**TRANSCRIPT - Make an advance repayment using your Centrelink online account**

This video shows you how to repay your advance payment using your Centrelink online account.

Select **MENU** from your homepage.

Select **Payments and claims**.

Select **Manage payments**.

Select **Manage advance payments**.

The Advance payments page shows information about your current and previous advances.

Select **Manage**.

Select **Make a repayment**.

Read the information about making a repayment, then select **Begin**.

Select how you want to make the repayment by choosing either:

* Credit or debit card, or
* Post Billpay.

You can only pay by credit or debit card once every 28 days for each advance type.

You can make a payment using Post Billpay at any Australia Post Office using cash, a credit or debit card, cheque or money order.

You can only use the barcode for this payment, so you’ll need to:

* print the Post Billpay barcode
* or save a copy of the barcode to your mobile device.

If you pay with cash or card, we’ll update your record instantly.

Payments made with cheque or money order can take up to 7 working days to process.

In this example, we’ll select **Credit or debit card**.
Select how you want to make the repayment, by choosing either:

* pay total amount, or
* pay another amount.

If you select **Pay other amount**, enter the amount you want to pay, then select **Next**.

Select **Continue** to proceed.

Select **Begin** to enter your credit or debit card details.

Enter all your card details, including:

* Cardholder name
* Card number
* Expiry date
* Security code (CCV)

If the details you’ve entered are correct, select **I confirm the payment details entered are correct**, then **Pay now**.

We'll give you a receipt to let you know your payment has been processed.

Make a note of the **Receipt ID** for your records.

Select **Save your receipt** to keep a copy of your receipt.

Select **Print** to print your receipt.

Select **Return home** to go back to your **Advance payments** page.

Select **Home** to go back to your homepage.

From your homepage, you can complete other transactions or select **Return to myGov** to go back to your myGov account.

For your privacy and security, **sign out** when you've finished using your myGov account.