where do you want your lump sum payment made?

The account must be in your name. A joint account is acceptable. It cannot be in a child's name unless you are the signatory or trustee.

Payments cannot be made into an account used exclusively for funding from the National Disability Insurance Scheme.

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Account held in the name(s) of

## Blended family details

### 34 Read this before answering the following question.

A **blended family** is a family with 2 or more children and:

- at least one of those children is a child of one member of the couple from a previous relationship, and
- at least one of the other children is a child of this relationship or the child of the other member of the couple from a previous relationship
- both members of the couple must have a Family Tax Benefit child in their care for at least 35% of the time.

For more information, see 'Blended family' in the **Notes Booklet**.

Are you in a blended family?

No  **Go to 37**

Yes  *Go to next question*

### 35 Read this before answering the following question.

If you are a blended family, you and your partner can choose to share your combined Family Tax Benefit amount. You can decide between you and your partner what percentage of your combined amount you will each receive.

Do you and your partner want to be paid your Family Tax Benefit separately?

No  **Go to 37**

Yes  *Go to next question*

### 36 Read this before answering the following question.

Each member of a blended family must claim Family Tax Benefit the same way, as either fortnightly payments or a lump sum claim through us.

Your partner will need to complete a separate claim before you can start being paid your percentage of Family Tax Benefit. Only provide details of the children you are claiming Family Tax Benefit for.

What percentage of your family's entitlement to Family Tax Benefit do you want to claim?

 %

## Rent Assistance details

Rent Assistance is an additional payment for families who rent their accommodation in the private rental market. This includes paying private rent, board and/or lodging for accommodation. If you are entitled to Rent Assistance it is generally paid fortnightly with your Family Tax Benefit payments. For more information, see 'Rent Assistance' in the **Notes Booklet**.

### 37 Do you have an eligible child, for Family Tax Benefit purposes, in your care **now**?

For more information, see 'Eligible child' in the **Notes Booklet**.

No  **Go to 40**

Yes  *Go to next question*

### 38 Are you currently receiving fortnightly payments of Family Tax Benefit?

No  *Go to next question*

Yes  **Go to 40**

### 39 Do you want to claim fortnightly payments of Family Tax Benefit?

No  Rent Assistance is not payable  
**Go to 66**

Yes  You will need to complete a claim for family assistance by logging into your Centrelink online account through myGov.  
▶ *Go to next question*

### 40 Have you provided us with your accommodation details since 1 July 2023?

No  **Go to 42**

Yes  *Go to next question*

**41** Were your accommodation details different in the 2023–24 financial year to those you have provided, or will provide on your fortnightly payments claim form?

No  **Go to 66**

Not sure  **Go to next question**

Yes  **Go to next question**

### About your home

**42** Read this before answering the following questions.

If you changed accommodation several times during the 2023–24 financial year, provide a separate sheet with your accommodation details (in questions 43 to 64) for each period.

**43** Did you (and/or your partner) own a home that you did not live in?

No  **Go to 45**

Yes  **Go to next question**

**44** What is the reason you did not live in the home?

You or your children were studying

Receiving medical treatment

Receiving care from a person in a private home

Receiving care in a nursing home

Providing care to a person in a private home

Overseas absence

Other  **Give details below**

**45** Which of the following best describes where you lived?

In a place where you (and/or your partner) pay private rent – this includes when you live in a caravan park and pay site fees or live on a vessel and pay mooring fees  **Go to 56**

In a home you (and/or your partner) owned or you owned jointly with another person – this can include:

- paying it off (mortgage)
- a caravan, mobile home or boat  **Go to 46**

In a home owned by a:

- company in which you (and/or your partner) are a shareholder or director
- trust in which you (and/or your partner) or a member of your family are a potential beneficiary or are named in the trust deed  **Go to 66**

In public housing, for example, housing owned by the Housing Authority. This does not include paying rent to a community housing organisation.  **Go to 47**

In a boarding house, guest house, hostel, hotel, campus, refuge, emergency or supported accommodation or similar  **Go to 57**

In accommodation which you (and/or your partner) have the right to use for life  **Go to 50**

In accommodation where you pay no rent  **Go to 66**

Other, for example, this could be where you (and your partner) do not have a fixed address  **Give details below**

**Go to 56**

**46** Did you pay site or mooring fees for your (and your partner's) home (this could be for a caravan, mobile home or boat)?

No  **Go to 66**

Yes  **Go to 56**

**47** Was your (or your partner's) name on the rental contract or lease agreement?

No  **Go to next question**

Yes  **Go to 66**

**48** Did the primary tenant pay the market rate of rent?

No  **Go to next question**

Not sure  **Go to next question**

Yes  **Go to 56**

**49** Did you (and your partner) live with the primary tenant and your (and/or your partner's) income was taken into account by the public housing authority when calculating the rent?

No  **Go to 66**

Yes  **Go to 56**

## Life interest

- 50** Did you (and/or your partner) pay any money or transfer any assets in return for this right to accommodation for life?
- No  ► *Go to next question*
- Yes  ► *Go to 52*
- 51** Which option describes how you (and/or your partner) obtained a life interest in a home without any exchange of money or transfer of assets:
- Inherited the life interest  ► *Go to 66*
- A formal agreement documenting the life interest  ► *Go to 66*
- An informal agreement, no rent paid  ► *Go to 66*
- An informal agreement to live at a child's home and pay rent  ► *Go to 56*
- Other  ► Give details below

► <i>Go to 56</i>

- 52** What are the details of the person or organisation that was paid money or assets were transferred to?

Full name (of the person or organisation)

--

Address

Postcode

- 53** What was the amount paid?

\$
----

- 54** What (if any) assets were transferred?


- 55** What was the market value of assets transferred?

\$
----

## Living with other people

- 56** Read this before answering the following question.

Sharing your accommodation means that you have the right to use a kitchen, bedroom or bathroom with one or more persons. This includes **all** family members (except your partner and dependent children), people who regularly stay at your accommodation and people who work away from home, for example, truck drivers, miners, flight attendants, members of the armed forces.

Did you (and your partner) share your accommodation with other people?

No  ► *Go to next question*

Yes  ► Give details below

### 1 Person's name

--

Age      Date they moved in (DD MM YYYY)

--	--	--	--

Relationship to you

Do they own the home?

--

No

Yes

**Their share** of the rent/lodgings

\$		per
----	--	-----

### 2 Person's name

--

Age      Date they moved in (DD MM YYYY)

--	--	--	--

Relationship to you

Do they own the home?

--

No

Yes

**Their share** of the rent/lodgings

\$		per
----	--	-----

### 3 Person's name

--

Age      Date they moved in (DD MM YYYY)

--	--	--	--

Relationship to you

Do they own the home?

--

No

Yes

**Their share** of the rent/lodgings

\$		per
----	--	-----

If you need more space, provide a separate sheet with details.



**Paying for accommodation**

**57** Did you (and your partner) pay board and/or lodgings?

Board means you (and your partner) were provided with some regular meals.  
Lodgings means the amount you (and your partner) pay for your accommodation.

- No  **Go to 59**
- Yes  **Go to next question**

**58** Can you separate the amounts you (and your partner) paid for board and/or lodgings?

No  Total board and lodgings charged per day, week, fortnight, 4 weeks or calendar month  
\$ \_\_\_\_\_ per  
**Go to 60**

Yes  Amount paid for board (meals) per day, week, fortnight, 4 weeks or calendar month  
\$ \_\_\_\_\_ per  
Amount paid for lodgings (accommodation only) per day, week, fortnight, 4 weeks or calendar month  
\$ \_\_\_\_\_ per  
**Go to 60**

**59** What was the amount **you** (and **your partner**) paid per day, week, fortnight, 4 weeks or calendar month (for example, rent, maintenance or site fees)?

This would be the total you (and your partner) paid for the property minus any subsidy/rebate, rent amount claimed as a business expense for taxation purposes OR contribution from another person or organisation.

\$ \_\_\_\_\_ per

**60** On what date did you (and your partner) start paying these fees?

\_\_\_\_ (DD MM YYYY)

**61** What type of accommodation did you (and your partner) live in?

- Boarding house/hostel/private hotel, hospital or disability housing  **Go to 63**
- Private house or townhouse/unit/flat
- Community housing
- Defence housing  **Go to next question**
- Caravan/cabin/mobile home
- Boat
- Other  Give details below

\_\_\_\_\_  
**Go to next question**

**62** What was the **total amount** charged per day, week, fortnight, 4 weeks or calendar month?

\$ \_\_\_\_\_ per

**63** Did you (and/or your partner) have a formal lease or tenancy agreement?

No  **Go to next question**

Yes   Provide a full copy of your signed lease or tenancy agreement.

**64** What period did you live in this accommodation?

From \_\_\_\_\_ (DD MM YYYY)

To \_\_\_\_\_ (DD MM YYYY)

**65** Did your accommodation details change in the 2023–24 financial year?


No  **Go to next question**

Yes  You will need to answer questions 43 to 64 for each type of accommodation you lived in during the 2023–24 financial year, provide a separate sheet with details.

## Child details

### 66 Read this before answering the following questions.

Give the following details for each child who was in your care during the 2023–24 financial year (1 July 2023–30 June 2024).  
For more information, see 'Eligible child' in the **Notes Booklet**.

 You will need to provide proof of birth to claim for any children where proof of birth has not been provided to us for family assistance payments.

If you had more than 4 children during the 2023–24 financial year, photocopy and provide pages 11 to page 18 for each additional child before completing the details for child 1.

### Child 1

#### 67 Child's family name

Child's first given name

Child's second given name

#### 68 Has this child been known by any other names?

No  *Go to next question*

Yes  List the other names

---

#### 69 Child's gender

Male

Female

Non-binary

#### 70 Child's date of birth (DD MM YYYY)

#### 71 Did this child receive any of the following payments or education allowances during the 2023–24 financial year?

- Carer Payment
- Disability Support Pension
- Disability Support Pension (Blind)
- Parenting Payment
- Special Benefit
- Youth Allowance
- Veterans' Children Education Scheme (VCES)/Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS) paid by the Department of Veterans' Affairs.

No  *Go to 73*

Yes  *Go to next question*

#### 72 Did you receive payment(s) for this child for the entire 2023–24 financial year?

No  *Go to next question*

Yes  This child is not an eligible Family Tax Benefit child – do not answer any more questions for **this** child.

▶ *Go to 127*

#### 73 What is this child's country of birth?

#### 74 Has this child **ever** travelled outside Australia, including short trips and holidays?

This question will help us to verify this child's Australian residence.

No  *Go to next question*

Not applicable –  *Go to next question*  
never travelled to Australia

Yes  Give details below

Year child last entered Australia

Passport number

Country of issue



**Child 1**

**82** Have you (and/or your partner) previously had a child entrusted to your care?

No   
Yes

**83** Did you have this child in your care for at least 13 consecutive weeks during the 2023–24 financial year?

No  **Go to 86**  
Yes  **Go to 86**

**84** Have you (and/or your partner) adopted a child before this child?

No   
Yes

**85** Did you (and/or your partner) adopt this child as part of a known adoption?

No   
Yes

**86** Have you (or your partner) previously claimed Parental Leave Pay for this child?

No  **Go to next question**  
Yes  **Go to 88**

**87** Do you intend to claim Parental Leave Pay for this child?

No   
Yes

**88** If you (and/or your partner) are the birth mother, biological father or adoptive parent of this child at **both** questions **77** and **78** **Go to 89**

Who are the parents of this child?

**Parent 1**

Is this person deceased?

No   
Yes  Date of death (DD MM YYYY)

**Parent 2**

Is this person deceased?

No   
Yes  Date of death (DD MM YYYY)

**89** Was this child younger than 5 years during the 2023–24 financial year?

No  **Go to next question**  
Yes  **Go to 101**

**90** Was this child younger than 16 years on 30 June 2024?

No  **Go to next question**  
Yes  **Go to 98**

**91** Was this child younger than 20 years on 30 June 2024?

No  **Do not answer anymore questions for this child. Go to 127**  
Yes  **Go to next question**

**92** Was this child studying by registered home schooling or study outside Australia?

No  **Go to next question**  
Yes  Give details below  
Registered home schooling   
Study outside Australia

**93** Did this child complete a Year 12 or equivalent qualification before 1 July 2023?

No  **Go to 96**  
Yes  Give details below

Certificate Number

Name of School/College/Campus (including Australian Technical College)

Course title (for example, NSW Higher School Certificate or Certificate Level II in Hospitality)

Date this child first enrolled or started study, whichever is earlier (DD MM YYYY)

Date completed (DD MM YYYY)

**94** Did this child repeat Year 12 during the 2023–24 financial year?

No  **Go to next question**  
Yes  **Go to 96**

**Child 1**

**95** Was this child a full-time student for the entire 2023–24 financial year?

No  Give details below

Period of full-time study

**1** From (DD MM YYYY)

To (DD MM YYYY)

**2** From (DD MM YYYY)

To (DD MM YYYY)

**Go to 97**

Yes  **Go to 98**

**96** Read this before answering the following question.

For a secondary or equivalent course, the course completion day is usually the last day of the final term of your child’s secondary course – this is the date given by the school. However, if the exam period goes beyond the last day of term, the completion day is the end of the exam period.

Was this child in education or training (including school based apprenticeships or traineeships) during the 2023–24 financial year?

No  **Go to next question**

Yes  Give details below

If this child attended more than one school, provide a separate sheet with details of each school.

Name of School/College/Campus  
(including Australian Technical College)

Course title (for example, NSW Higher School Certificate or Certificate Level II in Hospitality)

Date this child first enrolled or started study, whichever is earlier (DD MM YYYY)

Date this child completed or will complete this course (DD MM YYYY)

Was this child enrolled:

Full-time  **Go to 98**

Less than full-time  **Go to next question**

**97** Was there a reason this child was not in full-time education or training during the 2023–24 financial year?

For example, exemption from study.

No  **Go to next question**

Yes  Give details below

Start date (DD MM YYYY)

Date this circumstance will cease or ceased (DD MM YYYY)

**98** Did this child receive ABSTUDY (do not include Schooling A) during the 2023–24 financial year?

Some allowances can be received in addition to Family Tax Benefit.

No

Yes

**99** Do you have a child support care percentage determination for this child?

No

Yes

**100** Did this child come into your care from someone else during the 2023–24 financial year?

No  **Go to 104**

Yes  Who cared for this child before you?

Name

Address

Postcode

Contact phone number (including area code) (if known)

**101** When did this child enter your care?

 (DD MM YYYY)

**Child 1**

**102** What periods in the 2023–24 financial year did this child live with you?

**1**  
From    (DD MM YYYY)  
To    (DD MM YYYY)

**2**  
From    (DD MM YYYY)  
To    (DD MM YYYY)

**3**  
From    (DD MM YYYY)  
To    (DD MM YYYY)

**4**  
From    (DD MM YYYY)  
To    (DD MM YYYY)

**103** Do you have legal or other documents to support the change of care?

No  **Go to next question**

Yes   Provide a copy of this document.

**104** Did this child spend time in care with someone else other than you (and/or your partner at 30 June 2024) – such as their other parent if you were separated, grandparent or other carer – during the 2023–24 financial year (for example, weekends, school holidays)?

To be paid any Family Tax Benefit, you must have care of this child for at least 35% of the time during the 2023–24 financial year. To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

For more information, see 'Shared care' in the **Notes Booklet**.

No  **Go to 113**

Yes  Who did this child spend time with?

Name

Address


Postcode

**105** Did you have a parenting plan, court order or written agreement for the period during the 2023–24 financial year?

No  **Go to 108**

Yes   Provide a copy of the parenting plan, court order or written agreement.

**106** Was the parenting plan, court order or written agreement complied with during the 2023–24 financial year?

No  **Go to 108**

Yes  **Go to next question**

**107** Was the shared care arrangement for this child for the full 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 109**

**108** Provide the periods of shared care for this child during the 2023–24 financial year

From (DD MM YYYY)	To (DD MM YYYY)
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

If there are more dates, provide a separate sheet with details.

## Child 1

**109** Read this before answering the following question.

To receive your correct entitlement of Family Tax Benefit you should confirm your percentage of care with the other person caring for this child.

For more information, see 'Shared care' in the **Notes Booklet**.

What percentage of care did you have of this child during the 2023–24 financial year?

 %

or

How many nights was this child in your care during the 2023–24 financial year?

From    (DD MM YYYY)

To    (DD MM YYYY)

**110** Did this child leave your care for **more** than a 'short period' during the 2023–24 financial year?

To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

No  **Go to 113**

Yes  Provide the periods during which this child was **not** in your care

From (DD MM YYYY)

To (DD MM YYYY)

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If there are more dates, provide a separate sheet with details.

**111** Was this with your consent?

No  **Go to next question**

Yes  **Go to 113**

**112** Did you take reasonable action to regain care of this child?

No

Yes

**113** Did this child die during the 2023–24 financial year?

If a child died, you may be eligible to receive a bereavement payment.

No  **Go to next question**

Yes  Date of death (DD MM YYYY)

We will contact you for more information.

**114** Read this before answering the following question.

If any dependent child in your care is from a previous relationship, you are required to take reasonable action to obtain a child support assessment in order to receive more than the base rate of Family Tax Benefit Part A.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

The following questions are about child support you (and/or your partner at 30 June 2024) were entitled to receive and actually received during the 2023–24 financial year.

Is this child from a previous relationship?

No  **Go to next question**

Yes  **Go to 116**

**115** Did you (and/or your partner) receive or were you (and/or your partner) entitled to receive any child support for this child during the 2023–24 financial year?

No  **Go to 125**

Yes  **Go to next question**

**116** Did you (and/or your partner) have a current child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 119**

**117** Did you (and/or your partner) take any action to obtain a child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  Action taken by:

You  **Go to 119**  
Your partner



**Child 1**

**118** Explain why you (and/or your partner) did not take any action to obtain a child support assessment for this child. Include details, if there is any reason that made it difficult for you (and/or your partner) to apply for a child support assessment.


**119** Who were you (and/or your partner) entitled to receive child support from, for this child during the 2023–24 financial year?

Full name(s)


**120** Read this before answering the following questions.

Child support can include cash, capitalised maintenance/lump sum payment(s) and non-cash amounts. Non-cash child support, includes for example, receiving food or clothes from the other parent, and also includes payment(s) made to another person or organisation on your behalf, such as loan repayments, school fees, rates, insurance, household expenses, child care fees or other expenses/purchases. Non-cash amounts must be reported as a dollar value. Capitalised maintenance or a lump sum payment is maintenance that is not a regular or a periodic payment and is worth more than \$1,500. It may be provided as a lump sum payment, such as a cash amount, or a property settlement, such as your home, a car, a business.

For more information, see 'Child support you receive' in the **Notes Booklet**.

Did you (and/or your partner) receive any child support for this child that was not part of a child support assessment, such as you received more than the child support assessed amount, for any period you were Child Support Collect during the 2023–24 financial year?

No  *Go to next question*

Yes  You will need to tell us if you received any additional child support, including cash, a lump sum payment or non cash.

*Go to next question*

**121** Did you receive any voluntary child support for this child during the 2023–24 financial year?

No  *Go to next question*

Yes  How much was received

\$  *Go to next question*

**122** Read this before answering the following questions.

**Discharged child support arrears**

If you changed from Child Support Collect to Private Collect and you had child support owing to you, you may have elected to discharge any amount owed to you from the Child Support Collect period. You must tell us if you have discharged arrears, or you later discharge arrears.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

Did you (and/or your partner), change from Child Support Collect to Private Collect, at any time during the 2023–24 financial year?

No  *Go to 124*

Yes  *Go to next question*

**123** Did you (and/or your partner) discharge any child support arrears during the 2023–24 financial year?

No  *Go to next question*

Yes  What was the amount of arrears you discharged?

\$

On what date did you discharge the arrears?

(DD MM YYYY)

**124** Did you (and/or your partner) receive any child support in relation to this child having a disability or learning difficulty during the 2023–24 financial year?

No  *Go to next question*

Yes  How much was received:

Through Child Support Collect

\$

Privately

\$

**125** Read this before answering the following questions.

Apart from Family Tax Benefit, there are other payments or assistance that families may be entitled to receive.

Does this child have a disability?

No  *Go to next question*

Yes  Go to [servicessaustralia.gov.au/carers](https://servicessaustralia.gov.au/carers) for more information about Carer Allowance and/or Carer Payment.

## Child 1

**126** Is this child an orphan?

Go to [servicesaustralia.gov.au/orphanpension](https://servicesaustralia.gov.au/orphanpension) for more information about Double Orphan Pension.

No

Yes

**127** Did you have another child, during the 2023–24 financial year, for whom you wish to claim a lump sum payment of Family Tax Benefit?

No  **Go to 128 on page 43**

Yes  **Go to next question on the next page**

## Child 2

**67** Child's family name

Child's first given name

Child's second given name

**68** Has this child been known by any other names?

No  **Go to next question**

Yes  List the other names

---

**69** Child's gender

Male

Female

Non-binary

**70** Child's date of birth (DD MM YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**71** Did this child receive any of the following payments or education allowances during the 2023–24 financial year?

- Carer Payment
- Disability Support Pension
- Disability Support Pension (Blind)
- Parenting Payment
- Special Benefit
- Youth Allowance
- Veterans' Children Education Scheme (VCES)/Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS) paid by the Department of Veterans' Affairs.

No  **Go to 73**

Yes  **Go to next question**

**72** Did you receive payment(s) for this child for the entire 2023–24 financial year?

No  **Go to next question**

Yes  This child is not an eligible Family Tax Benefit child – do not answer any more questions for **this** child.

**Go to 127**

**73** What is this child's country of birth?

**74** Has this child **ever** travelled outside Australia, including short trips and holidays?

This question will help us to verify this child's Australian residence.

No  **Go to next question**

Not applicable –  **Go to next question**  
never travelled to Australia

Yes  Give details below

Year child last entered Australia

Passport number

Country of issue



## Child 2

**82** Have you (and/or your partner) previously had a child entrusted to your care?

No

Yes

**83** Did you have this child in your care for at least 13 consecutive weeks during the 2023–24 financial year?

No  **Go to 86**

Yes  **Go to 86**

**84** Have you (and/or your partner) adopted a child before this child?

No

Yes

**85** Did you (and/or your partner) adopt this child as part of a known adoption?

No

Yes

**86** Have you (or your partner) previously claimed Parental Leave Pay for this child?

No  **Go to next question**

Yes  **Go to 88**

**87** Do you intend to claim Parental Leave Pay for this child?

No

Yes

**88** If you (and/or your partner) are the birth mother, biological father or adoptive parent of this child at **both** questions **77** and **78** **Go to 89**

Who are the parents of this child?

**Parent 1**

Is this person deceased?

No

Yes  Date of death (DD MM YYYY)

**Parent 2**

Is this person deceased?

No

Yes  Date of death (DD MM YYYY)

**89** Was this child younger than 5 years during the 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 101**

**90** Was this child younger than 16 years on 30 June 2024?

No  **Go to next question**

Yes  **Go to 98**

**91** Was this child younger than 20 years on 30 June 2024?

No  **Do not answer anymore questions for this child. Go to 127**

Yes  **Go to next question**

**92** Was this child studying by registered home schooling or study outside Australia?

No  **Go to next question**

Yes  Give details below

Registered home schooling

Study outside Australia

**93** Did this child complete a Year 12 or equivalent qualification before 1 July 2023?

No  **Go to 96**

Yes  Give details below

Certificate Number

Name of School/College/Campus  
(including Australian Technical College)

Course title (for example, NSW Higher School Certificate or Certificate Level II in Hospitality)

Date this child first enrolled or started study, whichever is earlier (DD MM YYYY)

Date completed (DD MM YYYY)

**94** Did this child repeat Year 12 during the 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 96**

## Child 2

**95** Was this child a full-time student for the entire 2023–24 financial year?

No  Give details below

Period of full-time study

**1** From (DD MM YYYY)

--	--	--

To (DD MM YYYY)

--	--	--

**2** From (DD MM YYYY)

--	--	--

To (DD MM YYYY)

--	--	--

**Go to 97**

Yes  **Go to 98**

**96** Read this before answering the following question.

For a secondary or equivalent course, the course completion day is usually the last day of the final term of your child's secondary course – this is the date given by the school. However, if the exam period goes beyond the last day of term, the completion day is the end of the exam period.

Was this child in education or training (including school based apprenticeships or traineeships) during the 2023–24 financial year?

No  **Go to next question**

Yes  Give details below

If this child attended more than one school, provide a separate sheet with details of each school.

Name of School/College/Campus  
(including Australian Technical College)

--

Course title (for example, NSW Higher School Certificate or Certificate Level II in Hospitality)

--

Date this child first enrolled or started study, whichever is earlier (DD MM YYYY)

--	--	--

Date this child completed or will complete this course (DD MM YYYY)

--	--	--

Was this child enrolled:

Full-time  **Go to 98**

Less than full-time  **Go to next question**

**97** Was there a reason this child was not in full-time education or training during the 2023–24 financial year?

For example, exemption from study.

No  **Go to next question**

Yes  Give details below

--

Start date (DD MM YYYY)

--	--	--

Date this circumstance will cease or ceased (DD MM YYYY)

--	--	--

**98** Did this child receive ABSTUDY (do not include Schooling A) during the 2023–24 financial year?

Some allowances can be received in addition to Family Tax Benefit.

No

Yes

**99** Do you have a child support care percentage determination for this child?

No

Yes

**100** Did this child come into your care from someone else during the 2023–24 financial year?

No  **Go to 104**

Yes  Who cared for this child before you?

Name

--

Address

--

Postcode

Contact phone number (including area code) (if known)

--

**101** When did this child enter your care?

(DD MM YYYY)

**Child 2**

**102** What periods in the 2023–24 financial year did this child live with you?

**1**

From    (DD MM YYYY)

To    (DD MM YYYY)

**2**

From    (DD MM YYYY)

To    (DD MM YYYY)

**3**

From    (DD MM YYYY)

To    (DD MM YYYY)

**4**

From    (DD MM YYYY)

To    (DD MM YYYY)

**103** Do you have legal or other documents to support the change of care?

No  **Go to next question**

Yes   Provide a copy of this document.

**104** Did this child spend time in care with someone else other than you (and/or your partner at 30 June 2024) – such as their other parent if you were separated, grandparent or other carer – during the 2023–24 financial year (for example, weekends, school holidays)?

To be paid any Family Tax Benefit, you must have care of this child for at least 35% of the time during the 2023–24 financial year. To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

For more information, see 'Shared care' in the **Notes Booklet**.

No  **Go to 113**

Yes  Who did this child spend time with?

Name

Address

Postcode

**105** Did you have a parenting plan, court order or written agreement for the period during the 2023–24 financial year?

No  **Go to 108**

Yes   Provide a copy of the parenting plan, court order or written agreement.

**106** Was the parenting plan, court order or written agreement complied with during the 2023–24 financial year?

No  **Go to 108**

Yes  **Go to next question**

**107** Was the shared care arrangement for this child for the full 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 109**

**108** Provide the periods of shared care for this child during the 2023–24 financial year

From (DD MM YYYY)	To (DD MM YYYY)
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
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/ /	/ /
/ /	/ /
/ /	/ /

If there are more dates, provide a separate sheet with details.



## Child 2

**109** Read this before answering the following question.

To receive your correct entitlement of Family Tax Benefit you should confirm your percentage of care with the other person caring for this child.

For more information, see 'Shared care' in the **Notes Booklet**.

What percentage of care did you have of this child during the 2023–24 financial year?

 %

or

How many nights was this child in your care during the 2023–24 financial year?

From    (DD MM YYYY)

To    (DD MM YYYY)

**110** Did this child leave your care for **more** than a 'short period' during the 2023–24 financial year?

To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

No  **Go to 113**

Yes  Provide the periods during which this child was **not** in your care

From (DD MM YYYY)

To (DD MM YYYY)

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If there are more dates, provide a separate sheet with details.

**111** Was this with your consent?

No  **Go to next question**

Yes  **Go to 113**

**112** Did you take reasonable action to regain care of this child?

No

Yes

**113** Did this child die during the 2023–24 financial year?

If a child died, you may be eligible to receive a bereavement payment.

No  **Go to next question**

Yes  Date of death (DD MM YYYY)

We will contact you for more information.

**114** Read this before answering the following question.

If any dependent child in your care is from a previous relationship, you are required to take reasonable action to obtain a child support assessment in order to receive more than the base rate of Family Tax Benefit Part A.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

The following questions are about child support you (and/or your partner at 30 June 2024) were entitled to receive and actually received during the 2023–24 financial year.

Is this child from a previous relationship?

No  **Go to next question**

Yes  **Go to 116**

**115** Did you (and/or your partner) receive or were you (and/or your partner) entitled to receive any child support for this child during the 2023–24 financial year?

No  **Go to 125**

Yes  **Go to next question**

**116** Did you (and/or your partner) have a current child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 119**

**117** Did you (and/or your partner) take any action to obtain a child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  Action taken by:

You  **Go to 119**  
Your partner

**Child 2**

**118** Explain why you (and/or your partner) did not take any action to obtain a child support assessment for this child. Include details, if there is any reason that made it difficult for you (and/or your partner) to apply for a child support assessment.


**119** Who were you (and/or your partner) entitled to receive child support from, for this child during the 2023–24 financial year?

Full name(s)


**120** Read this before answering the following questions.

Child support can include cash, capitalised maintenance/lump sum payment(s) and non-cash amounts. Non-cash child support, includes for example, receiving food or clothes from the other parent, and also includes payment(s) made to another person or organisation on your behalf, such as loan repayments, school fees, rates, insurance, household expenses, child care fees or other expenses/purchases. Non-cash amounts must be reported as a dollar value. Capitalised maintenance or a lump sum payment is maintenance that is not a regular or a periodic payment and is worth more than \$1,500. It may be provided as a lump sum payment, such as a cash amount, or a property settlement, such as your home, a car, a business.

For more information, see 'Child support you receive' in the **Notes Booklet**.

Did you (and/or your partner) receive any child support for this child that was not part of a child support assessment, such as you received more than the child support assessed amount, for any period you were Child Support Collect during the 2023–24 financial year?

No  *Go to next question*

Yes  You will need to tell us if you received any additional child support, including cash, a lump sum payment or non cash.

*Go to next question*

**121** Did you receive any voluntary child support for this child during the 2023–24 financial year?

No  *Go to next question*

Yes  How much was received

\$  *Go to next question*

**122** Read this before answering the following questions.

**Discharged child support arrears**

If you changed from Child Support Collect to Private Collect and you had child support owing to you, you may have elected to discharge any amount owed to you from the Child Support Collect period. You must tell us if you have discharged arrears, or you later discharge arrears.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

Did you (and/or your partner), change from Child Support Collect to Private Collect, at any time during the 2023–24 financial year?

No  *Go to 124*

Yes  *Go to next question*

**123** Did you (and/or your partner) discharge any child support arrears during the 2023–24 financial year?

No  *Go to next question*

Yes  What was the amount of arrears you discharged?

\$

On what date did you discharge the arrears?

(DD MM YYYY)

**124** Did you (and/or your partner) receive any child support in relation to this child having a disability or learning difficulty during the 2023–24 financial year?

No  *Go to next question*

Yes  How much was received:

Through Child Support Collect

\$

Privately

\$

**125** Read this before answering the following questions.

Apart from Family Tax Benefit, there are other payments or assistance that families may be entitled to receive.

Does this child have a disability?

No  *Go to next question*

Yes  Go to [servicessaustralia.gov.au/carers](https://servicessaustralia.gov.au/carers) for more information about Carer Allowance and/or Carer Payment.

## Child 2

**126** Is this child an orphan?

Go to [servicesaustralia.gov.au/orphanpension](https://servicesaustralia.gov.au/orphanpension) for more information about Double Orphan Pension.

No

Yes

**127** Did you have another child, during the 2023–24 financial year, for whom you wish to claim a lump sum payment of Family Tax Benefit?

No  **Go to 128 on page 43**

Yes  **Go to next question on the next page**

### Child 3

**67** Child's family name

Child's first given name

Child's second given name

**68** Has this child been known by any other names?

No  *Go to next question*

Yes  List the other names

---

**69** Child's gender

Male

Female

Non-binary

**70** Child's date of birth (DD MM YYYY)

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**71** Did this child receive any of the following payments or education allowances during the 2023–24 financial year?

- Carer Payment
- Disability Support Pension
- Disability Support Pension (Blind)
- Parenting Payment
- Special Benefit
- Youth Allowance
- Veterans' Children Education Scheme (VCES)/Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS) paid by the Department of Veterans' Affairs.

No  *Go to 73*

Yes  *Go to next question*

**72** Did you receive payment(s) for this child for the entire 2023–24 financial year?

No  *Go to next question*

Yes  This child is not an eligible Family Tax Benefit child – do not answer any more questions for **this** child.

▶ *Go to 127*

**73** What is this child's country of birth?

**74** Has this child **ever** travelled outside Australia, including short trips and holidays?

This question will help us to verify this child's Australian residence.

No  *Go to next question*

Not applicable –  *Go to next question*  
never travelled to Australia

Yes  Give details below

Year child last entered Australia

Passport number

Country of issue



**Child 3**

**82** Have you (and/or your partner) previously had a child entrusted to your care?

No   
Yes

**83** Did you have this child in your care for at least 13 consecutive weeks during the 2023–24 financial year?

No  **Go to 86**  
Yes  **Go to 86**

**84** Have you (and/or your partner) adopted a child before this child?

No   
Yes

**85** Did you (and/or your partner) adopt this child as part of a known adoption?

No   
Yes

**86** Have you (or your partner) previously claimed Parental Leave Pay for this child?

No  **Go to next question**  
Yes  **Go to 88**

**87** Do you intend to claim Parental Leave Pay for this child?

No   
Yes

**88** If you (and/or your partner) are the birth mother, biological father or adoptive parent of this child at **both** questions **77** and **78** **Go to 89**

Who are the parents of this child?

**Parent 1**

Is this person deceased?

No   
Yes  Date of death (DD MM YYYY)

**Parent 2**

Is this person deceased?

No   
Yes  Date of death (DD MM YYYY)

**89** Was this child younger than 5 years during the 2023–24 financial year?

No  **Go to next question**  
Yes  **Go to 101**

**90** Was this child younger than 16 years on 30 June 2024?

No  **Go to next question**  
Yes  **Go to 98**

**91** Was this child younger than 20 years on 30 June 2024?

No  **Do not answer anymore questions for this child. Go to 127**  
Yes  **Go to next question**

**92** Was this child studying by registered home schooling or study outside Australia?

No  **Go to next question**  
Yes  Give details below  
Registered home schooling   
Study outside Australia

**93** Did this child complete a Year 12 or equivalent qualification before 1 July 2023?

No  **Go to 96**  
Yes  Give details below

Certificate Number

Name of School/College/Campus (including Australian Technical College)

Course title (for example, NSW Higher School Certificate or Certificate Level II in Hospitality)

Date this child first enrolled or started study, whichever is earlier (DD MM YYYY)

Date completed (DD MM YYYY)

**94** Did this child repeat Year 12 during the 2023–24 financial year?

No  **Go to next question**  
Yes  **Go to 96**





**Child 3**

**102** What periods in the 2023–24 financial year did this child live with you?

**1**

From    (DD MM YYYY)

To    (DD MM YYYY)

**2**

From    (DD MM YYYY)

To    (DD MM YYYY)

**3**

From    (DD MM YYYY)

To    (DD MM YYYY)

**4**

From    (DD MM YYYY)

To    (DD MM YYYY)

**103** Do you have legal or other documents to support the change of care?

No  **Go to next question**

Yes   Provide a copy of this document.

**104** Did this child spend time in care with someone else other than you (and/or your partner at 30 June 2024) – such as their other parent if you were separated, grandparent or other carer – during the 2023–24 financial year (for example, weekends, school holidays)?

To be paid any Family Tax Benefit, you must have care of this child for at least 35% of the time during the 2023–24 financial year. To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

For more information, see 'Shared care' in the **Notes Booklet**.

No  **Go to 113**

Yes  Who did this child spend time with?

Name

Address

Postcode

**105** Did you have a parenting plan, court order or written agreement for the period during the 2023–24 financial year?

No  **Go to 108**

Yes   Provide a copy of the parenting plan, court order or written agreement.

**106** Was the parenting plan, court order or written agreement complied with during the 2023–24 financial year?

No  **Go to 108**

Yes  **Go to next question**

**107** Was the shared care arrangement for this child for the full 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 109**

**108** Provide the periods of shared care for this child during the 2023–24 financial year

From (DD MM YYYY)	To (DD MM YYYY)
/ /	/ /
/ /	/ /
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/ /	/ /
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If there are more dates, provide a separate sheet with details.

### Child 3

**109** Read this before answering the following question.

To receive your correct entitlement of Family Tax Benefit you should confirm your percentage of care with the other person caring for this child.  
For more information, see 'Shared care' in the **Notes Booklet**.

What percentage of care did you have of this child during the 2023–24 financial year?

 %

or

How many nights was this child in your care during the 2023–24 financial year?

From    (DD MM YYYY)

To    (DD MM YYYY)

**110** Did this child leave your care for **more** than a 'short period' during the 2023–24 financial year?

To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

No  **Go to 113**

Yes  Provide the periods during which this child was **not** in your care

From (DD MM YYYY)

To (DD MM YYYY)

/ /	/ /
/ /	/ /
/ /	/ /
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/ /	/ /
/ /	/ /
/ /	/ /

If there are more dates, provide a separate sheet with details.

**111** Was this with your consent?

No  **Go to next question**

Yes  **Go to 113**

**112** Did you take reasonable action to regain care of this child?

No

Yes

**113** Did this child die during the 2023–24 financial year?

If a child died, you may be eligible to receive a bereavement payment.

No  **Go to next question**

Yes  Date of death (DD MM YYYY)

We will contact you for more information.

**114** Read this before answering the following question.

If any dependent child in your care is from a previous relationship, you are required to take reasonable action to obtain a child support assessment in order to receive more than the base rate of Family Tax Benefit Part A.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

The following questions are about child support you (and/or your partner at 30 June 2024) were entitled to receive and actually received during the 2023–24 financial year.

Is this child from a previous relationship?

No  **Go to next question**

Yes  **Go to 116**

**115** Did you (and/or your partner) receive or were you (and/or your partner) entitled to receive any child support for this child during the 2023–24 financial year?

No  **Go to 125**

Yes  **Go to next question**

**116** Did you (and/or your partner) have a current child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 119**

**117** Did you (and/or your partner) take any action to obtain a child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  Action taken by:

You  **Go to 119**  
Your partner

**Child 3**

**118** Explain why you (and/or your partner) did not take any action to obtain a child support assessment for this child. Include details, if there is any reason that made it difficult for you (and/or your partner) to apply for a child support assessment.


**119** Who were you (and/or your partner) entitled to receive child support from, for this child during the 2023–24 financial year?

Full name(s)


**120** Read this before answering the following questions.

Child support can include cash, capitalised maintenance/lump sum payment(s) and non-cash amounts. Non-cash child support, includes for example, receiving food or clothes from the other parent, and also includes payment(s) made to another person or organisation on your behalf, such as loan repayments, school fees, rates, insurance, household expenses, child care fees or other expenses/purchases. Non-cash amounts must be reported as a dollar value. Capitalised maintenance or a lump sum payment is maintenance that is not a regular or a periodic payment and is worth more than \$1,500. It may be provided as a lump sum payment, such as a cash amount, or a property settlement, such as your home, a car, a business.

For more information, see 'Child support you receive' in the **Notes Booklet**.

Did you (and/or your partner) receive any child support for this child that was not part of a child support assessment, such as you received more than the child support assessed amount, for any period you were Child Support Collect during the 2023–24 financial year?

No  Go to next question

Yes  You will need to tell us if you received any additional child support, including cash, a lump sum payment or non cash.

▶ Go to next question

**121** Did you receive any voluntary child support for this child during the 2023–24 financial year?

No  Go to next question

Yes  How much was received

\$  ▶ Go to next question

**122** Read this before answering the following questions.

**Discharged child support arrears**

If you changed from Child Support Collect to Private Collect and you had child support owing to you, you may have elected to discharge any amount owed to you from the Child Support Collect period. You must tell us if you have discharged arrears, or you later discharge arrears.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

Did you (and/or your partner), change from Child Support Collect to Private Collect, at any time during the 2023–24 financial year?

No  Go to 124

Yes  Go to next question

**123** Did you (and/or your partner) discharge any child support arrears during the 2023–24 financial year?

No  Go to next question

Yes  What was the amount of arrears you discharged?

\$

On what date did you discharge the arrears?

(DD MM YYYY)

**124** Did you (and/or your partner) receive any child support in relation to this child having a disability or learning difficulty during the 2023–24 financial year?

No  Go to next question

Yes  How much was received:

Through Child Support Collect

\$

Privately

\$

**125** Read this before answering the following questions.

Apart from Family Tax Benefit, there are other payments or assistance that families may be entitled to receive.

Does this child have a disability?

No  Go to next question

Yes  Go to [servicessaustralia.gov.au/carers](https://servicessaustralia.gov.au/carers) for more information about Carer Allowance and/or Carer Payment.

### Child 3

**126** Is this child an orphan?

Go to [servicessaustralia.gov.au/orphanpension](https://servicessaustralia.gov.au/orphanpension) for more information about Double Orphan Pension.

No

Yes

**127** Did you have another child, during the 2023–24 financial year, for whom you wish to claim a lump sum payment of Family Tax Benefit?

No  **Go to 128 on page 43**

Yes  If you are claiming for more than 4 children, (if you have not already copied pages 11 to 18) copy and provide pages 35 to 42 for each additional child before completing the details for child 4.

▶ *Go to next question on the next page*

## Child 4

**67** Child's family name

Child's first given name

Child's second given name

**68** Has this child been known by any other names?

No  **Go to next question**

Yes  List the other names

---

**69** Child's gender

Male

Female

Non-binary

**70** Child's date of birth (DD MM YYYY)

**71** Did this child receive any of the following payments or education allowances during the 2023–24 financial year?

- Carer Payment
- Disability Support Pension
- Disability Support Pension (Blind)
- Parenting Payment
- Special Benefit
- Youth Allowance
- Veterans' Children Education Scheme (VCES)/Military Rehabilitation and Compensation Act Education and Training Scheme (MRCAETS) paid by the Department of Veterans' Affairs.

No  **Go to 73**

Yes  **Go to next question**

**72** Did you receive payment(s) for this child for the entire 2023–24 financial year?

No  **Go to next question**

Yes  This child is not an eligible Family Tax Benefit child – do not answer any more questions for **this** child.

**Go to 127**

**73** What is this child's country of birth?

**74** Has this child **ever** travelled outside Australia, including short trips and holidays?

This question will help us to verify this child's Australian residence.

No  **Go to next question**

Not applicable –  **Go to next question**  
never travelled to Australia

Yes  Give details below

Year child last entered Australia

Passport number

Country of issue

## Child 4

### 75 Read this before answering the following question

We will use your child's Medicare details to check with the Australian Immunisation Register that your child meets immunisation requirements.

If your child is **not yet enrolled in Medicare**, you should complete a Medicare enrolment as soon as possible. Once enrolled you will need to tell us their Medicare details.

If your child is **not eligible for Medicare enrolment**, we will check their immunisation status with the Australian Immunisation Register using their name and other personal details.

For more information about Medicare enrolment, including eligibility, go to **servicesaustralia.gov.au/medicarecard**

If your child is eligible for Medicare enrolment and you do not provide the Medicare card number on which they are listed, we may not be able to check if they meet immunisation requirements and your payment will be affected.

For more information, see 'Immunisation details' in the **Notes Booklet**.

What is this child's Medicare enrolment details?

Not enrolled  *Go to next question*  
in Medicare

Not eligible  *Go to next question*  
for Medicare  
enrolment

Enrolled in  Give details below  
Medicare

The Medicare card number this child is listed on

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Child's details on Medicare card

Reference Number	Child's full name on Medicare card

### 76 Was this child part of a multiple birth, multiple entrustment to care or multiple adoption?

No

Yes

77

The term 'parent' refers to a natural, adoptive or relationship parent (a person who is legally responsible for a child born through an artificial conception procedure or where a surrogacy court order is in place).

For more information on grandparents, see 'Who is a grandparent?' in the **Notes Booklet**.

**Your partner's** (on 30 June 2024, if you had one) relationship to this child

Birth mother

Partner of birth mother

Adoptive parent

Biological father

Partner of biological father

Grandparent

Foster parent (formal)

Foster parent (informal)

Other  Give details below

--

### 78 Your relationship to this child

Birth mother  *Go to next question*

Partner of birth mother  **Go to 81**

Adoptive parent  **Go to 84**

Biological father  **Go to 80**

Partner of biological father  **Go to 80**

Grandparent  **Go to 82**

Foster parent (formal)  **Go to 82**

Foster parent (informal)  **Go to 82**

Other  Give details below

--

**Go to 82**

### 79 Have you given birth to any other children (excluding stillborn children) before this child?

No  **Go to 86**

Yes  **Go to 86**

### 80 Did this child enter your (and/or your partner's) care as part of a surrogacy arrangement?

No  *Go to next question*

Yes  **Go to 82**

### 81 Has the birth mother of this child given birth to any other children (excluding stillborn children)?

No  **Go to 86**

Yes  **Go to 86**

**Child 4**

**82** Have you (and/or your partner) previously had a child entrusted to your care?

No   
Yes

**83** Did you have this child in your care for at least 13 consecutive weeks during the 2023–24 financial year?

No  **Go to 86**  
Yes  **Go to 86**

**84** Have you (and/or your partner) adopted a child before this child?

No   
Yes

**85** Did you (and/or your partner) adopt this child as part of a known adoption?

No   
Yes

**86** Have you (or your partner) previously claimed Parental Leave Pay for this child?

No  **Go to next question**  
Yes  **Go to 88**

**87** Do you intend to claim Parental Leave Pay for this child?

No   
Yes

**88** If you (and/or your partner) are the birth mother, biological father or adoptive parent of this child at **both** questions **77** and **78** **Go to 89**

Who are the parents of this child?

**Parent 1**

Is this person deceased?

No   
Yes  Date of death (DD MM YYYY)

**Parent 2**

Is this person deceased?

No   
Yes  Date of death (DD MM YYYY)

**89** Was this child younger than 5 years during the 2023–24 financial year?

No  **Go to next question**  
Yes  **Go to 101**

**90** Was this child younger than 16 years on 30 June 2024?

No  **Go to next question**  
Yes  **Go to 98**

**91** Was this child younger than 20 years on 30 June 2024?

No  **Do not answer anymore questions for this child. Go to 127**  
Yes  **Go to next question**

**92** Was this child studying by registered home schooling or study outside Australia?

No  **Go to next question**  
Yes  Give details below  
Registered home schooling   
Study outside Australia

**93** Did this child complete a Year 12 or equivalent qualification before 1 July 2023?

No  **Go to 96**  
Yes  Give details below

Certificate Number

Name of School/College/Campus (including Australian Technical College)

Course title (for example, NSW Higher School Certificate or Certificate Level II in Hospitality)

Date this child first enrolled or started study, whichever is earlier (DD MM YYYY)

Date completed (DD MM YYYY)

**94** Did this child repeat Year 12 during the 2023–24 financial year?

No  **Go to next question**  
Yes  **Go to 96**



**Child 4**

**95** Was this child a full-time student for the entire 2023–24 financial year?

No  Give details below

Period of full-time study

**1** From (DD MM YYYY)

--	--	--

To (DD MM YYYY)

--	--	--

**2** From (DD MM YYYY)

--	--	--

To (DD MM YYYY)

--	--	--

**Go to 97**

Yes  **Go to 98**

**96** Read this before answering the following question.

For a secondary or equivalent course, the course completion day is usually the last day of the final term of your child’s secondary course – this is the date given by the school. However, if the exam period goes beyond the last day of term, the completion day is the end of the exam period.

Was this child in education or training (including school based apprenticeships or traineeships) during the 2023–24 financial year?

No  **Go to next question**

Yes  Give details below

If this child attended more than one school, provide a separate sheet with details of each school.

Name of School/College/Campus  
(including Australian Technical College)

--

Course title (for example, NSW Higher School Certificate or Certificate Level II in Hospitality)

--

Date this child first enrolled or started study, whichever is earlier (DD MM YYYY)

--	--	--

Date this child completed or will complete this course (DD MM YYYY)

--	--	--

Was this child enrolled:

Full-time  **Go to 98**

Less than full-time  **Go to next question**

**97** Was there a reason this child was not in full-time education or training during the 2023–24 financial year?

For example, exemption from study.

No  **Go to next question**

Yes  Give details below


Start date (DD MM YYYY)

--	--	--

Date this circumstance will cease or ceased (DD MM YYYY)

--	--	--

**98** Did this child receive ABSTUDY (do not include Schooling A) during the 2023–24 financial year?

Some allowances can be received in addition to Family Tax Benefit.

No

Yes

**99** Do you have a child support care percentage determination for this child?

No

Yes

**100** Did this child come into your care from someone else during the 2023–24 financial year?

No  **Go to 104**

Yes  Who cared for this child before you?

Name

--

Address

Postcode

Contact phone number (including area code) (if known)

--

**101** When did this child enter your care?

--	--	--

 (DD MM YYYY)

**Child 4**

**102** What periods in the 2023–24 financial year did this child live with you?

**1**

From    (DD MM YYYY)

To    (DD MM YYYY)

**2**

From    (DD MM YYYY)

To    (DD MM YYYY)

**3**

From    (DD MM YYYY)

To    (DD MM YYYY)

**4**

From    (DD MM YYYY)

To    (DD MM YYYY)

**103** Do you have legal or other documents to support the change of care?

No  **Go to next question**

Yes   Provide a copy of this document.

**104** Did this child spend time in care with someone else other than you (and/or your partner at 30 June 2024) – such as their other parent if you were separated, grandparent or other carer – during the 2023–24 financial year (for example, weekends, school holidays)?

To be paid any Family Tax Benefit, you must have care of this child for at least 35% of the time during the 2023–24 financial year. To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

For more information, see 'Shared care' in the **Notes Booklet**.

No  **Go to 113**

Yes  Who did this child spend time with?


Name

Address

Postcode

**105** Did you have a parenting plan, court order or written agreement for the period during the 2023–24 financial year?

No  **Go to 108**

Yes   Provide a copy of the parenting plan, court order or written agreement.

**106** Was the parenting plan, court order or written agreement complied with during the 2023–24 financial year?

No  **Go to 108**

Yes  **Go to next question**

**107** Was the shared care arrangement for this child for the full 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 109**

**108** Provide the periods of shared care for this child during the 2023–24 financial year

From (DD MM YYYY)	To (DD MM YYYY)
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

If there are more dates, provide a separate sheet with details.

## Child 4

**109** Read this before answering the following question.

To receive your correct entitlement of Family Tax Benefit you should confirm your percentage of care with the other person caring for this child.

For more information, see 'Shared care' in the **Notes Booklet**.

What percentage of care did you have of this child during the 2023–24 financial year?

 %

or

How many nights was this child in your care during the 2023–24 financial year?

From    (DD MM YYYY)

To    (DD MM YYYY)

**110** Did this child leave your care for **more** than a 'short period' during the 2023–24 financial year?

To be considered in your care, you must be responsible (whether alone or jointly with someone else) for their day-to-day care, welfare and development. A child living independently is an example of someone who may not qualify as an eligible child.

No  **Go to 113**

Yes  Provide the periods during which this child was **not** in your care

From (DD MM YYYY)

To (DD MM YYYY)

 /  /   /  / 
 /  /   /  / 
 /  /   /  / 
 /  /   /  / 
 /  /   /  / 
 /  /   /  / 
 /  /   /  / 
 /  /   /  / 
 /  /   /  / 
 /  /   /  / 

If there are more dates, provide a separate sheet with details.

**111** Was this with your consent?

No  **Go to next question**

Yes  **Go to 113**

**112** Did you take reasonable action to regain care of this child?

No

Yes

**113** Did this child die during the 2023–24 financial year?

If a child died, you may be eligible to receive a bereavement payment.

No  **Go to next question**

Yes  Date of death (DD MM YYYY)

We will contact you for more information.

**114** Read this before answering the following question.

If any dependent child in your care is from a previous relationship, you are required to take reasonable action to obtain a child support assessment in order to receive more than the base rate of Family Tax Benefit Part A.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

The following questions are about child support you (and/or your partner at 30 June 2024) were entitled to receive and actually received during the 2023–24 financial year.

Is this child from a previous relationship?

No  **Go to next question**

Yes  **Go to 116**

**115** Did you (and/or your partner) receive or were you (and/or your partner) entitled to receive any child support for this child during the 2023–24 financial year?

No  **Go to 125**

Yes  **Go to next question**

**116** Did you (and/or your partner) have a current child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  **Go to 119**

**117** Did you (and/or your partner) take any action to obtain a child support assessment for this child during the 2023–24 financial year?

No  **Go to next question**

Yes  Action taken by:

You  **Go to 119**  
Your partner

**Child 4**

**118** Explain why you (and/or your partner) did not take any action to obtain a child support assessment for this child. Include details, if there is any reason that made it difficult for you (and/or your partner) to apply for a child support assessment.


**119** Who were you (and/or your partner) entitled to receive child support from, for this child during the 2023–24 financial year?

Full name(s)


**120** Read this before answering the following questions.

Child support can include cash, capitalised maintenance/ lump sum payment(s) and non-cash amounts. Non-cash child support, includes for example, receiving food or clothes from the other parent, and also includes payment(s) made to another person or organisation on your behalf, such as loan repayments, school fees, rates, insurance, household expenses, child care fees or other expenses/ purchases. Non-cash amounts must be reported as a dollar value. Capitalised maintenance or a lump sum payment is maintenance that is not a regular or a periodic payment and is worth more than \$1,500. It may be provided as a lump sum payment, such as a cash amount, or a property settlement, such as your home, a car, a business.

For more information, see 'Child support you receive' in the **Notes Booklet**.

Did you (and/or your partner) receive any child support for this child that was not part of a child support assessment, such as you received more than the child support assessed amount, for any period you were Child Support Collect during the 2023–24 financial year?

No  Go to next question

Yes  You will need to tell us if you received any additional child support, including cash, a lump sum payment or non cash.

▶ Go to next question

**121** Did you receive any voluntary child support for this child during the 2023–24 financial year?

No  Go to next question

Yes  How much was received

\$  ▶ Go to next question

**122** Read this before answering the following questions.

**Discharged child support arrears**

If you changed from Child Support Collect to Private Collect and you had child support owing to you, you may have elected to discharge any amount owed to you from the Child Support Collect period. You must tell us if you have discharged arrears, or you later discharge arrears.

For more information, see 'Children from a previous relationship' in the **Notes Booklet**.

Did you (and/or your partner), change from Child Support Collect to Private Collect, at any time during the 2023–24 financial year?

No  Go to 124

Yes  Go to next question

**123** Did you (and/or your partner) discharge any child support arrears during the 2023–24 financial year?

No  Go to next question

Yes  What was the amount of arrears you discharged?

\$

On what date did you discharge the arrears?

(DD MM YYYY)

**124** Did you (and/or your partner) receive any child support in relation to this child having a disability or learning difficulty during the 2023–24 financial year?

No  Go to next question

Yes  How much was received:

Through Child Support Collect

\$

Privately

\$

**125** Read this before answering the following questions.

Apart from Family Tax Benefit, there are other payments or assistance that families may be entitled to receive.

Does this child have a disability?

No  Go to next question

Yes  Go to [servicessaustralia.gov.au/carers](https://servicessaustralia.gov.au/carers) for more information about Carer Allowance and/or Carer Payment.

## Child 4

**126** Is this child an orphan?

Go to [servicessaustralia.gov.au/orphanpension](https://servicessaustralia.gov.au/orphanpension) for more information about Double Orphan Pension.

No

Yes

**127** Did you have another child, during the 2023–24 financial year, for whom you wish to claim a lump sum payment of Family Tax Benefit?

No  *Go to next question*

Yes



Provide details of each additional child.

*Go to next question*

## You

**128** Did you receive any payments from the Department of Veterans' Affairs in the 2023–24 financial year?

No  Go to next question

Yes  Give details below

Department of Veterans' Affairs reference number (if known)

**129** Read this before answering the following questions.

If you need to lodge a tax return for the 2023–24 financial year and have not done so, we cannot assess your Family Tax Benefit until your taxable income details are confirmed by the Australian Taxation Office. To check if you are required to lodge a tax return, go to the Australian Taxation Office website [ato.gov.au](http://ato.gov.au)

Have you lodged a tax return for the 2023–24 financial year?

No  Go to 131

Yes  Go to next question

**130** Have you received your Taxation Notice of Assessment?

No  Go to 132

Yes  What was your taxable income on your Taxation Notice of Assessment?

\$

Go to 133

**131** Will you lodge a tax return for the 2023–24 financial year?

No  Why will you not be lodging a tax return for the 2023–24 financial year?

Yes  Go to next question

## Your partner on 30 June 2024

**128** Did your partner receive any payments from the Department of Veterans' Affairs in the 2023–24 financial year?

No  Go to next question

Yes  Give details below

Department of Veterans' Affairs reference number (if known)

**129** Read this before answering the following questions.

If your partner needs to lodge a tax return for the 2023–24 financial year and have not done so, we cannot assess your Family Tax Benefit until their taxable income details are confirmed by the Australian Taxation Office. To check if your partner is required to lodge a tax return, go to the Australian Taxation Office website [ato.gov.au](http://ato.gov.au)

Has your partner lodged a tax return for the 2023–24 financial year?

No/not known  Go to 131

Yes  Go to next question

**130** Has your partner received their Taxation Notice of Assessment?

No/not known  Go to 132

Yes  What was their taxable income on their Taxation Notice of Assessment?

\$

Go to 133

**131** Will your partner lodge a tax return for the 2023–24 financial year?

No/not known  Why will they not be lodging a tax return for the 2023–24 financial year?

Yes  Go to next question

**132 Use the following table to estimate your (and/or your partner's) taxable income for 1 July 2023 to 30 June 2024.**

Note: If you did not receive income from any of the following sources, write **\$0** in the appropriate boxes.

For more information, see 'Providing an income estimate' in the **Notes Booklet**.

	<b>You</b>	<b>Your partner</b>
<b>A Estimated taxable income from salary and wages</b>	\$	\$
<b>B Estimated taxable income from Australia Government pensions or benefits</b>	\$	\$
<b>C Other estimated taxable income</b>	AUD	AUD
<b>Total estimated taxable income (total of A to C)</b> =	\$	\$

**133 Provide details of how much you (and/or your partner) expect to receive from any of the following sources in the 2023–24 financial year.**

Note: If you did not receive income from any of the following sources, write **\$0** in the appropriate boxes.

For more information, see 'Estimating your actual annual family income' in the **Notes Booklet**.

	<b>You</b>	<b>Your partner</b>
	Estimated amount	Estimated amount
<b>A Exempt reportable fringe benefits</b>	\$	\$
	Estimated amount	Estimated amount
<b>B All other reportable fringe benefits</b>	\$	\$
	Estimated amount	Estimated amount
<b>C Reportable superannuation contributions</b>	\$	\$
	Estimated amount	Estimated amount
<b>D Total net investment losses</b>	–\$	–\$
	Estimated amount	Estimated amount
<b>E Tax free pensions and benefits</b>	\$	\$
	Estimated amount	Estimated amount
<b>F Foreign income</b>	AUD	AUD
	Estimated amount	Estimated amount
<b>G Tax exempt foreign income</b>	AUD	AUD
	Estimated amount	Estimated amount
<b>H Child support PAID</b>	\$	\$



**You**

**134** Did you have a partner at any time during the 2023–24 financial year?

For more information, see 'Parents returning to work' in the **Notes Booklet**.

No  Single parents do not need to apply for this extra assistance.  
▶ **Go to 146**

Yes  *Go to next question*

**135** Did you commence or return to work for the **first** time after the birth of a baby or after a period out of the workforce to care for a child who came into your care?

No  You are not entitled to this extra assistance.  
▶ **Go to 146**

Yes  *Go to next question*

**136** What date did you cease previous employment?

Never worked

Previously worked  Date ceased work (DD MM YYYY)

--	--	--

**137** Since returning to work, did **you** work an average of at least 10 hours per week over a period of 4 consecutive weeks?

No  *Go to next question*

Yes  Date **you** commenced this work

			(DD MM YYYY)
--	--	--	--------------

▶ **Go to 141**

**138** Since returning to work, did you work less than 10 hours per week?

No  **Go to 140**

Yes  *Go to next question*

**139** Do you wish to nominate that you have returned to work?

No  You should contact us if you decide at a later date that you would like to nominate a return to work.

▶ **Go to 146**

Yes  *Go to next question*

**140** Did you return to work in the 2023–24 financial year?

No  **Go to 143**

Yes  Date **you** commenced work

			(DD MM YYYY)
--	--	--	--------------

**Your partner on 30 June 2024**

**135** Did your partner commence or return to work for the **first** time after the birth of a baby or after a period out of the workforce to care for a child who came into your care?

No  Your partner is not entitled to this extra assistance.  
▶ **Go to 146**

Yes  *Go to next question*

**136** What date did your partner cease previous employment?

Never worked

Previously worked  Date ceased work (DD MM YYYY)

--	--	--

**137** Since returning to work, did **your partner** work an average of at least 10 hours per week over a period of 4 consecutive weeks?

No  *Go to next question*

Yes  Date **your partner** commenced this work

			(DD MM YYYY)
--	--	--	--------------

▶ **Go to 141**

**138** Since returning to work, did your partner work less than 10 hours per week?

No  **Go to 140**

Yes  *Go to next question*

**139** Does your partner wish to nominate that they have returned to work?

No  Your partner should contact us if they decide at a later date that they would like to nominate a return to work.

▶ **Go to 146**

Yes  *Go to next question*

**140** Did your partner return to work in the 2023–24 financial year?

No  **Go to 143**

Yes  Date **your partner** commenced work

			(DD MM YYYY)
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**You**

**141** Was the return to work related to starting or recommencing self-employment?

No   
Yes

**142** Provide details of employer or self-employment

Name of employer

You can obtain your employer's correct Australian Business Number (ABN) from your payslips, payment summary, tax return advice or by contacting your employer.

Australian Business Number (ABN)

Address (if not your home)  
  
 -----  
 Postcode

Contact phone number (including area code)

**143** Did you have any periods of paid leave during the financial year in which you commenced or returned to work?

This includes annual leave, paid maternity leave, long service leave or sick leave periods for which you were paid since you stopped work, or paid to you in advance of stopping work. This also includes payments you received in the previous financial year if paid in respect of a period that includes the financial year you commenced or returned to work.

If you do not have this information, you may need to contact your employer to confirm any periods of paid leave.

No  Go to next question  
Yes  Give details below for each leave type

**1** Type of leave entitlement

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

**2** Type of leave entitlement

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

If you need more space, provide a separate sheet with details.

**Your partner on 30 June 2024**

**141** Was the return to work related to starting or recommencing self-employment?

No   
Yes

**142** Provide details of employer or self-employment

Name of employer

You can obtain your partner's employer's correct Australian Business Number (ABN) from your partner's payslips, payment summary, tax return advice or by contacting your partner's employer.

Australian Business Number (ABN)

Address (if not your home)  
  
 -----  
 Postcode

Contact phone number (including area code)

**143** Did your partner have any periods of paid leave during the financial year in which your partner commenced or returned to work?

This includes annual leave, paid maternity leave, long service leave or sick leave periods for which your partner was paid since they stopped work, that was paid to them in advance of them stopping work. This also includes payments they received in the previous financial year if paid in respect of a period that includes the financial year they commenced or returned to work.

If your partner does not have this information, they may need to contact their employer to confirm any periods of paid leave.

No  Go to next question  
Yes  Give details below for each leave type

**1** Type of leave entitlement

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

**2** Type of leave entitlement

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

If you need more space, provide a separate sheet with details.

**You**

**144** Did you have any periods of work related insurance or compensation during the financial year in which you commenced or returned to work?

This includes payments you received in the previous financial year that were paid in respect of a period that includes the financial year you commenced or returned to work.

No  Go to next question

Yes  Give details below of the periods for each work related insurance or workers' compensation payment

**1** Type of payment

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

**2** Type of payment

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

If you need more space, provide a separate sheet with details.

**145** After ceasing **active** involvement in self-employment, have you had any periods of income from self-employment received during the financial year in which you commenced or returned to work?

This is intended to cover periods of income derived from your continued right to receive income (such as a share of the profits) from your previous self-employment (involving a substantial degree of exertion) in a business, partnership or other entity.

You may be asked to provide evidence of the information you have provided in relation to your previous employment or return to work.

No  Go to next question

Yes  Give details below of the periods during which you have received income from self-employment

Period start date (DD MM YYYY)	Period end date (DD MM YYYY)
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

If you need more space, provide a separate sheet with details.

**Your partner on 30 June 2024**

**144** Did your partner have any periods of work related insurance or compensation during the financial year in which they commenced or returned to work?

This includes payments your partner received in the previous financial year that were paid in respect of a period that includes the financial year they commenced or returned to work.

No  Go to next question

Yes  Give details below of the periods for each work related insurance or workers' compensation payment

**1** Type of payment

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

**2** Type of payment

Period start date (DD MM YYYY)

Period end date (DD MM YYYY)

If you need more space, provide a separate sheet with details.

**145** After ceasing **active** involvement in self-employment, has your partner had any periods of income from self-employment received during the financial year in which your partner commenced or returned to work?

This is intended to cover periods of income derived from your partner's continued right to receive income (such as a share of the profits) from your partner's previous self-employment (involving a substantial degree of exertion) in a business, partnership or other entity.

Your partner may be asked to provide evidence of the information they have provided in relation to their previous employment or return to work.

No  Go to next question

Yes  Give details below of the periods during which your partner has received income from self-employment

Period start date (DD MM YYYY)	Period end date (DD MM YYYY)
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

If you need more space, provide a separate sheet with details.

## You

**146** Read this before answering the following questions.

If you received or were entitled to receive private spousal maintenance from more than one payer copy page 48 covering questions 146 to 148.

Did you receive any private spousal maintenance in the 2023–24 financial year?

No  **Go to 149**

Yes  *Go to next question*

**147** What was the total amount of private spousal maintenance you received in the 2023–24 financial year?

\$

**148** Who did you receive private spousal maintenance from during the 2023–24 financial year?

Full name

## Your partner on 30 June 2024

**146** Read this before answering the following questions.

If your partner received or was entitled to receive private spousal maintenance from more than one payer copy page 48 covering questions 146 to 148.

Did your partner receive any private spousal maintenance in the 2023–24 financial year?

No  **Go to 149**

Yes  *Go to next question*

**147** What was the total amount of private spousal maintenance your partner received in the 2023–24 financial year?

\$

**148** Who did your partner receive private spousal maintenance from during the 2023–24 financial year?

Full name

## Previous partners

**149** Read this before answering the following questions.

To help calculate your lump sum payment, we need you to provide details of any partners you had during the 2023–24 financial year, other than your partner on 30 June 2024. These partners are called 'previous partner(s)'.

During the 2023–24 financial year, were you in a relationship with someone other than the partner you had on 30 June 2024?

No  **Go to 169**

Yes  The following questions will ask you about 2 previous partners. If you had **more than 2 previous partners in the 2023–24 financial year**, provide a separate sheet with details.

▶ *Go to next question*

Details of **PREVIOUS PARTNER 1**  
in the 2023–24 financial year

**150** Name of **previous partner 1**

Mr  Mrs  Miss  Ms  Mx  Other

Family name

First given name

Second given name

**151** Has this previous partner been known by any other name(s)?

**Include:**

- name at birth
- name before marriage
- previous married name
- Aboriginal or skin name
- alias
- adoptive name
- foster name.

No  Go to next question

Yes  Give details below

**1** Other name

Type of name (for example, name at birth)

If you need more space, provide a separate sheet with details.

**152** This previous partner's gender

Male

Female

Non-binary

**153** This previous partner's date of birth

   (DD MM YYYY)

**154** This previous partner's country of birth

**155** This previous partner's permanent home address (if known)

  
  
  
 Postcode

Details of **PREVIOUS PARTNER 2**  
in the 2023–24 financial year

**150** Name of **previous partner 2**

Mr  Mrs  Miss  Ms  Mx  Other

Family name

First given name

Second given name

**151** Has this previous partner been known by any other name(s)?

**Include:**

- name at birth
- name before marriage
- previous married name
- Aboriginal or skin name
- alias
- adoptive name
- foster name.

No  Go to next question

Yes  Give details below

**1** Other name

Type of name (for example, name at birth)

If you need more space, provide a separate sheet with details.

**152** This previous partner's gender

Male

Female

Non-binary

**153** This previous partner's date of birth

   (DD MM YYYY)

**154** This previous partner's country of birth

**155** This previous partner's permanent home address (if known)

  
  
  
 Postcode

Details of **PREVIOUS PARTNER 1**  
in the 2023–24 financial year

**156** Periods of your relationship with this previous partner during the 2023–24 financial year

From (DD MM YYYY)

To (DD MM YYYY)

**157** Has this previous partner given us their tax file number before?

No  Go to next question

Not sure  Go to next question

Yes  Go to 159

**158** Do you know this partner's tax file number?

No  Not knowing your previous partner's tax file number will not affect your payment.

Yes  This previous partner's tax file number

**159** Read this before answering the following question.

To help calculate your lump sum payment, you must provide income details for this previous partner you had during the 2023–24 financial year.

**If you cannot provide exact details, you must estimate as best you can.**

Use question 132 of this form as a guide to calculate their total estimated income.

What was this previous partner's total estimated taxable income for the 2023–24 financial year?

If the total amount is zero, write **\$0**

**160** Did this previous partner receive any exempt reportable fringe benefits in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

**161** Did this previous partner receive any other reportable fringe benefits in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

Details of **PREVIOUS PARTNER 2**  
in the 2023–24 financial year

**156** Periods of your relationship with this previous partner during the 2023–24 financial year

From (DD MM YYYY)

To (DD MM YYYY)

**157** Has this previous partner given us their tax file number before?

No  Go to next question

Not sure  Go to next question

Yes  Go to 159

**158** Do you know this partner's tax file number?

No  Not knowing your previous partner's tax file number will not affect your payment.

Yes  This previous partner's tax file number

**159** Read this before answering the following question.

To help calculate your lump sum payment, you must provide income details for this previous partner you had during the 2023–24 financial year.

**If you cannot provide exact details, you must estimate as best you can.**

Use question 132 of this form as a guide to calculate their total estimated income.

What was this previous partner's total estimated taxable income for the 2023–24 financial year?

If the total amount is zero, write **\$0**

**160** Did this previous partner receive any exempt reportable fringe benefits in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

**161** Did this previous partner receive any other reportable fringe benefits in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

Details of **PREVIOUS PARTNER 1**  
in the 2023–24 financial year

**162** Did this previous partner have any reportable superannuation contributions in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

\$

**163** Did this previous partner have any net investment losses in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

-\$

**164** Did this previous partner receive any tax free pensions or benefits in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

\$

**165** Did this previous partner receive any foreign income in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

AUD

**166** Did this previous partner receive any tax exempt foreign income in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

AUD

**167** Did this previous partner **PAY** child support in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

\$

**168** Did this previous partner receive any payments from the Department of Veterans' Affairs in the 2023–24 financial year?

No  Go to next question

Yes  Give details below

Department of Veterans' Affairs reference number (if known)

Details of **PREVIOUS PARTNER 2**  
in the 2023–24 financial year

**162** Did this previous partner have any reportable superannuation contributions in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

\$

**163** Did this previous partner have any net investment losses in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

-\$

**164** Did this previous partner receive any tax free pensions or benefits in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

\$

**165** Did this previous partner receive any foreign income in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

AUD

**166** Did this previous partner receive any tax exempt foreign income in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

AUD

**167** Did this previous partner **PAY** child support in the 2023–24 financial year?

No  Go to next question

Yes  Estimated amount

\$

**168** Did this previous partner receive any payments from the Department of Veterans' Affairs in the 2023–24 financial year?

No  Go to next question

Yes  Give details below

Department of Veterans' Affairs reference number (if known)

## Document checklist

**169** Read this before answering the following question.

At some questions on this form, you may have been asked to provide documents.  
 In the following list, tick the box next to each document you are providing. **Provide original documentation.**  
 The documents will be returned to you by registered post or you can have them copied at one of our service centres.

Which of the following forms and documents are you providing with this form?

<b>Australian residence</b>	<b>You</b>				
Citizenship papers, passport or other documentation (if you answered No at <b>question 24</b> )	<input type="checkbox"/>				
Child details (if not previously provided to Services Australia for family assistance payments) See <b>questions 66 – 127 Tick one box for each child</b>	<b>Child 1</b>	<b>Child 2</b>	<b>Child 3</b>	<b>Child 4</b>	
Birth certificate or extract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Adoption papers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other government issued document	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>If a child came into your care from someone else during the 2023–24 financial year</b> A copy of legal or other documents supporting the change of care (for example, parenting plan, court order or written agreement) (if you answered Yes at <b>question 103</b> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>If you shared the care of a child with a person other than your current partner</b> A copy of the parenting plan, court order or written agreement (if you answered Yes at <b>question 105</b> )	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Other attachments</b>	<b>You</b>				
<b>Authorising a person or organisation to enquire or act on your behalf (SS313) form</b> (if you answered Yes at <b>question 9</b> )	<input type="checkbox"/>				
Full copy of current lease or tenancy agreement (if you answered Yes at <b>question 63</b> )	<input type="checkbox"/>				
Are you completing any other claims, online?	<b>You</b>				
Claim for family assistance by logging into your Centrelink online account through myGov (if you answered Yes at <b>question 39</b> )	<input type="checkbox"/>				

**Continue to next page**



## Privacy notice

### 170 You (and your partner, on 30 June 2024) need to read this

#### Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicesaustralia.gov.au/privacypolicy](https://servicesaustralia.gov.au/privacypolicy)

## Declaration

### 171 I declare that:

- the information I have provided in this form is complete and correct.
- I understand that:
  - Services Australia may work out my lump sum payment based on my and my partner's estimated income and if my actual annual family income is different I may have been overpaid and will need to repay this amount.
  - I must return **all** supporting documents at the same time as I lodge my claim form. If I do not return all documents, my claim may not be accepted. The only exception will be if I am waiting for medical evidence or other documents from a third party.
  - if I owe money to Services Australia, some or all of the amount owed may be recovered from my tax refund and/or my Centrelink or family assistance payments, including Family Tax Benefit arrears, lump sum, top up and end of year supplement payments even if I am making regular repayments.
  - my Family Tax Benefit top up payments and end of year supplement payments can also be used to offset a tax debt.
  - Services Australia can make relevant enquiries to make sure I receive my correct entitlement.
  - giving false or misleading information is a serious offence.

Your signature



Date (DD MM YYYY)

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Your partner's (on 30 June 2024) signature (if applicable)



Date (DD MM YYYY)

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## Next steps

- 1 Check that you have answered all the questions that you need to.
- 2 Provide all requested information and any additional required forms.
- 3 Check you have signed and dated this form.

## Returning this form

Return this form and any supporting documents:

- **online** (excluding identity documents) using your Centrelink online account. For more information, go to [servicesaustralia.gov.au/centrelinkuploaddocs](https://servicesaustralia.gov.au/centrelinkuploaddocs)
- by post to  
Services Australia  
Families  
PO Box 7802  
CANBERRA BC ACT 2610
- in person at one of our service centres.