

When to use this form

Use this form to provide additional information to assess your eligibility for ABSTUDY.

What you need to do now

Call us on **1800 132 317** to give us the extra information. If you cannot call, **complete questions 1, 2, 3 and 4** and any other questions requested in the ABSTUDY letter, then sign the declaration at **question 104**.

For more Information

Go to servicessaustralia.gov.au/abstudy or call us on **1800 132 317**.

We can translate documents you need for your claim for free. To speak to us in your language, call **131 202**. Call charges may apply.

If you have a hearing or speech impairment, you can call the **TTY service on 1800 810 586**. A TTY phone is required to use this service.

Filling in this form

You can fill this form digitally in some browsers, or you can open it in Adobe Acrobat Reader. If you do not have Adobe Acrobat Reader, you can print this form and complete it.

If you have a printed form:

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this **Go to 1** skip to the question number shown.

ABSTUDY customer details

1 Read this before answering the following question.

You are considered to be an Aboriginal or Torres Strait Islander person for ABSTUDY purposes, if:

- you are of Australian Aboriginal or Torres Strait Islander descent, and
- you identify as an Australian Aboriginal or Torres Strait Islander, and
- you are accepted as such by the community in which you live or have lived.


Are you an Australian Aboriginal or Torres Strait Islander person?
If you are both Aboriginal and Torres Strait Islander, tick both 'Yes' boxes.

No  You are not eligible for ABSTUDY.
Call us on **1800 132 317**.

Yes – Aboriginal Go to next question

Yes – Torres Strait Islander Go to next question

2 Are you an Australian citizen?

No  You are not eligible for ABSTUDY.
Call us on **1800 132 317**.

Yes Country of birth

Date of citizenship (if not born in Australia)

 (DD MM YYYY)

You may need to provide **identity documents**, including documents which verify your birth in Australia or arrival in Australia if you were born outside Australia. You must provide **original documents**. For a list of acceptable documents, go to servicessaustralia.gov.au/identity

3 Your Customer Reference Number (if known)

4 Student's name

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

5 Your date of birth (DD MM YYYY)

CLK0SY023 2309

6 Have you been known by any other name(s)?

Include:

- name at birth
- name before marriage
- previous married name
- Aboriginal, tribal or skin name
- alias
- adoptive name
- foster name.

No Go to next question

Yes Give details below

1 Other name

Type of name (for example, name at birth)

2 Other name

Type of name (for example, name before marriage)

If you need more space, provide a separate sheet with details.

7 Your gender

Male

Female

Non-binary

8 Your term address if you live away from home to study.
Do **not** give a PO Box.

Postcode

9 Your permanent home address

Postcode

10 Your postal address (if different to either 8 and/or 9)

Postcode

11 Read this before answering the following question.

Providing a mobile phone number or an email address means you may receive SMS or emails from us. To read the terms and conditions, go to servicesaustralia.gov.au/em

Your contact details

Home phone number (including area code)

Mobile phone number

Semester/Term phone number (including area code)

Work phone number (including area code)

Alternative phone number (including area code)

Email

12 Tick **one** of the boxes below to tell us about your relationship status right now.

For more information about relationship status, go to servicesaustralia.gov.au/moc

If you have ever been separated from your current partner, give the date that you most recently got back together (reconciled) with your partner.

This will update your Centrelink record only. Contact Medicare and/or Child Support to update your record if you have one.

Married

Date married or last reconciled with your partner (DD MM YYYY)

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▶ **Go to 14**

Registered relationship Date registered or last reconciled with your partner (DD MM YYYY) (your relationship is registered under Australian state or territory law)

--	--	--	--	--	--

▶ **Go to 14**

De facto Date you started your relationship or last reconciled with your partner (DD MM YYYY) (your relationship is similar to a married couple but you are not married or in a registered relationship)

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▶ **Go to 14**

Separated Date of last separation (DD MM YYYY) (previously in a marriage, registered or de facto relationship)

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▶ **Go to 13**

Divorced Date of divorce (DD MM YYYY)

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▶ **Go to 13**

Widowed Date of partner's death (DD MM YYYY) (previously in a marriage, registered or de facto relationship)

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▶ **Go to 14**

Never married or lived with a partner **Go to 14**

13 Do you live in the same home as your ex-partner?

No

Yes

14 Do you have a dependent child in your care?

No **Go to 16**

Yes **Go to next question**

15 Date child came into your care

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 (DD MM YYYY)

16 Do you, or will you, receive government assistance for study, training or an Australian Apprenticeship?

No **Go to next question**

Yes **Give details below**

Tick one only

a cadetship/scholarship

Veterans' Children Education Scheme

Youth Allowance/ Austudy

JobSeeker Payment

Living Away from Home Allowance for an Australian Apprenticeship

any other assistance **Give details below**

Name of payment

--

17 Do you, or will you, receive any of the following assistance or subsidies to help with your study or training?

No **Go to next question**

Yes **Give details below**

Tick all that apply

payment of travel, meals or accommodation costs associated with undertaking the course or training away from the home location **Give details below**

your employer provides assistance including paid study leave, payment of course fees/ training costs **Give details below**

Australian or state/territory government wage subsidy **Give details below**

cadetship or bursary **Give details below**

any other assistance **Give details below**

Name of payment or type of employer assistance

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Employer's name (if applicable)

--

18 **Read** this before answering the following questions.

Questions 18 and 19 are optional. You do not have to answer these questions. However, the information provided will help us determine if you are eligible for the Youth Disability Supplement and other assistance and services.

Are you younger than 22 and have a physical, intellectual or psychological impairment that prevents you from working for up to 30 hours per week?

No **Go to 20**

Yes **Go to next question**

19 Do you expect this impairment to last for more than 2 years?

No Go to next question

Yes



Provide evidence (for example, a medical certificate).

The answers to these questions are used to work out your rate of payment and eligibility for rent assistance.

20 What type of accommodation best describes where you (and your partner) live?

You are single, younger than 22 years and living in the principal home of a parent and not paying rent

Go to 36

You are single, younger than 22 years and living in the principal home of a parent and paying rent

Go to 22

You are single, aged 22 years or under 25 and living in the principal home of a parent

Go to 36

You are single, aged 22 years or under 25 and not living in the principal home of a parent and not paying rent

Go to 36

In a place where you (and/or your partner) pay private rent – this includes when you live in a caravan park and pay site fees or live on a vessel and pay mooring fees

Go to 27

In a home you (and/or your partner) own or you own jointly with another person – this can include:

- paying it off (mortgage)
- a caravan, mobile home or boat

Go to 21

In a home owned by:

- a company in which you (and/or your partner) are a shareholder or director
- a trust in which you (and/or your partner) or a member of your family are a potential beneficiary or are named in the trust deed

Go to 36

In public housing, for example, housing owned by the Housing Authority. This does not include paying rent to a community housing organisation.

Go to 24

In a boarding house, guest house, hostel, hotel, campus, refuge, emergency or supported accommodation or similar

Go to 29

In accommodation where you pay no rent

Go to 36

Other, for example, this could be where you (and/or your partner) do not have a fixed address

Give details below

▶ Go to 27

21 Do you pay site or mooring fees for your (and your partner's) home (this could be for a caravan, mobile home or boat)?

No Go to 36

Yes Go to 27

22 Do you have, or have you ever had, a dependent child (natural or adoptive) in your care?

No Go to next question

Yes Go to 27

23 Are you, or have you been, married or living in a marriage like relationship that has lasted for at least 6 months?

No Go to 36

Yes Go to 27

24 Is your (or your partner's) name on the rental contract or lease agreement?

No Go to next question

Yes Go to 36

25 Is the primary tenant paying the market rate of rent?

No Go to next question

Not sure Go to next question

Yes Go to 27

26 Do you (and your partner) live with the primary tenant **and** your (and/or your partner's) income has been taken into account by the public housing authority when calculating the rent?

No Go to 36

Yes Go to next question

Living with other people

Sharing your accommodation means that you have the right to use a kitchen, bedroom or bathroom with one or more persons. This includes **all** family members (except your partner and dependent children), people who regularly stay at your accommodation and people who work away from home, for example, truck drivers, miners, flight attendants or members of the armed forces.

- 27** Do you (and your partner) share your accommodation with other people?

No **Go to 29**
 Yes Give details below

1 Person's name

Age Date they moved in (DD MM YYYY)

Relationship to you Do they own the home?
 No Yes

Their share of the rent/lodgings
 \$ per

2 Person's name

Age Date they moved in (DD MM YYYY)

Relationship to you Do they own the home?
 No Yes

Their share of the rent/lodgings
 \$ per

3 Person's name

Age Date they moved in (DD MM YYYY)

Relationship to you Do they own the home?
 No Yes

Their share of the rent/lodgings
 \$ per

If you need more space, provide a separate sheet with details.

- 28** Do you (and your partner) share your accommodation with one or more of your children who receive a Centrelink payment, ABSTUDY or a service pension but do **not** receive Rent Assistance?

No
 Yes

Paying for accommodation

- 29** Do you (and your partner) pay board and/or lodgings?

Board means you (and your partner) are provided with some regular meals.
 Lodgings means the amount you (and your partner) pay for your accommodation.

No **Go to 31**
 Yes **Go to next question**

- 30** Can you separate the amounts you (and your partner) pay for board and/or lodgings?

No Total board and lodgings charged per day, week, fortnight, 4 weeks or calendar month

\$ per

Go to 32

Yes Amount paid for board (meals) per day, week, fortnight, 4 weeks or calendar month

\$ per

Amount paid for lodgings (accommodation only) per day, week, fortnight, 4 weeks or calendar month

\$ per

Go to 32

- 31** What is the amount **you** (and **your partner**) pay per day, week, fortnight, 4 weeks or calendar month, for example, rent, maintenance or site fees?

This would be the total you (and your partner) pay for the property minus any subsidy or rebate, rent amount claimed as a business expense for taxation purposes **or** contribution from another person or organisation.

\$ per

- 32** On what date did you (and your partner) start paying these fees?

(DD MM YYYY)

- 33** What type of accommodation do you (and your partner) live in?

Boarding house/hostel/private hotel **Go to 35**

Private house or townhouse/unit/flat

Community housing

Defence housing

Caravan/cabin/mobile home

Boat

Board or lodgings at a tertiary residential college or hostel

Other Give details below

Go to next question

Go to next question

34 What is the **total amount** being charged per day, week, fortnight, 4 weeks or calendar month?

\$ per

35 Do you (and/or your partner) have a formal lease or tenancy agreement?

No **Go to next question**

Yes  Provide a full copy of your signed lease or tenancy agreement.

36 **Read** this before answering the following question.

The account must be in your name. A joint account is acceptable.
Payments cannot be made into an account used exclusively for funding from the National Disability Insurance Scheme.
Payments cannot be made to a dependent student until their 16th birthday.
A parent or guardian may choose to receive payments if the student is younger than 18.

Where do you want your payment made?

The account into which **Go to next question**
my other payments
from Centrelink are
made (if applicable)

My account nominated Give details below
below

Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Account held in the name(s) of

Go to 38

37 Name of payment (for example, Family Tax Benefit)

38 Do you have any **other** accounts, either with the same institution or with other banks, building societies, credit unions or church and charitable development funds?

Include:

- savings accounts
- cheque accounts
- term deposits
- joint accounts
- accounts you hold in trust or under any other name
- money held in church or charitable development funds.


Accounts and term deposits outside Australia should be included, with the current balance in the type of currency in which it is invested. We will convert this into Australian dollars.

Do not include:

- shares
- managed investments or an account used exclusively for funding from the National Disability Insurance Scheme.

No **Go to next question**

Yes Give details below

 Provide evidence from your financial institution that shows your current account balance, BSB code, account number and account holder name(s).
Copies can be provided.
ATM slips are not acceptable.

1 Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Current balance of account

Currency if not AUD

Your share %

2 Name of bank, building society or credit union

Branch number (BSB)

Account number (this may not be your card number)

Current balance of account

Currency if not AUD

Your share %

If you need more space, provide a separate sheet with details.

39 Are you 16 years or older **or** an Australian Apprentice younger than 16 who is independent?

No You will not need to provide your income details.

▶ **Go to 43**

Yes *Go to next question*

40 Do you expect to be paid employment income?

Do not include your ABSTUDY payments.

Ongoing taxable compensation payments (for example, worker's compensation (for economic loss due to personal injury) are also counted as income).

No **Go to 43**

Yes *Go to next question*

41 Give details of the gross employment income you expect to be paid.

Estimate of income

Estimate of weekly income

\$ per week

or

Estimate of income for period you will be eligible for ABSTUDY

\$

Period worked/will work

Period if less than full year

(DD MM YYYY)

to

(DD MM YYYY)

Number of hours worked/will work per week

per week

42 Give details of your employer(s).

1 Employer's name

Address

Postcode

Phone number

(including area code)

Australian Business Number (ABN)

Job description

Your work location

Are you an Australian Apprentice/trainee? No Yes

Is this work:

Regular (that is, paid the same amount every fortnight)

Casual (for example, income varies in amount (if so you will need to report any changes))

Hours worked per week Total amount paid per week before tax and other deductions

\$ per week

2 Employer's name

Address

Postcode

Phone number

(including area code)

Australian Business Number (ABN)

Job description

Your work location

Are you an Australian Apprentice/trainee? No Yes

Is this work:

Regular (that is, paid the same amount every fortnight)

Casual (for example, income varies in amount (if so you will need to report any changes))

Hours worked per week Total amount paid per week before tax and other deductions

\$ per week

If you need more space, provide a separate sheet with details.

43 Read this before answering the following questions.

For information about Independent ABSTUDY customers, refer to 'Independence (ABSTUDY)' in the **Notes Booklet** of the **ABSTUDY Claim (SY019)** form.

Are you an independent ABSTUDY customer?

No Go to 55

Yes Go to next question

44 Do you own, partly own or have a financial interest in any motor vehicles, motor cycles or trailers?

No Go to next question

Yes Give details below

1 Type of asset (for example, car)	Make (for example, Ford)
<input type="text"/>	<input type="text"/>
Model (for example, Focus)	Year
<input type="text"/>	<input type="text"/>
Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

2 Type of asset (for example, car)	Make (for example, Holden)
<input type="text"/>	<input type="text"/>
Model (for example, Astra)	Year
<input type="text"/>	<input type="text"/>
Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

If you need more space, provide a separate sheet with details.

45 Do you own, partly own or have a financial interest in any boats or caravans/motor homes?

Do not include a boat or caravan that is your principal home.

No Go to next question

Yes Give details below

1 Type of asset (for example, boat)	Make (for example, Quintrex)
<input type="text"/>	<input type="text"/>
Model (for example, Coastrunner)	Year
<input type="text"/>	<input type="text"/>
Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

2 Type of asset (for example, caravan)	Make (for example, Jayco)
<input type="text"/>	<input type="text"/>
Model (for example, Heritage)	Year
<input type="text"/>	<input type="text"/>
Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

If you need more space, provide a separate sheet with details.

46 Read this before answering the following question.

The **current market value** of an item is what you would get if you sold it. It is not the replacement or insured value.

Include:

- all furniture (including soft furnishings such as curtains), antiques and works of art
- electrical appliances such as televisions and fridges
- jewellery for personal use and hobby collections (for example, stamps, coins).

Do not include:

- fixtures such as stoves and built-in items.

What is your estimate of the current market value of your household contents and personal effects?

Current market value	Balance of loan(s) taken to purchase
\$ <input type="text"/>	\$ <input type="text"/>
Your share <input type="text"/> %	

47 Read this before answering the following question.

You may be, or have been involved in a trust as:

- a trustee
- an appointor
- a beneficiary

or have:

- made a loan to a private trust
- made a gift of cash, assets, or private property to a private trust in the last 5 years
- relinquished control of a private trust in the last 5 years
- a private annuity
- a life interest
- an interest in a deceased estate.

Are you, or have you been, involved in a private trust?

No Go to next question

Yes



You will need to complete and return a **Private Trust (Mod PT)** form. If you do not have this form, go to servicesaustralia.gov.au/forms or call us on **1800 132 317**.

48 Read this before answering the following question.

You may be, or have been involved in a company as:

- a director
- a shareholder

or have:

- made a loan to a private company
- transferred shares in a private company in the last 5 years
- made a gift of cash, assets, or private property to a private company in the last 5 years.

Are you, or have you been, involved in a private company?

No Go to next question

Yes



You will need to complete and return a **Private Company (Mod PC)** form. If you do not have this form, go to servicesaustralia.gov.au/forms or call us on **1800 132 317**.

49 Are you involved in any type of business?

Include:

- farming
- self-employed
- sole trader
- partnership
- sub-contractor.

No Go to next question

Yes



You will need to complete and return a **Business details (Mod F)** form. If the business owns real estate, you will also need to complete and return a **Real estate details (Mod R)** form for each property. If you do not have these forms, go to servicesaustralia.gov.au/forms or call us on **1800 132 317**.

50 Do you own any freehold land (not native title) or buildings other than the home you live in?

This includes paying it off.

Do **not** count the home you live in.

No Go to next question

Yes



You will need to complete and return a **Real estate details (Mod R)** form. If you do not have this form, go to servicesaustralia.gov.au/forms or call us on **1800 132 317**.

51 Do you have money held in superannuation or rollover funds?

Include:

- ComSuper
- superannuation bonds
- funds to which you or your employer have contributed.

No Go to 53

Yes



Provide copies of your most recent statements.
▶ Go to next question

52 Do you currently receive a pension from this?

No Go to next question

Yes



You will need to complete and return an **Income and Assets (Mod iA)** form. If you do not have this form, go to servicesaustralia.gov.au/forms or call us on **1800 132 317**.

53 In the last 5 years you have given away, sold for less than their value or surrendered a right to any cash, assets, property or income.

Include forgiven loans and shares in private companies.

No Go to next question

Yes



You will need to complete and return an **Income and Assets (Mod iA)** form. If you do not have this form, go to servicesaustralia.gov.au/forms or call us on **1800 132 317**.

54 Do you get (or expect to get) other income that you have not told us about on this form?

Include:

- scholarships
 - Commonwealth Education Costs Scholarship
 - Commonwealth Accommodation Scholarship
 - Indigenous Access Scholarship
 - Other Scholarship
- bursary or education assistance
- gratuities
- match or sporting payments
- payments from another government department
- income received to provide care (this includes funding from the National Disability Insurance Scheme)
- income from boarders and lodgers
- payments in-kind, such as non-monetary payments for services (commonly called fringe benefits)
- income from outside Australia (include pensions from other countries, benefits, allowances, superannuation, compensation and war related payments)
- any other income not included elsewhere on this form.

Do not include:

- regular gifts received from an immediate family member (a parent, child, brother or sister).

No Go to next question

Yes Give details below



You will need to provide copies of documents which show details.

1 Type of payment
(for example, Commonwealth Accommodation Scholarship)

Amount paid

\$

When was it paid, or will be paid

(DD MM YYYY)

2 Type of payment
(for example, Commonwealth Accommodation Scholarship)

Amount paid

\$

When was it paid, or will be paid

(DD MM YYYY)

If you need more space, provide a separate sheet with details.

Study/Australian Apprenticeship details

55 Tick if you are:

A student Go to next question

A full-time Australian Apprentice Go to 67

56 Give your study details.

Exact course title

(for example, School studies, Bachelor of Arts)

Course code number

Grade/year/stage of course

(for example, Year 11, 1st year B.A.)

Name and suburb of school, college or institution

Student identification number

(if not yet known, tell us as soon as possible)



You will need to provide a copy of proof that you have enrolled in this course **within 14 days** of the course start date, except if you are a school student or a student in a higher education course at a university.

For more information, refer to 'Study details' in the **Notes to the ABSTUDY Claim (SY019)** form.

57 If you are studying your course at more than one institution, give details of the other institution here.

Student identification number

(if not yet known, tell us as soon as possible)

58 How long will you be studying?

More than one year Give details below

years months

OR Full school/academic year

OR Semesters Give details below

Semester 1 Semester 2 Semester 3

OR Terms Give details below

Term 1 Term 2 Term 3 Term 4

OR Other Give dates below

From (DD MM YYYY)

To (DD MM YYYY)

59 What date will you start your studies?

(DD MM YYYY)

60 Have you enrolled in this course?

No ► You must enrol to be eligible for ABSTUDY

Yes ► Go to next question

61 Are you studying a Startup Year course?

No ► Go to next question

Yes ►



You need to provide evidence you are enrolled in the course, and have been selected for a STARTUP-HELP loan to be eligible for ABSTUDY.

► Go to next question

62 Read this before answering the following question.

Distance or correspondence education is when you study at home or in your community instead of attending classes at an education institution (except when attending a residential school).

Are you, or will you, be studying externally by distance education or correspondence?

No ► Go to next question

Yes ►



Provide a copy of proof of full-time study.

63 Read this before answering the following question.

Block release is a type of study where part of the course is given at residential schools during the year. The residential schools are usually held at the institution.

Does your course include block release/residential schools?

No

Yes

64 Read this before answering the following question.

The definition of full-time study is based on your course, not the time you spend studying.

A student is classified as full-time or part-time on the basis of their study load compared to the course's normal full-time study load and whether a study load concession applies.

For information about full-time study, refer to 'ABSTUDY definition of 'full-time study'' in the **Notes to the ABSTUDY Claim (SY019)** form.

What will your study load be in each semester?

Semester 1

Full-time ► 75 – 100%

Part-time ► 66 – 74%

50 – 65%

25 – 49%

0 – 24%

Not sure ►



If you are not sure, provide a list of your subjects.

Semester 2

Full-time ► 75 – 100%

Part-time ► 66 – 74%

50 – 65%

25 – 49%

0 – 24%

Not sure ►



If you are not sure, provide a list of your subjects.

65 Have you completed an undergraduate or postgraduate degree course in the past 10 years?

No Go to next question

Yes Give details below

1 Years
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

2 Years
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

3 Years
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

4 Years
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

5 Years
(for example, 2015–16)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

If you need more space, provide a separate sheet with details.

66 Have you attempted or completed any other study including any previous study so far in the course you are doing now?

No Go to next question

Yes Give details below

You must list every course and year of study in the past 10 years

Show whether you were studying full-time or part-time for each semester.

Current course(s)

1 Year
(for example, 2017)

Year/stage
(for example, 1st year)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

Semester 1 was: Full-time Part-time

Semester 2 was: Full-time Part-time

2 Year
(for example, 2017)

Year/stage
(for example, 1st year)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

Semester 1 was: Full-time Part-time

Semester 2 was: Full-time Part-time

3 Year
(for example, 2017)

Year/stage
(for example, 1st year)

Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)

Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)

Semester 1 was: Full-time Part-time

Semester 2 was: Full-time Part-time

If you need more space, provide a separate sheet with details.

Other course(s)

1	Year (for example, 2017)	Year/stage (for example, 1st year)
	<input type="text"/>	<input type="text"/>
Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)		
<input type="text"/>		
Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)		
<input type="text"/>		
Semester 1 was:		Semester 2 was:
Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>		Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>

2	Year (for example, 2017)	Year/stage (for example, 1st year)
	<input type="text"/>	<input type="text"/>
Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)		
<input type="text"/>		
Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)		
<input type="text"/>		
Semester 1 was:		Semester 2 was:
Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>		Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>

3	Year (for example, 2017)	Year/stage (for example, 1st year)
	<input type="text"/>	<input type="text"/>
Name of institution (for example, Gold Coast Institute of TAFE, Melbourne University)		
<input type="text"/>		
Name of course (for example, Certificate III in Business, Legal Studies, Bachelor of Arts)		
<input type="text"/>		
Semester 1 was:		Semester 2 was:
Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>		Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>

If you need more space, provide a separate sheet with details.

67 Where will you live while studying or working in an Australian Apprenticeship?

- Tertiary residential college
- Hostel *Go to next question*
- Boarding school
- Boarding privately **Go to 70**
- Other (for example, flat, share house, caravan) **Go to 71**

68 Give the name of the school, residential college or hostel?

69 Have you been accepted by the school, college or hostel?

- No **Go to 71**
- Yes

70 Give details of the person providing board.

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

71 Your address while studying or working in an Australian Apprenticeship

Postcode

72 Are you or have you been living in state care or in an approved substitute care arrangement such as foster care?

No **Go to 74**

Yes



Provide a copy of a statement from a government agency advising of your care arrangements and details of any payments you or your carers receive.

Go to next question

73 Do your carers receive a Foster Care Allowance?

No

Yes

74 Read this before answering the following question.

You must provide a statement, document or letter as requested in the note following the box you choose.

Your payments cannot start until all information has been provided.

Indicate below why you live away from home


Tick one box beside the statement that best describes why the student will be living away from home.

Must travel at least 90 minutes (one way) from your parents' home to the school you are enrolled in


Give the time spent travelling each way

minutes


and unless obvious

 Provide details of public transport travel such as a bus timetable with your travel route marked.


Access from home to your school or tertiary institution is often disrupted

 Provide a statement from the local council describing road conditions and the number of times access was not possible during the previous school academic year.

Home conditions make study or doing your Australian Apprenticeship difficult

 Provide a written statement from yourself and at least one supporting statement from an independent authority with first-hand knowledge of your circumstances.

You are a secondary student studying an approved special course at a state school


 Provide a statement from the school confirming the special course enrolment.

Appropriate schooling cannot be provided at your local state school


Give the name of the school(s) you previously attended.

.....
.....
.....

You have a disability and cannot attend your local state school


 Provide a medical certificate stating the disability and reason why the local school cannot be attended (this is not required if an assessment was a requirement of acceptance into a special education institution). Alternatively, you may be eligible for Assistance for Isolated Children (AIC).

Your family move often because of work


 Provide a statement of your family's recent and expected moves for work.

Continued


You have been excluded from attending your local school(s)

 Provide a letter from the education authority confirming this.

You have been subjected to serious and continuing racial discrimination at your local state school

 Provide a written statement from your parent/guardian and at least one supporting statement from the school, Aboriginal Student Support and Parental Awareness Program (ASSPA) Committee, Aboriginal Education Consultative Group (AECG) or Indigenous organisation explaining the situation.


You have been awarded an approved scholarship

 Provide a letter from the scholarship provider confirming the details.

You are a school student and are applying for continuity of study provisions

Call us on **1800 132 317** for details.

You are a tertiary student and it is a compulsory requirement of your course to reside at your education institution

 Provide a letter from the education institution giving details including the dates you need to live in.

None of the above Call us on **1800 132 317**.

75 Do you, or will you, receive:

- a social security pension, benefit or allowance from Centrelink or a payment from the Department of Veterans' Affairs
- some other income support payment?

No Go to next question

Yes Give details below

Customer Reference Number was given at question 3

or

Your Department of Veterans' Affairs Number (if known)

.....

Name of payment

.....

Date payment started (if after 1 January)

(DD MM YYYY)

76 Read this before answering the following questions.

Questions 77 to 98 determine an applicant's eligibility for the ABSTUDY Independent rate. If none of these apply to you, you are not considered independent for the purposes of ABSTUDY and your entitlement will be determined by using parental income and assets regardless of whether you are receiving financial support or not.

For more information, go to servicesaustralia.gov.au/abstudy


77 Are you 22 or older?

No Go to next question

Yes Go to 99

78 Have you, or have you previously had, a dependent child?

No Go to next question

Yes  Provide the child's birth certificate or other documentation stating you are the parent.
▶ Go to 86


79 Read this before answering the following question.

An orphan is a person whose natural or adoptive (legal or traditional) parents have died or are legally missing and presumed dead.

ABSTUDY customers who are independent because they are orphans may be paid from 15 years of age. If an orphan is legally adopted by another person or family, they are no longer considered to be independent.

Are you 15 or older and an orphan?

No Go to next question

Yes  Depending on the situation the following evidence is required:

- original death certificate(s) of parents or statement from relevant state or territory government authority
- where parents died, or are presumed to have died, outside Australia where the issue of death certificates is prevented by social conditions, a statement from an appropriate authority may be accepted, or
- a declaration from yourself of the period in receipt of a Double Orphan pension.

▶ Go to 86


80 Read this before answering the following question.

You may be eligible if you are living independently of your family in your community which follows a lifestyle based on coming-of-age ceremonies.

This is recognised only in the NT, Qld, SA or WA.

Are you 15 or older and have adult status in a traditional community?

No Go to next question


Yes  Provide a written statement signed by a tribal elder who has authority in your home community for the observance of cultural practice. It must confirm that you have completed a traditional initiation ceremony authorised and recognised by an Aboriginal or Torres Strait Islander Australian elders.
▶ Go to 86

81 Read this before answering the following question.

You may be eligible if you are a secondary student aged 18 years or older, or a tertiary student.

Have you previously been in lawful custody for a total of at least 6 months?

No Go to next question

Yes  Provide an original statement from the Department of Corrective Services or Juvenile Justice confirming the period of time spent in custody.
▶ Go to 86

82 Read this before answering the following question.

You may be eligible if you have no parental home, or are unable to live with your parents because of domestic violence, sexual harassment, serious family breakdown or other similar circumstances.

Are you unable to live at home and are of school leaving age in your state or territory or 16 or older?

No Go to next question

Yes  **If you are aged 18 years or older** – you will need to complete and return an **'Unreasonable to live at home' Statement by Young Person (SY015)** form. Your parent(s)/guardian(s) will need to complete and return an **'Unreasonable to live at home' Statement by Parent(s)/Guardian(s) (SY016)** form.

If you do not have these forms, go to servicesaustralia.gov.au/forms

If you are not able to get these forms completed by your Parent(s)/Guardian(s) you will need to call us on **1800 132 317** to make an appointment with a Social Worker.
▶ Go to 86

If you are younger than 18 – you will need to call us on **1800 132 317** to book an appointment with a Social Worker.
▶ Go to 86

97 Have you worked in part-time employment of at least 15 hours a week for at least 2 years since last leaving secondary school?

No Go to next question

Yes



You will need to provide proof of hours and periods worked (for example, letter from your employer).

Your parent(s)/guardian(s) will need to complete and return a **Parent(s)/Guardian(s) additional details (A2115)** form. If you do not have this form, go to servicesaustralia.gov.au/forms

▶ Go to next question

98 Are you, or have you been, in state care and are aged 15 years or older and live in a refuge or residential care facility?

No Go to next question

Yes



Provide a copy of a statement from a government agency advising of your care arrangements and details of any payments you or your carer receives.

▶ Go to next question

Dependent children details

99 Read this before answering the following question.

Dependent children include any dependent child(ren) (including joint custody of care)

- younger than 16
- aged between 16 and 21 and in full-time study.

Do you (and your partner) have any dependent child(ren) younger than 22 in your care?

No Go to next question

Yes Give details below

1 Name of dependent child

Dependent child's date of birth (DD MM YYYY)

2 Name of dependent child

Dependent child's date of birth (DD MM YYYY)

3 Name of dependent child

Dependent child's date of birth (DD MM YYYY)

4 Name of dependent child

Dependent child's date of birth (DD MM YYYY)

Continued

5 Name of dependent child

Dependent child's date of birth (DD MM YYYY)

If you need more space, provide a separate sheet with details.

Tax details – the student

100 Read this before answering the following questions.

You (the student) may not be paid if you do not give us your tax file number (TFN). If you do not have a TFN, or do not know what yours is, you can apply for one through the Australian Taxation Office.

In giving us your TFN in relation to this claim you authorise us to use your TFN for other social security payments and services in future where necessary.

Have you given us your (the student's) tax file number before?

No Go to next question

Not sure Go to next question

Yes Go to 102

101 Do you (the student) have a tax file number?

No Go to ato.gov.au

Yes Your tax file number

Office use only

TFN Form received – Student

Date forwarded to ATO

 (DD MM YYYY)

Checklist

102 Which of the following forms and documents are you (and/or your partner) providing with this form?

Where you are asked to supply documents, provide original documents. In some circumstances copies may be accepted as detailed in the below checklist.

If you are not sure, check the question to see if you should provide the documents.

Identity documents For a full list of acceptable documents, go to servicesaustralia.gov.au/identity (required at question 2)	<input type="checkbox"/>
Medical Certificate to verify this impairment (if you answered Yes at question 19)	<input type="checkbox"/>
Copy of your signed lease or tenancy agreement (if you answered Yes at question 35)	<input type="checkbox"/>
Evidence of your current account balance (if you answered Yes at question 38)	<input type="checkbox"/>
Private Trust (Mod PT) form (if you answered Yes at question 47)	<input type="checkbox"/>
Private Company (Mod PC) form (if you answered Yes at question 48)	<input type="checkbox"/>
Business details (Mod F) form and a Real estate details (Mod R) form (if you answered Yes at question 49)	<input type="checkbox"/>
Real estate details (Mod R) form (if you answered Yes at question 50)	<input type="checkbox"/>
Copies of statements showing contributions into a superannuation fund (if you answered Yes at question 51)	<input type="checkbox"/>
Income and Assets details (Mod iA) form (if you answered Yes at question 52 or 53)	<input type="checkbox"/>
Copies of documents about your other income (if you answered Yes at question 54)	<input type="checkbox"/>
Copy of proof of enrolment (if required at question 56)	<input type="checkbox"/>
Copy of evidence you are enrolled in the Startup Year course and have been selected for a STARTUP-HELP loan (if you answered Yes at question 61)	<input type="checkbox"/>
Copy of proof of full-time study (if you answered Yes at question 62)	<input type="checkbox"/>
List of subjects studying (if required at question 64)	<input type="checkbox"/>
Copy of a statement from a government agency (if you answered Yes at question 72)	<input type="checkbox"/>
A statement, document or letter as requested (see details at the option at question 74)	<input type="checkbox"/>
Child's birth certificate or other documentation stating you were the parent (if you answered Yes at question 78)	<input type="checkbox"/>
Proof you are an orphan (see details at the option at question 79)	<input type="checkbox"/>

Continued

Written statement from a tribal elder confirming traditional initiation ceremony (if you answered Yes at question 80)	<input type="checkbox"/>
A statement from the Department of Corrective Services or Juvenile Justice (if you answered Yes at question 81)	<input type="checkbox"/>
'Unreasonable to live at home' Statement by Young Person (SY015) form and 'Unreasonable to live at home' Statement by Parent(s)/Guardian(s) (SY016) form (if you are 18 or older and you answered No at question 82)	<input type="checkbox"/>
Statement from state or territory government (if you answered Yes at question 83)	<input type="checkbox"/>
Proof you have a dependent child (if you answered Yes at question 84)	<input type="checkbox"/>
Copy of documentation from an Indigenous community organisation, a well-known and respected person of the Indigenous community or a relevant state or territory authority (if you answered Yes at question 85)	<input type="checkbox"/>
Proof of marriage or registered relationship (if you answered Yes at question 88)	<input type="checkbox"/>
Copy of proof of de facto relationship (if you answered Yes at question 89)	<input type="checkbox"/>
Copies of statements, documents or letters as requested (if you answered Yes at question 92)	<input type="checkbox"/>
Copy of proof of hours and periods worked (if you answered Yes at question 93 or 97)	<input type="checkbox"/>
Proof of income earned and periods worked (if you answered Yes at question 96)	<input type="checkbox"/>
Copy of a statement from a government agency advising of care arrangements (if you answered Yes at question 98)	<input type="checkbox"/>

Parent/Guardian (and/or Partner)

Parent(s)/Guardian(s) additional details (A2115) form (if required at question 96 and/or 97)	<input type="checkbox"/>
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Questions continue ►

Privacy notice

103 You need to read this

Privacy and your personal information

The privacy and security of your personal information is important to us, and is protected by law. We collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. If we book travel for you we will need to share some of your information with an authorised travel management company. For more information, go to servicesaustralia.gov.au/privacy

Declaration

104 You, and your parent/guardian if relevant, must read and sign this declaration.

I declare that:

- the information I have provided in this form is complete and correct.
- I will notify Centrelink **within 14 days** of any changes to this information and I understand that notification can be by a third person, phone, electronic device, in person or in writing.

I understand that:

- Centrelink may collect my personal information from third parties, including other government agencies, to ensure payment accuracy.
- I may need to provide further information if requested.
- giving false or misleading information is a serious offence.

Signature of student



Date (DD MM YYYY)

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Signature of parent/guardian
(if the student is aged 15 years or younger during the year of study)



Date (DD MM YYYY)

--	--	--	--	--	--	--	--

Returning this form

Return this form and any supporting documents:

- **online** (excluding identity documents) using your Centrelink online account. For more information, go to servicesaustralia.gov.au/centrelinkuploaddocs
- by post to:
Services Australia
Student Services
Reply Paid 7800
CANBERRA BC ACT 2610

Office Use Only

Student's Customer Reference Number

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Student's name

--

Assessed (DD MM YYYY)

--	--	--	--	--	--	--	--

Logon ID

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Assessor's initials

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