

child support

We are considering changing your Child Support Assessment (CS2898)

When to use this form



When Services Australia has information that suggests the financial circumstances of parents are not accurately reflected in their child support income amount, we may change the assessment.

We are considering changing your child support assessment to the amount shown in the attached letter. We have sent this form and the attached letter to you and the other parent so you can give us information about your circumstances.

Complete this form which will tell us your financial details and help us make a decision.

What happens after we receive your response?

A copy of the financial information pages of this form and all supporting documents will be sent to the other parent. Your personal and confidential information contained on page 3 **will not** be given to the other parent.

If you have included information about or from third parties, you must seek permission before giving us their information.

If the other parent responds, you will be sent a copy of their completed financial information and any supporting documents.

An open exchange of information means both parents have the opportunity to respond and comment on the information before it is used by the decision maker.

We will make a decision based on the information we already have and on any information provided by you, the other parent or a third party. We will send you a written copy of our decision.

Can you stop us from changing your assessment?

If you and the other parent both agree (and the receiving parent is not receiving an income tested pension, benefit or allowance), together you can choose to stop the change of assessment. Call us on **131 141**.

Where parents can agree on a fair amount of child support, we encourage you to make a Child Support Agreement. Prior to us making a decision to change the assessment, we may accept a Child Support Agreement if it is fair, based on the circumstances of the case. If parents cannot agree on a fair amount of child support, we will determine whether to change the assessment.

Online account



You can access your Child Support online account through myGov. myGov is a secure way to access a range of government services online with one username and password. You can create a myGov account at **my.gov.au** and link your Child Support online account to it.

Filling in this form

You can complete this form on your computer using Adobe Acrobat Reader, and some browsers, or you can print it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this D Go to 1 skip to the question number shown.

For more information



Go to servicesaustralia.gov.au/childsupport or call us on 131 272.

Information in your language

For Child Support, call **131 272** (call charges may apply). Let us know if you need an interpreter and we will arrange one for free.

Go to **servicesaustralia.gov.au/yourlanguage** to read, listen to or watch information in your language.

ТТҮ

Hearing and speech assistance

- If you have a hearing or speech impairment, you can use:
- the National Relay Service 1800 555 660, or
- our TTY service on **1800 810 586**. You need a TTY phone to use this service.

For more help with communication, go to servicesaustralia.gov.au and search 'other support and advice'.

IMPORTANT: The information on this page is confidential and will **not** be given to the other parent.

Your confidential details

1	Your Custom	ner Reference	Number or Ca	ase ID (if known)

2 Your name

Family name

First given name

Second given name

3 Your date of birth (DD MM YYYY)

4 Your permanent address

 Postcode

5 Your postal address (if different to above)

Postcode

6 Your contact details

Your contact phone number (including area code)

Email

7 Your name Your income details Family name Income is not restricted to taxable income and includes any money received, earned or derived for personal use or benefit, or any periodic payment by way of gift or allowance. First given name Salary sacrifice/Salary packaging includes any benefit received as part of earned income but not as a wage or salary (for example, novated lease, use of a car as part of a salary package). Second given name Government payments include Centrelink and Department of Veterans' Affairs pensions, benefits, allowances and income support payments (for example, Family Tax Benefit). If you participate in the National Disability Insurance Scheme (NDIS), do not include any NDIS payment you receive. 8 Other parent's name Interest and dividends include any income you receive from Family name cash deposits, shares, managed investments and forestry managed investment schemes. Foreign income includes any income you receive from outside First given name Australia. Regular payments include compensation and rehabilitation payments, allowances, or gifts. Second given name Other income includes any other income you receive that is not listed below (for example, personal income derived from self employment, royalties etc).

- **9** Are you the natural or adoptive parent of the children in the assessment?
 - No We are not authorised to collect or pass on financial information of a third party carer (for example, grandparent) Go to 27
 - Yes Defined Go to next question

10 Do you receive **income** from any of the following?

Complete the gross income amount (income you earned before tax) **or** the net income amount (income you earned after tax) for each item that applies to you.

Show the total amount per week, fortnight, month or year, including any one-off or irregular payments.

Salary o	r wage (including al	lowances)	
Gr	oss (before tax)		Net (after tax)
\$	per	\$	per
Terminat	tion navments (incl	udina suner	annuation navments)

Termination payments (including superannuation payments)

Gr	oss (before tax)	Net (after tax)
\$	per	\$ per
Governn	nent payments	
Gr	oss (before tax)	Net (after tax)
\$	per	\$ per
Interest	and dividends	
Gr	oss (before tax)	Net (after tax)
\$	per	\$ per
Busines	s income	
-		

Gross (before tax)	Net (after tax)
\$ per	\$ per

Trust distribution

Gross (before tax)	Net (after tax)
\$ per	\$ per

Partn	ership distribution Gross (before tax)		Net (after tax)
\$	per	\$	per
Renta	al property income		
	Gross (before tax)		Net (after tax)
\$	per	\$	per
Sale	of property		
\$		\$	
	Densation or rehabilitatio ding lump sum payments) Gross (before tax)		yments Net (after tax)
\$	per	\$	per
Supe (Do n	rannuation payments ot include amounts release r Saver Scheme)		
	Gross (before tax)		Net (after tax)
\$	per	\$	per
Repo	rtable superannuation co	ontril	
	Gross (before tax)		Net (after tax)
\$	per	\$	per
Perio	dical payments by way o	of gif	t or allowances
\$	per	\$	per
Repo	rtable fringe benefits Gross (before tax)		Net (after tax)
\$	per	\$	per
Targe	et foreign income Gross (before tax)		Net (after tax)
\$	per	\$	per
Roya	Ities Gross (before tax)		Net (after tax)
\$	per	\$	per
Other	rincome		
\$	per	\$	per
Give o	details of the source of this	s inco	ome
U	Provide current suppor	ting	documents.

11	Do you receive a trust distribution?
	No D Go to next question
	Yes 🕞 What is the name of the trust?
	If you need more space, provide a separate sheet with details.

Your expenses

12 What are your current personal expenses?

Do not include expenses that are related to the operation of a business, company, trust or the superannuation guarantee payments paid by your employer.

If your expenses are shared, only provide the portion of those expenses that are incurred by you (for example, you contribute 50% towards the cost of electricity). The electricity bill averages \$100 per month, so your share will be \$50.

Complete the amount for each item that applies to you. Show the total amount per week, fortnight, month or year.

Mortgage repayments	\$ per
Other loan repayments	\$ per
Credit Card payments	\$ per
Rent/board	\$ per
Rates	\$ per
Utilities	
Electricity	\$ per
Phone	\$ per
Gas	\$ per
Other	\$ per
Transport costs	
Fuel	\$ per
Vehicle registration	\$ per
Insurance	\$ per
Other running expenses	\$ per
Fares	\$ per

Living costs		
Food	\$	per
Clothing	\$	per
Personal	\$	per
Medical insurance/bills	\$	per
Education expenses	\$	per
Other	\$	per
Provide current s	upporting do	cuments.

Your assets and liabilities

13 Do you have any cash assets?

	ational Disability Insurance Scheme.
	Go to next question
es	Give details below
1 Тур	be of account (for example, savings account)
Name	of bank, building society or credit union
Branc	h number (BSB)
Ассоц	nt number (this may not be your card number)
Deleve	
Balan	
\$	
Joint a	account?
No	
Yes	→ Your share
	%
2 _{Tvr}	
■ IY	be of account (for example, savings account)
Name	of bank, building society or credit union
Branc	h number (BSB)
	t number (this may not be your card number)
ACCOU	nt number (this may not be your card number)
Balan	ce
\$	
	account?
	account?
Joint a	account?
Joint a	

	ple, family home)			
Address of property				
Postcode				
Current market value	Amount owed			
\$	\$			
Minimum monthly repayment	\$			
Joint ownership?				
	0/			
Yes Your share	%			
Is the property mortgaged?				
No				
No Ves Provide the name of	the financial institution/ba			
No Yes Provide the name of	the financial institution/ba			
	the financial institution/ba			
Yes Provide the name of				
Yes Provide the name of Type of property (for exam				
Yes Provide the name of				
Yes Provide the name of Type of property (for exam				
Yes Provide the name of Type of property (for exam	ple, family home)			
Yes Provide the name of Type of property (for example Address of property	ple, family home) Postcode			
Yes Provide the name of Type of property (for example Address of property Current market value	ple, family home) Postcode Amount owed			
Yes Provide the name of Type of property (for example Address of property Current market value \$	ple, family home) Postcode Amount owed \$			
Yes Provide the name of Type of property (for example Address of property Current market value \$ Minimum monthly repayment	ple, family home) Postcode Amount owed			
Yes Provide the name of Type of property (for example Address of property Current market value \$	ple, family home) Postcode Amount owed \$			
Yes Provide the name of Type of property (for example Address of property Current market value \$ Minimum monthly repayment Joint ownership?	ple, family home) Postcode Amount owed \$			
Yes Provide the name of Type of property (for example Address of property Current market value \$ Minimum monthly repayment Joint ownership? No	ple, family home) Postcode Amount owed \$ \$			

15 Do you own, partly own or have a financial interest in any motor vehicles, motorcycles or trailers?

No		Go	to	next	question	
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Yes Give details below

1 Type of asset	Maka (far ayampla Haldan)				
(for example, car)	Make (for example, Holden)				
Model (for example, Astra)	Year				
Current market value	Amount owed				
\$	\$				
Minimum monthly repayment					
Joint ownership? No Yes Your share					
le there a lean attached to this	%				
Is there a loan attached to this No	s asset?				
Yes Provide the name of	the financial institution/bank				
2 Type of asset					
(for example, car)	Make (for example, Holden)				
Model (for example, Astra)	Year				
Current market value	Amount owed				
\$	\$				
Minimum monthly repayment					
\$					
Joint ownership? No Yes Your share					
Is there a loan attached to this asset?					
	No Yes Provide the name of the financial institution/bank				
	de a separate sheet with details.				

No D Go to next question					
Yes D Give details below					
1 Type of asset (for example, boat)	Make (for example, Quintex				
Model (for example, Coastru	ner) Year				
Current market value	Amount owed				
\$	\$				
Minimum monthly repaymer	nt				
\$					
Joint ownership?					
Yes Your share	%				
No Yes Provide the name of	of the financial institution/banł				
Yes Provide the name of 2 Type of asset	of the financial institution/bank Make (for example, Quinter				
Yes Provide the name of 2 Type of asset	Make (for example, Quinte				
Yes Provide the name of 2 Type of asset (for example, boat)	Make (for example, Quinte				
Yes Provide the name of 2 Type of asset (for example, boat)	Make (for example, Quinte				
Yes Provide the name of 2 Type of asset (for example, boat) Model (for example, Coastru	Make (for example, Quintex				
Yes Provide the name of Type of asset (for example, boat) Model (for example, Coastru Current market value	Make (for example, Quintex nner) Year Amount owed \$				
Yes Provide the name of Type of asset (for example, boat) Model (for example, Coastru Current market value \$	Make (for example, Quintex nner) Year Amount owed \$				
Yes Provide the name of the na	Make (for example, Quintex nner) Year Amount owed \$ nt				
Yes Provide the name of Type of asset (for example, boat) Model (for example, Coastru Current market value \$ Minimum monthly repaymen \$ Joint ownership?	Make (for example, Quintex nner) Year Amount owed \$ nt %				

17 What is your estimate of the current market value of your household contents and personal effects? Current market value \$ Amount owed \$ Joint ownership? No Yes Your share % 18 Do you have any superannuation? No *Go to next question* Yes Give details below 1 Name of institution/company Policy number Non-preserved amount \$ 2 Name of institution/company Policy number Non-preserved amount \$ If you need more space, provide a separate sheet with details.

Do you own, partly own or have a financial interest in any shares, bonds or other investments?	20	Do you have a life insurance policy that includes a savings or investment component?
No 🕞 Go to next question		No D Go to next question
Yes Give details below		Yes Give details below
1 Type of investment		Name of insurance company
Name of company		Policy number
Current amount invested		Surrender value
\$		\$
Amount owed on investment loan (if applicable)		
\$	21	Do you have any other assets you have not already advised us about in this form?
Joint ownership?		No D Go to next question
No Vour share		Yes D Give details below
		Type of asset
%		
2 Type of investment		Value
		\$
Name of company		If you need more space, provide a separate sheet with details.
Current amount invested	22	Total present value of your assets
\$		\$
Amount owed on investment loan (if applicable)		B Dravida autrant autoparting documenta
\$		Provide current supporting documents.
Joint ownership?		
No 🔤		
Yes Vour share		
%		
If you need more space, provide a separate sheet with details.		

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23	In the last 12 months have you given away, sold for less than their market value, or surrendered a right to, any cash, assets, property or income? Include forgiven loans and shares in private companies. No Go to next question Yes Give details below			25	 Do you have any other current outstanding liabilities that you have not already advised us about in this form? No Go to next question Yes Give details below Type of liability 	
					a Limit	\$
					h Outstanding succest	¢
					b Outstanding amount	\$
					If you have more than one other attach a separate sheet with de	
				26	What are your total current liabilit (24I +25b)	ties?
						\$
	lf	you need more space, provide	a separate sheet with details.		Provide current supporti	ng documents.
		mplete the current outstandin blies to you unless otherwise st Mortgage (family home) Rental property loan(s)		27	Do you agree or disagree with the suggested by the agency in the a Agree Disagree	
	C	Personal loan(s)	\$	Cro	ess application	
	d	Overdraft limit	\$	28	Do you want to make a cross app reasons considered?	lication to have any other
	е	Overdraft	\$		We are making an application to assessment. You can make your want us to consider other specia	own cross application if you
	f	Investment loan(s)	\$		affect the assessment. If you make a cross application,	-
	g	Credit card(s) limit	\$		to respond to your cross application,	
	h	Credit card(s)	\$		No D Go to 33 Yes D Go to next question	
	i	Department store card(s) limit	\$		Provide supporting docu	ments.
	j	Department store card(s)	\$			
	k	Taxation debt	\$			
	I	Sub total (a + b + c + e + f + h + j + k)	\$			

29	Under which reason(s) are you applying for a change to your assessment?	Based on your reason(s) in question 29, explain why you think the child support assessment in your case should be changed.			
	Under Child Support legislation, your circumstances must fall within one or more of the 10 reasons listed below for us to consider a change to your child support assessment.		Give details such as what the out of ordinary costs are, how much they are and whether they are for you, a child included in the assessment or another person.		
	If you have more than one child support case, you must lodge a separate application for each case you want to change. You must also provide evidence to support your claim. Refer to each reason for examples of the types of evidence you can provide.	You may be asked to provide documents and other evidence to support your claims which must also be exchanged with the other party.			
	Tick all that apply				
	Reason 1 – The costs of spending time with or communicating with the child(ren) are more than 5% of my adjusted taxable income amount				
	Reason 2 – The child(ren) has special needs				
	Reason 3 – There are extra costs in caring for, educating or training the child(ren) in the way both parents intended				
	Reason 4 – The child(ren) has income, an earning capacity, property and/or financial resources				
	Reason 5 – I have provided money, goods or property for the benefit of the child(ren)				
	Reason 6 – The cost of child care for the child(ren) under 12 years of age are more than 5% of my adjusted taxable income				
	Reason 7 – I have out of the ordinary, necessary expenses to support myself				
	Reason 8 – You may apply under either A, B or both.				
	A – The assessment does not correctly reflect either parent's income, property, and/or financial resources		If you need more space, provide a separate sheet with details.		
	B – The assessment does not correctly reflect either parent's earning capacity 31		What period/dates do you want considered in your cross		
	Reason 9 – I have a legal duty to support another person		application? From (DD MM YYYY)		
	Reason 10 – I have a responsibility to support a resident child		To (DD MM YYYY)		
		32	What change do you think would make the assessment correct?		
			Tick one only		
			Increase the annual rate of child support Increase to		
			\$ per year		
			Decrease the annual rate of child support Decrease to		
			\$ per year		

Privacy notice

33 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to **servicesaustralia.gov.au/privacypolicy**

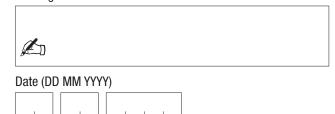
Declaration

34 I declare that:

- any personal information about a third party is provided with the knowledge of that third party. I have explained to that person that the agency collects and will use the personal information that I have provided about them for the purpose of my child support assessment and that the personal information contained in this form or any attachments will be sent to both the agency and the other party (parent and/ or non-parent carer) to my child support case.
- the information I have provided in this form is complete and correct.

I understand that:

- Services Australia can make relevant enquiries to make sure I receive the correct entitlement.
- giving false or misleading information is a serious offence. Your signature



Returning this form

Return this form and a copy of any supporting documents:

- **online**, sign in to your Child Support online account or Express Plus Child Support mobile app and upload by selecting Upload documents. Select document type 'Change of assessment form/evidence'.
 - by post to Services Australia Child Support GPO Box 9815 MELBOURNE VIC 3001
- by fax to 1300 309 949

You should keep a copy of this form for your records.

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