

# Verification of working life residence and periods of employment in Australia

## Purpose of this form

The information collected in this form is used to confirm your periods of working life residence and periods of employment in Australia.

Working life residence periods are periods where you lived in Australia as an Australian resident between the ages of 16 and Age Pension age.

Periods of employment are periods where you worked while living in Australia as an Australian resident.

## Filling in this form

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Where you see a box like this  **Go to 1** skip to the question number shown.

## For more information

Go to [servicesaustralia.gov.au](http://servicesaustralia.gov.au) or visit one of our service centres.

Call us on **131 673** (+61 3 6222 3455 if you are outside Australia). You can call us between 8 am and 5 pm (Hobart time), Monday to Friday.

Call charges may apply.

## Returning this form

Check that all required questions are answered and that the form is signed and dated.

You can return this form and any supporting documents:

- by post to:  
Services Australia  
International Services  
PO Box 7809  
CANBERRA BC ACT 2610  
Australia
- in person at one of our service centres, or at an office of the social insurance agency in your country, if you are outside Australia.

If you lodge in person, your original documents can be copied and returned to you.

If you send original documents to us, we will make copies and return the original documents to you.

If you need advice, call us on **131 673** (+61 3 6222 3455 if you are outside Australia). You can call us between 8 am and 5 pm (Hobart time), Monday to Friday.

**Personal details**

1 Your Centrelink Customer Reference Number (if known)

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2 Your Social Insurance Reference Number or Identity Number in country other than Australia (if known)

3 Your name

Mr  Mrs  Miss  Ms  Mx

Other

Family name

First given name

Second given name

4 Your date of birth

Day	Month	Year

5 Have you been known by any other name(s)?

**Include:**

- name at birth
- name before marriage
- previous married name
- Aboriginal or skin name
- alias
- adoptive name
- foster name.

No  Go to next question

Yes  Give details below

**1** Other name

Type of name (for example, name at birth)

**2** Other name

Type of name (for example, name before marriage)

If you need more space, provide a separate sheet with details.

6 Your contact phone number (including area code)

Country (    )	Area code (    )
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7 Are you claiming a survivor's pension?

No  Go to 10

Yes  Go to next question

8 Read this before answering the following questions.

The remaining questions 8 to 15 are to be completed with your **deceased partner's details**.

Social Insurance Reference Number or Identity Number in country other than Australia (if known) of your deceased partner

9 Name of your deceased partner



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**Residence**

**10** Read this before answering the following question.

We need to know if you have lived in any countries other than Australia. 'Lived' means where you made your home or spent a long period of time – it does not include places you visited for a holiday.

List **all** countries you have lived in since birth and the date you started living in each country.

**Include** when you started living in **Australia**.

**Do not include** short trips or holidays.

**1** Country

Date from

Day	Month	Year

**2** Country

Date from

Day	Month	Year

**3** Country

Date from

Day	Month	Year

**4** Country

Date from

Day	Month	Year

If you need more space, provide a separate sheet with details.

**11** Did you start living in Australia before 1965?

No  Go to next question

Yes  Give details below

Name of ship or airline on which you arrived

Name of the place where you first arrived/disembarked

What was your name when you first arrived in Australia?

**12** Your visa details on arrival

Visa subclass	Date visa granted		
	Day	Month	Year

**13** Has your visa changed since you arrived in Australia?

No  Go to next question

Yes  Most recent visa details

Visa subclass	Date visa granted		
	Day	Month	Year

**14** List all important personal events that occurred during your residence in Australia, providing as much detail as possible.

This will help us verify your residence in Australia.

For example:

- name, place and date of birth of children
- name, address and dates of employment
- details of schools that children attended
- names, addresses of property owned.

You must provide documents that we can use to confirm your periods of residence in Australia. If you live in Australia, take these documents to your local Services Australia office. If you live outside Australia, take these documents to any office of the social security authorities in the country in which you live. The documents will be copied and returned to you.

Suitable documents are:

- passport
- Australian citizenship certificate
- group certificates
- education certificates
- references from employers showing periods of employment
- marriage certificate
- birth certificate
- birth certificate of any of your children born in Australia
- any other documents which may help to confirm your residence in Australia during your working life.

**Note:** An affidavit or a statement from you stating employment or self-employment details is not sufficient as verification.

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**2** Employer or Business name

Employer or Business address

  

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Postcode

Employer or Business contact number  
(including area code)

Period of employment or self-employment

	Day	Month	Year
From	<input type="text"/>	<input type="text"/>	<input type="text"/>
To	<input type="text"/>	<input type="text"/>	<input type="text"/>

**3** Employer or Business name

Employer or Business address

  

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Postcode

Employer or Business contact number  
(including area code)

Period of employment or self-employment

	Day	Month	Year
From	<input type="text"/>	<input type="text"/>	<input type="text"/>
To	<input type="text"/>	<input type="text"/>	<input type="text"/>

**4** Employer or Business name

Employer or Business address

  

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Postcode

Employer or Business contact number  
(including area code)

Period of employment or self-employment

	Day	Month	Year
From	<input type="text"/>	<input type="text"/>	<input type="text"/>
To	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you need more space, provide a separate sheet with details.

**Privacy notice**

**16 You need to read this**

**Privacy and your personal information**

The privacy and security of your personal information is important to Services Australia, and is protected by law. Services Australia collects this information to provide payments and services. Services Australia only shares your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicessaustralia.gov.au/privacy](https://servicessaustralia.gov.au/privacy)

**Declaration**

**17 I declare that:**

- the information I have provided in this form is complete and correct.

**I understand that:**

- Services Australia can make relevant enquiries to make sure I get the correct entitlement.
- giving false or misleading information is a serious offence.

**I give permission for:**

- Services Australia to exchange information with a social security agreement partner in order to make sure I receive my correct social security entitlement.

Your signature

Date

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>