



# Claim for Assistance – Domestic goods (TAS002)



CLK07TAS002 2212

## Important information

For goods where it is not known whether the final destination is beyond Australia, or where shipment beyond Australia will be after 6 months, or where date of shipment is unknown, complete the **Tasmanian Freight Equalisation Scheme Claim for Assistance – Goods going to other markets (TAS022)** form.

Goods bound for markets outside Australia are not eligible to be claimed for under the 'domestic' component of the scheme. Incomplete and out of date forms will be returned.

To register for online claiming, call **131 158**. Call charges may apply.

New customers and customers changing their details will need to complete a **Tasmanian Freight Equalisation Scheme Registration and change of details (TAS020)** form.

Claimant's name	
Claims agent's name <small>(if applicable)</small>	
Postal address	Postcode
Contact name	
Business phone number	
Fax number	
Email	
Your claim reference (if using one)	
<b>For more information</b> Go to <a href="http://servicesaustralia.gov.au/tfes">servicesaustralia.gov.au/tfes</a> Call us on <b>131 158</b> call charges may apply	

OFFICE USE ONLY	
Claim ID	
Claimant code	
Data entered	Assessed total
Assessed	Adjustments
Checked	Claim total

**Returning this form**

Return this completed form to:

Email: [tfes.support@servicesaustralia.gov.au](mailto:tfes.support@servicesaustralia.gov.au)

Post: **Services Australia**  
**Tasmanian Transport Schemes**  
**GPO Box 1269**  
**Hobart TAS 7001**

## Shipment details

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	Transport company used	Date of shipment dd/mm/yy	Origin	Destination	Transport task	Good(s) shipped or Commodity code	High density Y/N	Consignment note number	Invoice number	Invoice paid Y/N	TOTAL Freight paid ex GST	Reefer Y/N	Container or trailer length	No. of containers or trailers	No. head/pallets	Tonnes	m <sup>3</sup>
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	

See page 2 for 'How to complete this form'

1 Are you claiming as a professional entertainer or sportsperson?

No  Go to next question

Yes

 You will need to complete and return a **Tasmanian Freight Equalisation Scheme Sportspersons and Professional Entertainers (TAS008)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us.

2 Are you claiming the cost of shipping a horse?

No

Yes

 You will need to complete and return a **Tasmanian Freight Equalisation Scheme Additional Information – Horses (TAS021)** form. If you do not have this form, go to [servicesaustralia.gov.au/forms](http://servicesaustralia.gov.au/forms) or call us.

### Privacy notice

3 You need to read this

#### Privacy and your personal information

The privacy and security of your personal information is important to us, and it is protected by law. We need to collect this information so we can process and manage your applications and payments, and provide services to you. We only share your information with other parties where you have agreed, or where the law allows or requires it. For more information, go to [servicesaustralia.gov.au/privacy](http://servicesaustralia.gov.au/privacy)

### Declaration

4 I hereby declare that I agree to comply with the Ministerial Directions for the operation of the Tasmanian Freight Equalisation Scheme (TFES) and to the best of my knowledge and belief, this claim is not false or misleading in any material particular and specifically the freight costs have been paid before completing this form.

I agree to retain documentation relating to the above consignments for a period of 5 years.

#### I am aware that:

- in order to process this claim, further information may be requested from transport companies and/or shipping lines.
- the Commonwealth may publish financial assistance and claimant information as outlined in the Ministerial Directions.
- I must return all supporting documents at the same time as I lodge my claim form. If I do not provide all documents, my claim may not be accepted.

I declare that the information I have provided in this form is complete and correct.

I understand that giving false or misleading information is a serious offence.

Continued

Printed name

Position in organisation

Signature

**Must be an authorised person or signatory as listed on your TFES registration form.**

Date (DD MM YYYY)

### How to complete this form

Supporting evidence of shipment details must be attached. Claims must be lodged within 6 months of date of shipment.

**Column A:** The name of the transport company used to ship the goods. Where a supplier invoice is used as evidence, the code 'SPL' should be used.

**Column B:** The date of the shipment.

**Column C:** Where the goods departed from.

**Column D:** The final destination of the goods.

**Column E:** Enter one of the following:

- DD – a Door to Door shipment (the most common)
- DW – a Door to Wharf shipment
- WD – a Wharf to Door shipment
- WW – a Wharf to Wharf shipment

Wharf means the port facility, within the wharf gate. Anything beyond the wharf gate is considered a door.

**Column F:** A description of the goods shipped.

**Column G:** High Density refers to goods that stow at or below 1.1m<sup>3</sup> per tonne, for example, cement, sand, molasses and paint.

**Column H:** If some of the shipment details are not on the invoice, a consignment note showing these details should be provided.

**Column I:** Invoice number from either the transport company or other invoice used as supporting evidence.

**Column J:** Freight costs must be paid prior to lodging a claim.

**Column K:** Eligible freight costs can include fuel surcharge and wharfage fees. GST and service fees, for example, administration, accounting, insurance or quarantine fees are **not** considered part of the freight charge.

**Column L:** Dry or refrigerated (reefer) freight.

**Column M:** If the shipment was a full container/trailer, the length of the unit is to be entered, for example, 20ft / 6.1m or 40ft / 12.2m. If the shipment was less than a full container or trailer, leave this column blank.

**Column N:** If a full container or trailer load is being shipped, provide the number of containers or trailers. If not a full container or trailer, leave this blank.

**Column O:** Pallets should be entered if the shipment was less than a full container or trailer and pallets were used – this does not apply to skids or slip sheets. Number of head should be entered if the shipment was livestock.

**Column P:** Weight must be provided. If such evidence is not available, volume must be provided. Weight is needed to meet government reporting requirements. We encourage you to also provide volume as this will allow us to calculate and provide the highest amount of assistance possible. For livestock shipments, you are also encouraged to provide weight and volume if possible.

**Column Q:** Volume is to be provided, where possible.