

Purpose of this form

This form is to make sure the person providing care can be paid (or continue to be paid) Carer Payment. Carer Payment is an income support payment for people who are unable to support themselves through substantial paid employment due to the demands of their caring role.

A person providing care to a child or children may be paid Carer Payment if the combined income and assets of the child or children being cared for, their siblings (in some circumstances) and their parents (if they reside with them), are below certain limits. These limits are updated each year. For more information, call us on **132 717**.

This is a request for information under section 196 of the *Social Security (Administration) Act 1999*.

Who should complete this form?

The parent or legal guardian of a child or children being cared for, if the child or children being cared for are living with them (complete **all** PARTs)

OR

The carer of the child or children, if the child or children being cared for do NOT live with their parent or legal guardian (complete PART B and PART C, from page 9).

Who is a parent or legal guardian?

The term 'parent' refers to a natural parent, adoptive parent or a person who is legally responsible for a child born through an artificial conception procedure or where a surrogacy court order is in place.

The term 'guardian' in relation to Carer Payment refers to a person who has been granted guardianship of the child under a law of the Commonwealth, a state or a territory.

Filling in this form

- Use black or blue pen.
- Print in BLOCK LETTERS.
- Mark boxes like this with tick ✓ or X.
- Where you see a box like this ➔ **Go to 1** skip to the question number shown. You do not need to answer the questions in between.

Returning your form

Check that all required questions are answered and that the form is signed and dated.

Return this form and any supporting documents to us **within 14 days** or Carer Payment may be rejected or stopped. If you cannot do this **within 14 days**, you must contact us at the earliest possible date to make an arrangement.

Return this form and any supporting documents:

- online the customer claiming Carer Payment can submit these documents online through their Centrelink Online Account through myGov. For more information about how to access an Online Account or how to lodge documents online, to **servicesaustralia.gov.au/submitdocumentsonline**
- by post – return your documents by sending them to:
Services Australia
Carer Services
PO Box 7805
CANBERRA BC ACT 2610
- in person – if you are unable to submit this form and any supporting documents online or by post, you can provide them in person to one of our service centres.

For more information

Go to servicesaustralia.gov.au/carers or call us on **132 717** or visit one of our service centres.

If you need a translation of any documents for our business, we can arrange this for you free of charge.

To speak to us in languages other than English, call **131 202**.

Note: Call charges may apply.

If you have a hearing or speech impairment, you can contact the **TTY service** Freecall™ **1800 810 586**. A TTY phone is required to use this service.

1 Do you need an interpreter when dealing with us?
This includes an interpreter for people who have a hearing or speech impairment.

No ► **Go to 4**

Yes ► *Go to next question*

2 What is your preferred spoken language?

3 What is your preferred written language?

About the CARER

4 Name of the person providing care for the child or children (e.g. the person who is claiming or receiving Carer Payment for the child or children with a severe disability or severe medical condition)?

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

5 Carer's Centrelink Reference Number (if known)

 - - -

6 Does the child or children being cared for live with their parent or legal guardian?

No ► Complete **PART B** and **PART C**

Yes ► Complete **ALL PARTS** of this form

PART A – Parent or legal guardian to complete

7 Your name

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

8 Have you ever used or been known by any other name (e.g. name at birth, maiden name, previous married name, Aboriginal or tribal name, alias, adoptive name, foster name)?

No ► *Go to next question*

Yes ► Give details below

1 Other name

Type of name (e.g. name at birth)

2 Other name

Type of name (e.g. maiden name)

If you have more than 2 other names, attach a separate sheet with details.

9 Your Centrelink Reference Number (if known)

 - - -

10 Your gender

Male

Female

Non-binary

11 Your date of birth

 / / 

CLK0SA304c 2212

12 Your country of birth

13 Your permanent address

Postcode

14 Your postal address (if different to above)

Postcode

15 Your contact phone number

Is this a silent number? No Yes

16 Do you have a partner?

No **Go to 24**

Yes **Go to next question**

17 Your partner's name

Mr Mrs Miss Ms Mx Other

Family name

First given name

Second given name

18 Has your partner ever used or been known by any other name (e.g. name at birth, maiden name, previous married name, Aboriginal or tribal name, alias, adoptive name, foster name)?

No **Go to next question**

Yes **Give details below**

1 Other name

Type of name (e.g. name at birth)

2 Other name

Type of name (e.g. maiden name)

If your partner has more than 2 other names, attach a separate sheet with details.

19 Your partner's gender

Male

Female

Non-binary

20 Your partner's date of birth

21 Your partner's country of birth

22 Your partner's contact phone number

Is this a silent number? No Yes

23 Do you give permission for your partner to speak with us on your behalf?

You can change this authority at any time.

No

Yes

24 Do you have any dependent children under 16 years of age, or full-time students studying to Year 12 or equivalent under 20 years of age, in your care?

Note: Do NOT include the child or children for whom you are claiming/receiving Carer Payment.

No **Go to 36 on page 8**

Yes

If you have more than 2 dependent children, before completing the details for Child/Student 1 and 2, copy page 6 for each additional child/student you need to provide details for.

▶ *Go to next question*

Child/Student 1

25 Child's/Student's name

Family name

First given name

Second given name

26 Has this child/student ever been known by any other names?

No Go to next question

Yes List the other names

27 Child's/Student's gender

Male

Female

Non-binary

28 Child's/Student's date of birth

 / /

29 Which of the following best describes your relationship to this child/student?

Parent

Step parent/guardian

Foster carer

Other Give details below

30 Does this child/student get a payment from any Commonwealth, state or territory government?

No Go to next question

Yes Give details below

31 Is this child/student in full-time education?

No

Yes

32 Does this child/student get any income from work or other sources such as investments, or have an interest in any family trust, life interest or deceased estate?

No Go to 35

Yes Go to next question

33 What was this child's/student's taxable income for the base tax year?


If you are completing this form because of a **new claim** for Carer Payment, the base tax year is the financial year that ended on 30 June of the calendar year immediately before this current calendar year.

If you are completing this form because of a **review** of Carer Payment currently paid, the base tax year is the last financial year.

\$

Financial year

1 July 20 to 30 June 20

 Attach the child's/student's Notice of Assessment for the base tax year (if available).

34 What is your estimate of this child's/student's taxable income for the current financial year we are in now?

\$

Financial year

1 July 20 to 30 June 20

35 Do you have another dependent child under 16 years of age, or a full-time student studying to Year 12 or equivalent under 20 years of age, in your care?

Do NOT include the child you are claiming/receiving Carer Payment for.

No Go to 36 on page 8

Yes Before completing the details for Child/Student 2, copy page 7 if you need to provide details of any additional children/students (if you have not copied page 6 already).

▶ Go to next question

Child/Student 2

25 Child's/Student's name

Family name

First given name

Second given name

26 Has this child/student ever been known by any other names?

No Go to next question

Yes List the other names

27 Child's/Student's gender

Male

Female

Non-binary

28 Child's/Student's date of birth

 / /

29 Which of the following best describes your relationship to this child/student?

Parent

Step parent/guardian

Foster carer

Other Give details below

30 Does this child/student get a payment from any Commonwealth, state or territory government?

No Go to next question

Yes Give details below

31 Is this child/student in full-time education?

No

Yes

32 Does this child/student get any income from work or other sources such as investments, or have an interest in any family trust, life interest or deceased estate?

No Go to 35

Yes Go to next question

33 What was this child's/student's taxable income for the base tax year?


If you are completing this form because of a **new claim** for Carer Payment, the base tax year is the financial year that ended on 30 June of the calendar year immediately before this current calendar year.

If you are completing this form because of a **review** of Carer Payment currently paid, the base tax year is the last financial year.

\$

Financial year

1 July 20 to 30 June 20

 Attach the child's/student's Notice of Assessment for the base tax year (if available).

34 What is your estimate of this child's/student's taxable income for the current financial year we are in now?

\$


Financial year

1 July 20 to 30 June 20

35 Do you have another dependent child under 16 years of age, or a full-time student studying to Year 12 or equivalent under 20 years of age, in your care?

Do NOT include the child you are claiming/receiving Carer Payment for.

No Go to next question

Yes  Attach details of each additional child/student.

▶ Go to next question

Family assets

36 Please read this before answering the following questions about family assets.

The carer's entitlement to Carer Payment depends on the net market value of your family assets and in some cases your family's liquid assets.

Net market value is the amount you would get if you sold an asset, less any money you owe on the asset.

Family assets are assets in and/or outside Australia that belong to you, your partner, your dependent children under 16 years of age, or full-time students studying to Year 12 or equivalent under 20 years of age, in your care **including the child or children with a disability or medical condition.**

Include:

- bank, building society and credit union accounts
- managed investments, shares, bonds and debentures
- money on loan to family members, family trusts, an organisation or any other person
- motor vehicles, boats and caravans
- real estate
- household contents and personal effects
- collections (e.g. stamps, coins, paintings, jewellery).

Do NOT Include:

- your family home
- an account used exclusively for funding from the National Disability Insurance Scheme.

What is the current total net market value of your family assets?

\$

37 What portion of your current total family assets are liquid assets?

Liquid assets include cash, shares, loans, term deposits and amounts deposited or lent to banks or other financial institutions.

Do NOT include liquid assets from the National Disability Insurance Scheme.

\$

38 In the last 5 years have you (and/or your partner and/or any of your dependent children under 16 years of age, or full-time students studying to Year 12 or equivalent under 20 years of age, in your care) given away, sold for less than their market value, or surrendered a right to any cash, assets, property or income?

Include forgiven loans and shares in private companies.

No Go to next question

Yes Give details below

What you gave away or sold for less than its market value (e.g. money, car, second home, land, farm)

Date given or sold

What it was worth

\$

Amount you sold it for

\$

Your share

%

Partner's share

%

Was this gift to a Special Disability Trust (SDT)?

No

Yes

If you (and/or your partner and/or any of your dependent children under 16 years of age, or full-time students studying to Year 12 or equivalent under 20 years of age, in your care) have given away or sold for less than its market value more than 1 item, attach a separate sheet with details.

Taxable income

39 Please read this before answering the following questions about family assets.

We need to know your (and/or your partner's) taxable income for the base tax year.

How to find out your taxable income for the base tax year:

- If you are completing this form because of a **new claim** for Carer Payment, the base tax year is the financial year that ended on 30 June of the calendar year immediately before this current calendar year.
If you are completing this form because of a **review** of Carer Payment currently paid, the base tax year is the last financial year.
- Your taxable income is shown on your Notice of Assessment.
 - The Notice of Assessment is sent to you by the Australian Taxation Office to advise you of the tax you owe or your refund entitlement.
- If you lodged your tax return, but have not yet received your Notice of Assessment, you can tell us the amount shown on your tax return.

40 Can you give us your (and/or your partner's) taxable income details from a Notice of Assessment or a tax return for the base tax year?

Note:

- you may qualify, or continue to qualify, for Carer Payment if your (and/or your partner's) taxable income is less than the current limit.
- if your taxable income has fallen since the base tax year, we may be able to accept an estimate of your taxable income.

YOU

No Go to next question

Yes Give details below

Taxable income

\$

Financial year

1 July 20

to 30 June 20

YOUR PARTNER

No Go to next question

Yes Give details below


Taxable income

\$

Financial year

1 July 20

to 30 June 20

 Attach your (and/or your partner's) Notice of Assessment or tax return for the base tax year.

▶ Go to 42

41 What is your (and/or your partner's) estimate of taxable income for the base tax year?

Financial year

1 July 20 to 30 June 20

A Taxable income from employer(s)

Include earnings, overtime payment, termination payment, long service.

YOU

\$

YOUR PARTNER

\$

B Taxable income from government pensions or benefits

Include Centrelink payments, Department of Veterans' Affairs.

Do NOT include Family Tax Benefit.

YOU

\$

YOUR PARTNER

\$

C Taxable income from investments

Include income from banks, building societies and credit unions, and dividends from shares or debentures and other financial institutions.

YOU

\$

YOUR PARTNER

\$

D Other taxable income

Include taxable allowances or annuities, compensation for loss of income.

Do NOT include Family Tax Benefit or Carer Allowance.

YOU

\$

YOUR PARTNER

\$

E Total estimated taxable income (A + B + C + D = E)

YOU

\$

YOUR PARTNER

\$

F Estimated deductions allowed by the Australian Taxation Office

YOU

\$

YOUR PARTNER

\$

G Total estimated taxable income after allowable deductions (E minus F = G)

YOU

\$

YOUR PARTNER

\$

H Total estimated **combined** taxable income

YOU and YOUR PARTNER

\$

42 What is your (and/or your partner's) estimate of taxable income for the current financial year?

Financial year

1 July	<input type="text" value="20"/>	to 30 June	<input type="text" value="20"/>
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A Taxable income from employer(s)

Include earnings, overtime payment, termination payment, long service.

YOU	YOUR PARTNER
\$ <input type="text"/>	\$ <input type="text"/>

B Taxable income from government pensions or benefits

Include Centrelink payments, Department of Veterans' Affairs.

Do NOT include Family Tax Benefit.

YOU	YOUR PARTNER
\$ <input type="text"/>	\$ <input type="text"/>

C Taxable income from investments

Include income from banks, building societies and credit unions, and dividends from shares or debentures and other financial institutions.

YOU	YOUR PARTNER
\$ <input type="text"/>	\$ <input type="text"/>

D Other taxable income

Include taxable allowances or annuities, compensation for loss of income.

Do NOT include Family Tax Benefit or Carer Allowance.

YOU	YOUR PARTNER
\$ <input type="text"/>	\$ <input type="text"/>

E Total estimated taxable income (A + B + C + D = E)

YOU	YOUR PARTNER
\$ <input type="text"/>	\$ <input type="text"/>

F Estimated deductions allowed by the Australian Taxation Office

YOU	YOUR PARTNER
\$ <input type="text"/>	\$ <input type="text"/>

G Total estimated taxable income after allowable deductions (E minus F = G)

YOU	YOUR PARTNER
\$ <input type="text"/>	\$ <input type="text"/>

H Total estimated **combined** taxable income

YOU and YOUR PARTNER


\$

PART B – Details of the child being cared for

If Carer Payment is being claimed (or reviewed) for more than 1 child, please complete a separate **PART B** and **PART C** for each child being cared for.

Please contact us if you need additional copies of this form.

43 Do you handle the financial affairs of the child being cared for?

No  If you are not the parent or legal guardian of this child, the remainder of this form should be completed by the person who handles this child's financial affairs.

Yes *Go to next question*

44 Give the following details for the child being cared for.

Family name

First given name

Second given name

Has this child/student ever been known by any other name?

No *Go to next question*

Yes List the other names

Date of birth Gender Male Female Non-binary

Which of the following best describes your relationship to this child/student?

Parent

Step parent/guardian

Foster carer

Other Give details below

Does this child/student currently live with you?

No

Yes

Does this child/student get a payment from any Commonwealth, state or territory government?

No

Yes Give details below

Is this child/student in full-time education?

No

Yes

45 Can you give us this child's taxable income details from a Notice of Assessment or a tax return for the base tax year?

Note: If you are completing this form because of a **new claim** for Carer Payment, the base tax year is the financial year that ended on 30 June of the calendar year immediately before this current calendar year.

If you are completing this form because of a **review** of Carer Payment currently paid, the base tax year is the last financial year.

No Go to next question

Yes Child's taxable income

\$

Financial year

1 July 20 to 30 June 20



Attach the child's Notice of Assessment or tax return for the base tax year.

Go to 47

46 What is your estimate of this child's taxable income for the base tax year?

Taxable income includes income from employment, taxable government pensions and benefits, investments, family trusts, life interests, deceased estates and any other sources.

Taxable income is the amount **after** any deductions by the Australian Taxation Office, but **before** tax has been paid.

Child's taxable income

\$

Financial year

1 July 20 to 30 June 20

47 What is your estimate of this child's taxable income for the current financial year?

Child's taxable income

\$

Financial year

1 July 20 to 30 June 20

48 Please read this before answering the following question about the assets of the child being cared for.

The carer's entitlement to Carer Payment depends on the net market value of the assets and in some cases liquid assets of the child being cared for.

Net market value is the amount the asset could be sold for on the open market, less any money owed on the asset.

Assets of the child being cared for are assets (in Australia and outside Australia) that belong to this child.

Include:

- bank, building society and credit union accounts
- managed investments, shares, bonds and debentures
- motor vehicles, boats and caravans
- real estate
- household contents and personal effects
- collections (e.g. stamps, coins, paintings, jewellery)
- money on loan to or invested through
 - family trusts
 - members of the child's family or to any other person or organisation.

Do NOT include this child's home.

What is the current total net market value of this child's assets?

\$

49 What portion of this child's current total assets are liquid assets?

Liquid assets include cash, shares, loans, term deposits and amounts deposited or lent to banks or other financial institutions.

Do NOT include liquid assets from the National Disability Insurance Scheme.

\$

50 In the last 5 years has this child given away, sold for less than their market value, or surrendered a right to, any cash, assets, property or income?

Include forgiven loans and shares in private companies.

No Go to next question

Yes Give details below

What this child gave away or sold for less than its market value (e.g. money, car, second home, land, farm)

Date given or sold

/ /

What it was worth

\$

Amount they sold it for

\$

Child's share

%

Was this gift to a Special Disability Trust (SDT)?

No Yes

If this child has given away or sold for less than its market value more than 1 item, attach a separate sheet with details.

51 Does this child have a beneficiary interest in any trust, deceased estate or any other funds?

No Go to next question

Yes Give details below

54 Statement

I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- giving false or misleading information is a serious offence.
- Centrelink can make relevant enquiries to make sure I receive the correct entitlement.

Parent(s) or legal guardian(s)

Your signature



Date

	/		/	
--	---	--	---	--

Your partner's signature



Date

	/		/	
--	---	--	---	--

Carer

If the child does NOT live with their parent or legal guardian

Full name of the carer of the child or full name of the person handling their financial affairs

Signature



Date

	/		/	
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PART C – Checklist and Statement

52 Which of the following documents and other attachments are you (and/or your partner) providing with this form?

If you are not sure, check the question to see if you should attach the documents.

Where you are asked to supply documents, please attach certified copies.

Each child's/student's Notice of Assessment for the base tax year (if available)
(See **question 33**)

Details of additional children/students (If you answered Yes at **question 35**)

Your (and/or your partner's) Notice of Assessment or tax return for the base tax year (If you answered Yes at **question 40**)

This child's Notice of Assessment or tax return for the base tax year (If you answered Yes at **question 45**)

53 IMPORTANT INFORMATION

Privacy and your personal information

Your personal information is protected by law (including the *Privacy Act 1988*) and is collected by Centrelink for administering payments and services. This information is required to assist with your application or claim.

Your information may be used by us, or given to other parties: where you have agreed to that; or where it is required or authorised by law (including for the purpose of research or conducting investigations).

You can get more information about the way in which we will manage your personal information, including our privacy policy, at servicesaustralia.gov.au/privacy